

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/Ord No.: 5362

Sponsor(s): Theresa Cass Galvin

Date: June 22, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$26,898 in CARES Act funding for use by Environmental Health to reimburse budget for unanticipated COVID-19 costs at wastewater plants due to increased flow and toilet paper shortages.</p>												
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$26,898</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$ 0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$26,898</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$26,898</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:                      FROM:                      040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td> <td><b>FROM ACCT:</b> \$26,898</td> </tr> <tr> <td>TO:                      040-1519-56790 CARES Act Fund – Carriage Oaks – Other Contractual Services                      040-1520-56790 CARES Act Fund– Trophy Estates – Other Contractual Services</td> <td><b>TO ACCT:</b> \$22,898 \$ 4,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                      Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A                      Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$26,898	Amount previously authorized this fiscal year:	\$ 0	Total amount authorized after this legislative action:	\$26,898	Amount budgeted for this item * (including transfers):	\$26,898	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	<b>FROM ACCT:</b> \$26,898	TO: 040-1519-56790 CARES Act Fund – Carriage Oaks – Other Contractual Services 040-1520-56790 CARES Act Fund– Trophy Estates – Other Contractual Services	<b>TO ACCT:</b> \$22,898 \$ 4,000
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<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date):                      Prior resolutions and (date):</p>												
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by Deb Sees, Environmental Health Administrator, 847-7070</p>												
<p><b>REQUEST SUMMARY</b></p>	<p>This ordinance appropriates \$26,898 in CARES Act funding to Environmental Health for replacement of pumps damaged by a large amount of materials flushed that are not soluble such as baby wipes and rags. Toilet paper shortages during the stay at home order caused individuals to use alternative items that should not be flushed. The plant is not designed to handle these items, and this caused clogs and severe damage to the pumps and grinders in the plant. During this time the increased flow at the plants also caused additional cost for chemicals and sludge pump outs.</p>												
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>												
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals  <input type="checkbox"/> WBE Goals N/A  <input type="checkbox"/> VBE Goals</p>												
<p><b>ATTACHMENTS</b></p>													

REVIEW	Department Director: <i>Deb Sees</i>	Date: 6/9/2020
	Finance (Budget Approval): <i>If applicable</i>	<b>APPROVED</b> By Mark Lang at 9:22 am, Jun 11, 2020
	Division Manager: <i>Clay M. Schultz</i>	Date: <i>6-15-2020</i>
	County Counselor's Office: <i>Beyona Comins</i>	Date: <i>6/17/20</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$26,898

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 10, 2020

Ord # 5362

Department / Division	Character/Description	From	To
<b>040 CARES Act</b>			
9999 -	32810 Undesignated Fund Balance	\$ 26,898	\$ -
1519 Carriage Oaks	56790 Other Contractual Services	-	22,898
1520 Trophy Estates	56790 Other Contractual Services	-	4,000
		\$ 26,898	\$ 26,898

**APPROVED**  
**By Mark Lang at 9:24 am, Jun 11, 2020**

Budget Office