

REQUEST FOR LEGISLATIVE ACTION**Version 6/10/19**

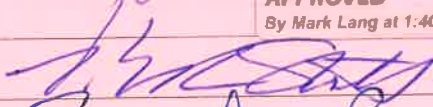
Completed by County Counselor's Office:

Res/Ord No.: 5367

Sponsor(s): Theresa Cass Galvin

Date: June 22, 2020

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriating \$157,500 in CARES Act funding for use by the departments of Information Technology, County Executive's Office, Collections, and Facilities to pay unanticipated COVID-19 costs for mobile computers, virtual meeting software, health screenings at County facilities, and rent of automobiles and tents.</p>														
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$157,500</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$157,500</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$157,500</td></tr> <tr> <td>Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance</td><td>FROM ACCT: \$157,500</td></tr> <tr> <td>TO: CARES Act Fund 040-1305-56661 Information Technology – Software Purchases 040-1305-58171 Information Technology – Computers 040-1001-56060 County Administration – Medical Services 040-1403-56630 Collections-Rent of Auto 040-1206-56670 Facilities-Truman Courthouse-Misc. Rent</td><td>TO ACCT: \$25,000 \$50,000 \$75,000 \$2,500 \$5,000 \$157,500</td></tr> <tr> <td>Total:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <p>Prior Year Budget (if applicable): N/A Prior Year Actual Amount Spent (if applicable): N/A</p>	Amount authorized by this legislation this fiscal year:	\$157,500	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$157,500	Amount budgeted for this item * (including transfers):	\$157,500	Source of funding (name of fund) and account code number: FROM: 040-9999-32810 CARES Act Fund, Undesignated Fund Balance	FROM ACCT: \$157,500	TO: CARES Act Fund 040-1305-56661 Information Technology – Software Purchases 040-1305-58171 Information Technology – Computers 040-1001-56060 County Administration – Medical Services 040-1403-56630 Collections-Rent of Auto 040-1206-56670 Facilities-Truman Courthouse-Misc. Rent	TO ACCT: \$25,000 \$50,000 \$75,000 \$2,500 \$5,000 \$157,500	Total:	
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Total:															
PRIOR LEGISLATION	Prior ordinances and (date): Prior resolutions and (date):														
CONTACT INFORMATION	RLA drafted by Troy Schulte, County Administrator at 881-1079														
REQUEST SUMMARY	This ordinance appropriates \$75,000 in CARES Act funding to the department of Information Technology for the purpose of providing funds for the purchase of mobile computers and remote meeting software to allow for county associates to work and participate in meetings remotely. This ordinance also appropriates \$75,000 to County Administration to pay for public and associate health screenings at four county courthouses. This ordinance also appropriates \$2,500 for rental of vans to facilitate the annual delinquent property tax by allowing county associates to properly socially distance themselves, and \$5,000 for the rental of a large tent at the Truman Courthouse to shade County residents who wait outside to insure proper social distance guidelines are met.														
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)														

	<input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director:	 Date: 6-16-2020
	Finance (Budget Approval). If applicable	APPROVED By Mark Lang at 1:40 pm, Jun 16, 2020
	Division Manager:	 Date: 6-18-2020
	County Counselor's Office:	 Date: 6/17/20

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- X Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
040-9999-32810	CARES Act Fund, Undesignated Fund Balance	\$157,500

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: June 16, 2020

Ord # 5367

Department / Division	Character/Description	From	To
040 CARES Act			
9999 -	32810 Undesignated Fund Balance	\$ 157,500	\$ -
1305 Information Technology	56661 Software Purchases	-	25,000
1305 Information Technology	58171 Personal Computers/Accessories		50,000
1001 County Executive's Office	56060 Medical & Dental Services		75,000
1403 Collections	56630 Rent - Auto		2,500
1206 Fac. Mgmt Truman Courthouse	56670 Rent – Miscellaneous		5,000
		<u>\$ 157,500</u>	<u>\$ 157,500</u>

APPROVED

By Mark Lang at 1:40 pm, Jun 16, 2020

Budget Office