

## Request for Legislative Action

Res. #20769

Sponsor: Theresa Cass Galvin

Date: September 27, 2021

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20769
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	9/27/2021

### Introduction

**Action Items:** ['Transfer']

**Project/Title:**

Transfer of unutilized education and travel appropriations to fund contracted staff training and development.

### Request Summary

This transfer is to utilize unused travel and education appropriations for webex leadership training and development court-wide. These funds were not previously used due to COVID restrictions and shut downs.

### Contact Information

<b>Department:</b>	Circuit Court	<b>Submitted Date:</b>	7/29/2021
<b>Name:</b>	Cynthia Freeman	<b>Email:</b>	cynthia.freeman@courts.mo.gov
<b>Title:</b>	Budget & Finance Officer	<b>Phone:</b>	816-881-3643

### Budget Information

Amount authorized by this legislation this fiscal year:			\$44,000
Amount previously authorized this fiscal year:			\$280,164
Total amount authorized after this legislative action:			\$324,164
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	3001 (Circuit Court)	56140 (Travel Expense)	\$28,000
001 (General Fund)	3001 (Circuit Court)	56750 (Education Benefits)	\$16,000
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	3001 (Circuit Court)	56790 (Other Contractual Services)	\$44,000

## Request for Legislative Action

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>

## Request for Legislative Action

### History

Cynthia Freeman at 7/29/2021 3:43:38 PM - [Submitted | ]  
Department Director: Mary Marquez at 8/2/2021 12:09:40 PM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 8/2/2021 2:09:42 PM - [ Returned for more information |  
Please attach backup documents; a memorandum or spreadsheet showing the funds available ]  
Submitter: Cynthia Freeman at 9/9/2021 8:30:00 AM - [ Submitted | ]  
Department Director: Mary Marquez at 9/9/2021 2:49:43 PM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 9/9/2021 3:04:43 PM - [ Not applicable | ]  
Compliance: Katie M. Bartle at 9/10/2021 3:46:34 PM - [ Approved | ]  
Finance (Budget): Mark Lang at 9/13/2021 11:21:11 AM - [ Approved | The fiscal note has been  
attached. ]  
Executive: Sylvia Stevenson at 9/13/2021 7:18:12 PM - [ Approved | ]  
Legal: Elizabeth Freeland at 9/23/2021 10:25:41 AM - [ Approved | ]

### Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 300121003 000

Date: September 13, 2021

RES # 20769  
eRLA ID #: 189

Org Code/Description		Object Code/Description		From	To
<b>001</b>	<b>General Fund</b>				
3001	Circuit Court	56140	Travel Expense	\$ 28,000	\$ -
3001	Circuit Court	56750	Education Benefits	16,000	
3001	Circuit Court	56790	Other Contractual Services	-	44,000
APPROVED				\$ 44,000	\$ 44,000

**APPROVED**

*By Mark Lang at 11:20 am, Sep 13, 2021*

Budget Office