



# Jackson County Missouri

Jackson County Courthouse  
415 E. 12th Street, 2nd floor  
Kansas City, Missouri 64106  
(816)881-3242

## Legislation Details (With Text)

**File #:** 2555      **Version:** 0      **Name:** reclassification and salary ranges  
**Type:** Ordinance      **Status:** withdrawn  
**File created:** 7/1/1996      **In control:** Finance & Audit Committee  
**On agenda:**      **Final action:** 7/22/1996  
**Title:** Approving the reclassification of certain merit positions pursuant to Chapter 7, Section 752.3, Jackson County Code, 1984, and amending Schedules I, II, III, IV, V and VI to Chapter 2, Jackson County Code, 1984, relating to the salary ranges of certain employees not within the Merit System.  
**Sponsors:** James D. Tindall  
**Indexes:** JACKSON COUNTY CODE, WITHDRAWN  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
7/22/1996	0	County Legislature	withdrawn	Pass
7/19/1996	0	Finance & Audit Committee	hold	Pass
7/16/1996	0	County Legislature	Go To 2nd Perfection	Pass
7/15/1996	0	Finance & Audit Committee	hold	Pass
7/2/1996	0	County Legislature	Go To 1st Perfection	Pass
7/1/1996	0	County Legislature	assign to committee	Pass

### IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI **WITHDRAWN 7/22/1996**

AN ORDINANCE approving the reclassification of certain merit positions pursuant to Chapter 7, Section 752.3, Jackson County Code, 1984, and amending Schedules I, II, III, IV, V and VI to Chapter 2, Jackson County Code, 1984, relating to the salary ranges of certain employees not within the Merit System.  
ORDINANCE 2555, July 1, 1996

INTRODUCED BY James D. Tindall, County Legislator

WHEREAS, the Personnel Department has conducted and participated in various salary surveys of local municipalities in order to determine whether Jackson County's salaries are in line with those of others as to maintenance, clerical, correctional and management positions; and,

WHEREAS, it has been determined that the salary ranges of these County positions were considerably lower than those surveyed; and,

WHEREAS, the Personnel Department has reevaluated certain merit positions below a grade level 6 and has recommended the upgrading of 143 clerical and maintenance positions, with thirty-one additional upgrades pending; and,

WHEREAS, the position of Correctional Officer has been upgraded to a grade 9 affecting over 170 positions; and,

WHEREAS, the reevaluation and corresponding increase in grade and salary may lower turnover rates in various

departments; and,

WHEREAS, an adjustment in the existing salary range for certain non-merit positions is also warranted; therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri that reclassification of certain positions falling under the domain of the Merit System pursuant to Section 752.3 of Chapter 7, Jackson County Code, 1984, be and hereby is amended as follows:

DEPARTMENT	JOB TITLE	#EMPLOYEES AFFECTED	FROM	TO	APPROVED
Facilities Management --					
	Parking Lot Attendant	1	R03	R06	04/02/1996
	Information Specialist	2	R03	R06	04/02/1996
Public Works --					
	Clerk	1	R05	R06	05/03/1996
Parks & Recreation --					
	Light Equip. Operator (5)	59	R05	R06	09/25/1995
	Secretary (1602)	1	R05	R06	10/17/1995
	Grower	3	R05	R06	06/22/1996
	Museum Aide (1603)	1	R05	R06	04/30/1996
	Dispatcher/Secretary	2	R05	R06	10/14/1995
	Museum Aide (1678)	1	R05	R06	04/13/1996
Records --					
	Clerk (3)	20	R05	R06	08/18/1995
	Clerk (Records Center)	3	R05	R06	08/18/1995
Assessment --					
	Clerk	16	R05	R06	01/05/1996
	Data Entry Technician	4	R05	R06	01/05/1996
Corrections --					
	Custodian	4	R03	R06	01/05/1996
	Lead Custodian	2	R05	R07	01/05/1996
	Mail Clerk	1	R04	R06	01/05/1996
	Supply Clerk	1	R05	R06	01/05/1996
	Laundry Worker	2	R03	R06	01/05/1996
	Lead Landry Worker	1	R05	R07	01/05/1996
Public Administrator --					
	Clerk (3)	3	R05	R06	05/13/1996
	Bookkeeper	3	R05	R06	03/07/1996
	Accounting Clerk	1	R05	R06	03/07/1996

DEPARTMENT	JOB TITLE	# EMPLOYEES AFFECTED	FROM	TO	APPROVED
Sheriff --					
	Clerk (2)	7	R05	R06	12/19/1995
	Administrative Assist (2)	2	R05	R08	12/19/1995
	Maintenance Worker	2	R05	R06	04/09/1996

Total Number Employees Affected: 143 (APPROVED)

R03 to R06 Job Reclassification Summary--Jobs in progress

# EMPLOYEES

DEPARTMENT	JOB TITLE	AFFECTED	FROM	TO	PENDING
Facilities Management --	Clerk (Ind)	1	R05	R06	Approval
	Maintenance Worker (Ind)	6	R05	R06	Signatures
	Parking Lot Attendant (Ind)	1	R05	R06	Approval
	Custodian (Ind)	1	R05	R06	Approval
Purchasing --	Light Vehicle Operator	1	R04	R06	Signatures
	Office Equipment Oper.	4	R05	R06	Signatures
	Inventory Control Clerk	1	R04	R06	Initial Review
Collections --	Clerk	1	R04	R06	Initial Review
Accounting --	Technical Services Asst.	1	R05	R06	Initial Review
	Data Entry Technician	1	R05	R06	Initial Review
Public Works --	Auto Parts Service Clerk	2	R04	R06	Approval
Parks & Recreation --	Secretary (1602)	1	R05	R06	Approval
	Secretary (1603)	1	R05	R06	Initial Review
	Auto Parts Service Clerk	1	R04	R06	Approval
Medical Examiner --	Clerk (2)	2	R05	R06	Signatures
Prosecuting Attorney --	Receptionist (2)	2	R03	R06	Initial Review
Family Support --	Clerk	3	R04	R06	Initial Review
	Enforcement Unit Asst.	1	R05	R06	Initial Review

Total Number Employees Affected: 31 (PENDING)  
 Total Number Employees Affected: 143 (APPROVED)

Grand Total Number Employees Affected: 174 (PENDING & APPROVED)

and,

BE IT FURTHER ORDAINED that the position of Correctional Officer be reclassified to a grade 9; and,

BE IT FURTHER ORDAINED that Schedules I, II, II, IV, V and VI be amended as follows:

SCHEDULE I  
 DIVISION OF ADMINISTRATION

POSITION	RANGE
Manager of the Division of Administration	\$[45,000 - 75,000] 60,000 - 95,000
Administrative Assistant to the Managers of Administration	\$20,000 - 30,000

Director of Facilities Management	\$[40,000 - 60,000] 40,000 - 65,000
Director of Corrections	\$[40,000 - 60,000] 50,000 - 75,000
Director of Personnel	\$[40,000 - 60,000] 40,000 - 65,000

SCHEDULE II

DIVISION OF FINANCE

POSITION	SALARY
Manager of Division of Finance	\$[45,000 - 75,000] 60,000 - 95,000
Assistant to the Manager of Finance	\$40,000 - 60,000
Administrative Assistant to the Manager of Finance	\$15,000 - 30,000
Director of the Budget Department	\$[40,000 - 60,000] 40,000- 65,000
Director of the Management Information Systems Department	\$[40,000 - 65,000] 50,000 - 75,000
Director of the Department of Parks and Recreation	\$[40,000 - 60,000] 50,000 - 75,000
Director of Economic Development	\$40,000 - 60,000

SCHEDULE III

DIVISION OF REVENUE

POSITION	SALARY
Manager of the Division of Revenue	\$45,000 - 75,000

Administrative Assistant to the Manager of the Div. of Revenue	\$15,000 - 30,000
Director of Finance	[\$40,000 - 60,000] 50,000 - 75,000
Director of Collections	[\$40,000 - 60,000] 40,000 - 65,000
Assistant Director of Collections	\$30,000 - 45,000
Director of Purchasing	[\$40,000 - 60,000] 40,000 - 65,000

SCHEDULE IV

DIVISION OF OPERATIONS

POSITION	SALARY
Manager of the Division of Operations	[\$45,000 - 75,000] 60,000 - 95,000
Administrative Assistant to Manager of Operations	\$15,000 - 30,000
Director of Assessment	[\$40,000 - 60,000] 50,000 - 75,000
Director of the Department of Records	[\$40,000 - 60,000] 40,000 - 65,000

SCHEDULE V

MISCELLANEOUS POSITIONS

APPOINTING AUTHORITY	POSITION	SALARY
County Executive	Budget Officer	\$26,000 - 34,000

County Executive	Government Liaison	\$20,000 - 33,000
County Executive	Executive Assistant	\$20,000 - 40,000
County Executive	Communications Coordinator	[\$20,000 - 35,000] 25,000 - 40,000
County Executive	Administrative Aide	\$15,000 - 30,000
County Executive	Administrative Assistant	\$10,000 - 23,000
County Executive	Director of the Department of Public Works	[\$45,000 - 75,000] 55,000 - 80,000
County Executive	County Counselor	[\$45,000 - 75,000] 65,000 - 98,000
County Counselor	Deputy Counselor	[\$40,000 - 70,000] 45,000 - 80,000
County Counselor	Legal Counsel	[\$25,000 - 60,000] 30,000 - 75,000
County Counselor	Mental Health Claims Examiner	[\$15,000 - 25,000] 18,000 - 30,000
County Counselor	Investigator	[\$15,000 - 32,500] 18,000 - 37,500
County Counselor	Secretary to the County Counselor	[\$15,000 - 30,000] 18,000 - 32,500
Office of Human Relations for Citizen Complaints	Director of OHRCC	\$28,000 - 38,000
Office of Human Relations for Citizen Complaints	Secretary to Director	\$12,000 - 20,000

Anti-Drug Sales Tax Executive Assistant \$25,000 - 40,000  
Fiscal Commission

SCHEDULE VI

LEGISLATURE

POSITION	SALARY
County Auditor	[\$40,000 - 65,000] 50,000 - 72,500
Deputy Auditor	[\$30,000 - 42,000] 30,000 - 45,000
Assistant Auditor	[\$25,000 - 37,500] 27,500 - 40,000
Secretary to the Auditor	\$14,000 - \$25,000
Compliance Review Officer	[\$22,000 - 42,500] 37,500 - 52,500
Assistant to Compliance Review Officer	[\$18,000 - 25,000] 20,000 - 27,500
Clerk of the Legislature	[\$30,000 - 45,000] 35,000 - 52,500
Legislative Secretary	[\$20,000 - 27,500] 20,000 - 30,000
Secretary	[\$19,500 - 27,000] 20,000 - 30,000
Notary Clerk	\$19,000 - 26,500
Clerk Typist	\$16,500 - 25,000

Effective Date: This Ordinance shall be effective immediately upon its passage by the County Executive.

APPROVED AS TO FORM:

\_\_\_\_\_  
County Counselor

I hereby certify that the attached Ordinance, Ordinance #2555 introduced on July 1, 1996, was **withdrawn** on July 22, 1996 by the Jackson County Legislature. The votes thereon were as follows:

Yeas \_\_\_\_\_

Nays \_\_\_\_\_

Abstaining \_\_\_\_\_

Absent \_\_\_\_\_

This Ordinance is hereby transmitted to the County Executive for her signature.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mary Jo Brogato, Clerk of Legislature

I hereby approve the attached Ordinance #2555.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katheryn J. Shields, County Executive