





This Addendum is in regards to the current Agreement in place between 1301 Oak Level Office, LLC (1) and Jackson County (2) as listed below:

NOVEL OFFICE CENTER		THE CLIENT	
Company:	1301 Oak Novel Coworking LLC	Company:	Jackson County
Address:	1301 Oak St. KCMO 64106		415 East 12th Street, # 105
Phone:	816-888-2014	Name:	Kansas City, MO 64106
Website:	www.novelcoworking.com	Phone:	Bob Crutsinger
		Email:	816-881-3120
			bcrutsinger@jacksongov.org

**ADDENDUM DETAILS**

This addendum is in regard to the agreement in place between Jackson County and 1301 Oak Level Office

This addendum serves to note the following:

- 1a: Novel Coworking will obtain the client's written approval and any other legally required approvals prior to knowingly taking photos of the client, its employees or its guests and will not use such photographs for any marketing purposes without the client's prior written consent.
- 2a: The client as well as all Client's employees and guests, shall conduct themselves in a businesslike manner, proper business casual attire, and keep noise at a respectful level at all times while on Novel Coworking premises.
- 8a: Client is liable for all personal belongings within the office center and responsible for providing their own insurance or self insurance.

All other terms and conditions remain the same.

**WITNESSES TO THIS ADDENDUM AND ALL THE CONDITIONS**

Signed for on behalf of Novel

Name (printed): Katie Whipple

Date: 3/11/2021

Signature: Katie Whipple

Signed for on behalf of the client

Name (printed): Bob Crutsinger

Date: 3-11-2021

Signature: Bob Crutsinger

\* Client confirms that he/she has read and understood the terms and conditions and agrees to be bound by them and Novel Coworking agrees to provide the services and accommodations as stated above.

APPROVED AS TO FORM

[Signature]  
County Counselor


ATTEST:

[Signature]  
Clerk of the County Legislature

**REVENUE CERTIFICATE**

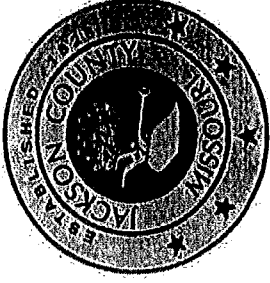
I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this contract is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$37,263.00 is hereby authorized.

3-11-2021  
Date

  
Director of Finance and Purchasing  
Acct No. 045 1902 56620 \$37,263.00

# Jackson County Missouri

## Certificate of Compliance



In accordance with Jackson County Code Chapter(s) 6 and 10,  
this Certificate of Compliance is hereby issued to:

1301 oak level office  
1301 Oak St, Novel Coworking  
Kansas City, MO 64106  
20201223VC392

Issued:2020-12-23  
Expires:2021-01-31

The above named firm/agency has met the following requirements:

Is duly listed and assessed on the tax rolls of Jackson County, Missouri and is not delinquent in the payment of any taxes due to the County, or did not have on December 31st of the previous year any property subject to taxation by the County

Attests and agrees to Chapter 6 of the Jackson County Code which prohibits discriminatory employment practices and promotes equal employment opportunity by contractors doing business with Jackson County.

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Chief Compliance Review Officer  
Jackson County Missouri  
816-881-3302  
compliance@jacksonsongov.org