

# REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20433

Sponsor(s): Tony Miller

Date: May 26, 2020

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing a Special Event Lease Agreement with M&amp;M Golf Cars of Lee's Summit, Missouri for use by the Parks + Rec Department</u></p>										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$2,922</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$2,922</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$2,922</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 300-1652-56790 Park Enterprise Fund, Registration and Permits, Other Contractual Services</td> <td>\$2,922</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:  <input checked="" type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:                  Department: _____ Estimated Use: _____                  Prior Year Budget (if applicable): _____                  Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$2,922	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$2,922	Amount budgeted for this item * (including transfers):	\$2,922	Source of funding (name of fund) and account code number: 300-1652-56790 Park Enterprise Fund, Registration and Permits, Other Contractual Services	\$2,922
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): 20116 3/18/2019 <sup>BC</sup> 19775 (March 19, 2018), 19438 (March 27, 2017)										
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Keith Allen, Senior Buyer, 881-3465										
REQUEST SUMMARY	<p>Parks + Rec Department requires a lease for a six-month rental of golf cars for Lake Jacomo, Longview and Blue Springs Campgrounds from M&amp;M Golf Cars of Lee's Summit, Missouri.</p> <p>Parks + Rec Department and the Purchasing Department are seeking Legislative approval due to the indemnification language in the Special Event Lease Agreement.</p> <p>Pursuant to Section 1030.5 of the Jackson County Code, the Purchasing Department recommend the approval of the Special Event Lease Agreement with M&amp;M Golf Cars of Lee's Summit, Missouri. The total of the rental fees will be \$2,922</p>										
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A										
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals      No goals assigned <input type="checkbox"/> VBE Goals										
ATTACHMENTS	Memorandum from Parks + Rec Department and the Special Event Lease Agreement										
REVIEW	<table border="1"> <tr> <td>Department Director: <i>Mark Lang</i></td> <td>Date: 5/19/20</td> </tr> <tr> <td>Finance (Budget Approval): <i>If applicable</i></td> <td>APPROVED By Mark Lang at 3:04 pm, May 19, 2020</td> </tr> <tr> <td>Division Manager: <i>Gray M. Schultz</i></td> <td>Date: 5/19/2021</td> </tr> <tr> <td>County Counselor's Office: <i>Buyer O. Conisky</i></td> <td>Date: 5/21/20</td> </tr> </table>	Department Director: <i>Mark Lang</i>	Date: 5/19/20	Finance (Budget Approval): <i>If applicable</i>	APPROVED By Mark Lang at 3:04 pm, May 19, 2020	Division Manager: <i>Gray M. Schultz</i>	Date: 5/19/2021	County Counselor's Office: <i>Buyer O. Conisky</i>	Date: 5/21/20		
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Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: May 19, 2020

RES # 20433

Department / Division	Character/Description	Not to Exceed
<b>300 Park Enterprise Fund</b>		
1652 Registration and Permits	56790 Other Contractual Services	\$ 2,922
		<u>\$ 2,922</u>

**APPROVED**  
 By Mark Lang at 3:04 pm, May 19, 2020  
 Budget Office