

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20438

Sponsor(s): Tony Miller

Date: June 1, 2020

<p><b>SUBJECT</b></p>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the purchase of a Metal Shelter House for the Parks + Rec Department from Gunter Construction of Kansas City, Kansas under the terms and conditions of Invitation to Bid No. 7-20.</u></p>										
<p><b>BUDGET INFORMATION</b>  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1" data-bbox="357 535 1445 724"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$44,500</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$44,500</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$44,500</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 003-1608-58020 Park Fund, Capital Projects, Buildings and Improvements</td> <td>\$44,500</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$44,500	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$44,500	Amount budgeted for this item * (including transfers):	\$44,500	Source of funding (name of fund) and account code number: 003-1608-58020 Park Fund, Capital Projects, Buildings and Improvements	\$44,500
Amount authorized by this legislation this fiscal year:	\$44,500										
Amount previously authorized this fiscal year:											
Total amount authorized after this legislative action:	\$44,500										
Amount budgeted for this item * (including transfers):	\$44,500										
Source of funding (name of fund) and account code number: 003-1608-58020 Park Fund, Capital Projects, Buildings and Improvements	\$44,500										
<p><b>PRIOR LEGISLATION</b></p>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): 20289, October 21, 2019</p>										
<p><b>CONTACT INFORMATION</b></p>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
<p><b>REQUEST SUMMARY</b></p>	<p>Invitation to Bid No. 45-19 for a Metal Shelter House was bid in 2019, received three responses and was awarded to the lowest bidder by Resolution No. 20289 on October 28, 2019. After the award a Purchase Order was issued and the awarded bidder stated a mistake was made and they could not provide the Metal Shelter House for the amount bid. Due to the 2019 fiscal year closing, there was not enough time to re-award the bid to the second lowest bid or re-bid the Metal Shelter House.</p> <p>Invitation to Bid No. 7-20 was issued in 2020 for the Metal Shelter House. A total of twenty notifications were distributed and five bids were received, three of which were rejected as non-compliant with the Invitation to Bid. The two other bids were evaluated as follows:</p> <table data-bbox="357 1417 1364 1491"> <tr> <td>Gunter Construction Company of Kansas City, Kansas</td> <td>\$44,500</td> </tr> <tr> <td>NW Rogers of Blue Springs, Missouri</td> <td>\$51,940</td> </tr> </table> <p>Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the Parks + Rec Department recommend the purchase of a Metal Shelter House for the Parks + Rec Department to Gunter Construction of Kansas City, Kansas in the amount of \$44,500 as the lowest and best bid received.</p>	Gunter Construction Company of Kansas City, Kansas	\$44,500	NW Rogers of Blue Springs, Missouri	\$51,940						
Gunter Construction Company of Kansas City, Kansas	\$44,500										
NW Rogers of Blue Springs, Missouri	\$51,940										
<p><b>CLEARANCE</b></p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department) N/A  <input type="checkbox"/> Business License Verified (Purchasing &amp; Department) N/A  <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
<p><b>COMPLIANCE</b></p>	<p><input type="checkbox"/> MBE Goals Goals of 9.5% MBE; 11.7% WBE and 9.5% VBE were set. The recommended bidder, a WBE  <input checked="" type="checkbox"/> WBE Goals will meet the 11.7% WBE Goals, but could not find MBE or VBE bidders to subcontract with.  <input type="checkbox"/> VBE Goals A Good Faith Effort was submitted to and approved by the Compliance Review Office</p>										

ATTACHMENTS	Abstract of Bids Received, a Recommendation Memorandum from Bruce Wilke of the Parks + Rec Department and the pertinent pages of Gunter's bid documents.	
REVIEW	Department Director: <i>Brian [Signature]</i> for Michelle Newson	Date: 5/18/20
	Finance (Budget Approval): <i>If applicable</i>	Date:
	Division Manager: <i>Ray M. Schultz</i>	Date: 5-26-2020
	County Counselor's Office: <i>Bryan County</i>	Date: 5/27/20

**APPROVED**  
By Mark Lang at 3:31 pm, May 26, 2020

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



ABSTRACT OF BIDS

NO	DESCRIPTION	UNIT	QTY	AMOUNT				
				NW Rogers Blue Springs MO	Athco Lenexa KS	Gunter KCKS	Fry and Assoc NKC MO	AB Creative KCKS
1	See Bid			\$ 51,940	49,435	44,500	41,637.50	40,500

CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: March 17, 2020, BY  
Yvonne H. Rowland  
 CLERK OF THE LEGISLATURE  
Forrestal J. Cameron  
 PURCHASING



**JACKSON COUNTY**  
**Parks + Rec**

22307 Woods Chapel Road  
Blue Springs, Missouri 64015  
MakeYourDayHere.com

Miguel A. ...  
10/16/2019  
Fri, 10/16/2019 10:11

**To:** Barbara Casamento  
**From:** Bruce Wilke *Bruce*  
**cc:**  
**Date:** April 28, 2020  
**Re:** Bid No. 7-20  
Metal Shelter an Longview Beach

---

Barbara,  
After reviewing the bid tabulation, we recommend award of the bid to Gunter Construction of Kansas City, Kansas. Gunter Construction submitted the third lowest bid however the two lower bidders did not submit their Contractor Utilization Plan goals set by the Compliance Review office.

Funding for this project, (\$ 44,500.00), is in our 2020 operating budget in account 300-1608-58020 Building and Improvements.



*Frank White, Jr., County Executive*

**6.0 EVALUATION PROCESS**

- 6.1 All bids received that are response to the General Conditions, Specifications, and other provisions of this Invitation to Bid will be evaluated. An Evaluation Committee will evaluate responses and make recommendations for award.
- 6.2 Jackson County shall be the sole judge of the bids received and its decision shall be final.
- 6.3 The County reserves the right to reject all, some, one, or none of the Invitation to Bid responses submitted.

**7.0 QUESTIONS**

- 7.1 All Questions regarding this Invitation to Bid **must be in writing and e-mailed** as detailed under General Conditions, Item Number Five (5) on Page Ten (10) of this Invitation to Bid by **March 10, 2020** by 5:00 p.m., CST.
- 7.2 Point of contact for this Invitation to Bid is Barbara Casamento, e-mail address: [bcasamento@jacksongov.org](mailto:bcasamento@jacksongov.org).
- 7.2 All answers to questions will be published on the County's website in the form of Addenda. Respondents must check for Addenda prior to submitting their proposal.
- 7.3 Bidders and their agents (including subcontractors, employees, consultants, or anyone else acting on their behalf) must follow this procedure. Bidders or their agents **may not** contact any other County staff regarding matters covered by this Invitation to Bid during the solicitation and evaluation process. Inappropriate contact are grounds for **REJECTION** of the Bidder's submission.

**8.0 QUOTATION**

- 8.1 Quotation is to include all labor, materials, tools, equipment, and other ancillary expenses necessary to Furnish and Install the Shade Structures according the Specifications detailed in this Invitation to Bid herein. This quotation shall be all-inclusive and satisfactory for completing this project. The County will not reimburse for bonds, insurance, mileage, fuel expenses, freight, shipping, or expenses associated with travel to and from the worksite.

No.	Description	Location	Quantity	Price
1	Furnishing and Installation of Shelter House	Longview Beach	1	\$44,500.00

SIGNATURE: 	DATE: 3-17-20
NAME (PRINT): Christina Gunter	PHONE: 913-362-7844
TITLE (PRINT): President	CELL: 913-362-7844
COMPANY NAME (PRINT) Gunter Construction Company	FAX: 913-362-7844
E-MAIL ADDRESS (PRINT) Christina@Gunterkc.com	
E-MAIL ADDRESS FOR PO'S (PRINT) Christina@Gunterkc.com	
URL (PRINT): Gunterkc.com	