



Jackson County Missouri

Jackson County Courthouse
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Legislation Details (With Text)

File #: 3675 **Version:** 0 **Name:** Records Department furnishing of scanning services.
Type: Ordinance **Status:** Passed
File created: 9/12/2005 **In control:** Finance and Audit Committee
On agenda: 9/12/2005 **Final action:** 9/19/2005
Title: AN ORDINANCE appropriating \$125,000.00 from the Unappropriated Surplus of the 2005 Recorder's Fee Fund and authorizing the County Executive to execute a contract for the furnishing of scanning services for use by the Records Department to Scanning America of Lawrence, KS under the terms and conditions of Electronic Request for Proposal No. PP20051 at a cost to the County not to exceed \$113,700.00 and further authorizing the County Executive to execute change orders in an amount not to exceed \$11,300.00 for a total amount not to exceed \$125,000.00.
Sponsors: Henry C. Rizzo
Indexes: RECORDER'S OFFICE, SCANNING SERVICES
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
9/19/2005	0	County Legislature	Consent Agenda	
9/19/2005	0	County Legislature	perfect	Pass
9/19/2005	0	County Legislature	suspend the rules to consider final passage	Pass
9/19/2005	0	County Legislature	Consent Agenda	Pass
9/19/2005	0	County Legislature	adopt	Pass
9/19/2005	0	Finance and Audit Committee		
9/16/2005	0	County Legislature	Go To 1st Perfection	Pass
9/12/2005	0	County Legislature	assign to committee	

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

AN ORDINANCE appropriating \$125,000.00 from the Unappropriated Surplus of the 2005 Recorder's Fee Fund and authorizing the County Executive to execute a contract for the furnishing of scanning services for use by the Records Department to Scanning America of Lawrence, KS under the terms and conditions of Electronic Request for Proposal No. PP20051 at a cost to the County not to exceed \$113,700.00 and further authorizing the County Executive to execute change orders in an amount not to exceed \$11,300.00 for a total amount not to exceed \$125,000.00.

ORDINANCE 3675, September 12, 2005

INTRODUCED BY Henry C. Rizzo, County Legislator

WHEREAS, the Records Department desires to provide for the digitization of existing microfilm records for use by the Department of Records in its role as the Recorder of Deeds and to facilitate improved public and government access to and utilization of said records; and,

WHEREAS, the Purchasing Director has solicited formal electronic request for proposal, and a total of 39 solicitations were distributed and 16 responses were received of which 1 was a "No Bid", and of the 15 bids received, the lowest and best three bids are as follows:

<u>BIDDERS</u>	<u>PRICE</u>	
Scanning Lawrence, KS	\$113,700.00	America
Perfect Kirkland, WA	\$124,000.00	Image
Opititek St. Louis, MO	\$219,960.00	

and,

WHEREAS, pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Purchasing recommends the award of a contract for the furnishing of scanning services for use by the Records Department to Scanning America of Lawrence, KS under the terms and conditions of Electronic Request for Proposal No. PP20051 as the lowest and best bidder; and,

WHEREAS, the Records Department has requested authorization of a ten percent (10%) contingency (\$11,300.00) for any unforeseen expenditures that may arise during the performance of this contract, bringing the total project amount to \$125,000.00; and,

WHEREAS, the Purchasing Director also recommends that \$125,000.00 be appropriated from the unappropriated surplus of the 2005 Recorder's Fee Fund to accomplish this purchase; now therefore,

BE IT ORDAINED by the Legislature of Jackson County, Missouri, that the following appropriation be and hereby is made:

<u>DEPARTMENT/DIVISION</u>	<u>CHARACTER/DESCRIPTION</u>	<u>FROM</u>	<u>TO</u>	
Recorder's Fee Fund 044 2810				
Unappropriated			\$125,000	Surplus
Recorder's Fee Fund Records Center 044	1804	6791		Microfilm/Microfiche Services \$125,000

and,

BE IT FURTHER ORDAINED that the purchase as recommended by the Purchasing Director be and hereby is approved; and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute any documents necessary to the accomplishment of this award to execute a contract with Scanning America at a cost to the County not to exceed \$113,700.00, in a form to be approved by the County Counselor; and,

BE IT FURTHER ORDAINED that the County Executive be and hereby is authorized to execute any contingency agreements for change order deemed necessary at a cost to the County not to exceed

There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.

ACCOUNT NUMBER: 044 1804

ACCOUNT TITLE: Record Center
 Microfilm/Microfiche Services

NOT TO EXCEED: \$125,000.00

Date

Director of the Department of Finance