

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5336

Sponsor(s): Crystal Williams

Date: May 11, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Appropriating \$29,314.00 within the 2020 Health Fund and authorizing the Director of Finance and Purchasing to issue a check to the Mid-America Regional Council in the amount of \$29,313.51 related to the Local Emergency Planning Committee (LEPC).</u></p>												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$29,314.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$29,314.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM: 002-2810 - Health Fund/Undesignated Fund Balance</td> <td>FROM ACCT  \$29,314.00</td> </tr> <tr> <td>TO: 002-4206-56798 Health Fund – Sheriff Emergency Preparedness – Grant Match</td> <td>TO ACCT  \$29,314.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Sheriff's Office                      Estimated Use:</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$29,314.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$29,314.00	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number; FROM: 002-2810 - Health Fund/Undesignated Fund Balance	FROM ACCT  \$29,314.00	TO: 002-4206-56798 Health Fund – Sheriff Emergency Preparedness – Grant Match	TO ACCT  \$29,314.00
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date): Resolution #20164 June 3<sup>rd</sup>, 2019</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by: Captain Scott Goodman Jackson County Sheriff's Office Commander (816) 541-8017</p>												
<p><b>REQUEST SUMMARY</b></p>	<p><u>By Resolution #20164, dated June 3<sup>rd</sup>, 2019, the Legislature did authorize the execution of an agreement with the Mid-America Regional Council related to the Local Emergency Planning Committee (LEPC) and the Missouri Emergency Planning Committee grant. These funds support hazardous materials planning, training and related activities for Counties in Missouri.</u></p> <p><u>Jackson County has received an allocation of LEPC funds in the amount of \$29,313.51. This request is to appropriate these funds and authorize the Director of Finance and Purchasing to issue a check in the amount of \$29,313.51 to the Mid-America Regional Council to the mission and goals of the LEPC program.</u></p>												
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department)  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												

ATTACHMENTS		
REVIEW	Department Director: <i>Meja R. Nelson</i>	Date: <i>4-28-2020</i>
	Finance (Budget Approval): <i>APPROVED</i> <i>If applicable</i> <small>By Sarah Matthes at 3:13 pm, Apr 28, 2020</small>	Date:
	Division Manager: <i>County Administrator, Tony Schwite</i> <i>by [Signature]</i>	Date: <i>5-7-2020</i>
	County Counselor's Office: <i>Bryan County</i>	Date: <i>5/6/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
002-2810	Health Fund - Undesignated Fund Balance	\$29,314.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Supplemental Appropriation Request  
Jackson County, Missouri**

Funds sufficient for this appropriation are available from the source indicated below.

Date:	April 28, 2020	ORD #	<u>5336</u>
<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Health Fund - 002</b>			
9999	45105 - MO Emerg Response MERC	29,314	
2810	Undesignated Fund Balance		29,314
2810	Undesignated Fund Balance	29,314	
4206 - Emergency Mgmt	56798 - Grant Match		29,314
		<u>58,628</u>	<u>58,628</u>

**Fiscal Note:**

Date:	April 28, 2020		
<u>Department / Division</u>	<u>Character/Description</u>		<u>Not to Exceed</u>
<b>Health Fund - 002</b>			
4206 - Emergency Mgmt	56798 - Grant Match		\$ 29,314

**APPROVED**  
By Sarah Matthes at 3:51 pm, Apr 28, 2020

Budgeting