

COOPERATIVE AGREEMENT

THIS AGREEMENT, made by and between **JACKSON COUNTY, MISSOURI**, a Constitutional Home Rule Charter County of the First Class of the State of Missouri, hereinafter referred to as "the County" and a Missouri not-for-profit corporation, **PALESTINE SENIOR CITIZEN ACTIVITY CENTER 3325 PROSPECT KANSAS CITY, MO 64128**, hereinafter referred to as "Organization".

WHEREAS, the County and Organization desire to enter into an Agreement to provide funding to be used for Life Enrichment; and,

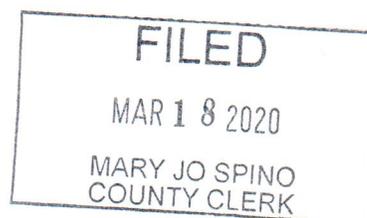
WHEREAS, the County deems it to be in the best interest of its citizenry to support such programs and activities; and,

NOW THEREFORE, in consideration of the foregoing and the terms and provisions herein contained, the County and Organization respectively promise, covenant, and agree with each other as follows:

NOW, THEREFORE, it is agreed by and between the parties as follows:

1. **Services**. Organization shall provide services Life Enrichment, as is more fully set out in the proposal attached hereto as Exhibit A and incorporated herein by reference. The term of this contract is January 1, 2020, through December 31, 2020, and as such, all expenditures must occur within this period. The budget Organization submitted as part of Exhibit A is considered final and non-changeable.

2. **Terms Of Payment**. The County agrees to pay Organization the total amount of **\$120,000.00** in quarterly reimbursements up to **\$30,000.00**, Payments shall be made upon the County's receipt of the quarterly reports as set forth in paragraph 3



hereof. The final payment will not be processed until the Organization's annual program report has been completely reconciled. The County reserves the right to audit all invoices and to reject any invoice for good cause. The County retains the right to deduct from an invoice of Organization any overpayment made by the County on a prior invoice. The County retains the right to make invoice corrections/changes. The County will not reimburse sales tax expense.

3. **Reports/Other Documentation.** Within 30 days after the conclusion of each calendar quarter under this Agreement, Organization shall submit a quarterly report through the Outside Agency Portal along with proof of payment and receipt documentation that reconciles to the quarterly report, including cancelled checks and/or a copy of the face of the check and corresponding bank statements, invoices, itemized credit card receipts and credit card statements showing proof of purchase and proof of payment and any other documents requested by the Department of Finance and Purchasing, to establish that the funds provided pursuant to this Agreement were used for the purposes set forth herein. All payments will be processed within 30 days of receipt of invoice, if the invoice is complete and accurate. All payments will be detained until reports are received and accurate. Any reports that are incorrect will delay payment. The last quarter's report is due by January 30th, 2021 and shall include an annual report which shall summarize all of Organization's activities pursuant to this Agreement. Organization's failure to submit this annual report shall disqualify Organization from future funding by the County. The final payment will not be processed until the Organization's annual program report has been completely reconciled. Organization must submit all quarterly reports in the format specified by the County

regardless of whether activity took place in each quarter, before the next quarterly payment will be processed. Any quarterly reports that are incomplete or incorrect will delay payment. Any unspent funds under this Agreement not invoiced by Organization within 30 days from the expiration of this Agreement shall be forfeited and not be paid.

Organization must notify the County in writing on Organization's letterhead, within five working days of the following changes:

- a. Organization name, address, telephone number, administration, or board of directors
- b. Organization funding that will affect the program under this contract
- c. Liability insurance coverage
- d. Management or staff responsible for providing services pursuant to this contract. When a management or staff position responsible for providing services pursuant to this contract is vacated and when the position is subsequently filled, the following will apply i.) reimbursement for a vacated position will be suspended until it is filled, and ii.) if another person under this contract assumes the duties of the vacated position, the Organization will not be allowed to bill the County for both positions.
- e. Any proposed or actual merger or acquisition either taken by the Organization or toward the Organization

4. **Submission of Documents.** No payment shall be made under this Agreement unless Organization shall have submitted to the County's Department of Finance and Purchasing through the Jackson County Outside Agency Portal accessible on www.jacksongov.org/auditor: (1) a written proposal setting out in detail the intended use of the County's funding, including the target population to be served; (2) Organization's IRS Form 990 from the previous fiscal or calendar year; (3) a statement of Organization's total budget for its most recent fiscal year; and (4) a detailed explanation of actual expenditures of the County's funds; (5) audited financial statement for Organization's most-recent fiscal or calendar year, or a certified public accountant's program audit of the County's funds. Organization must be chartered in the State of

Missouri, hold a certificate of good standing with annual registration through the Missouri Secretary of State and have received an exemption from Federal income taxes under Section 501c3 of the Internal Revenue Code. Any documents described herein which were submitted as a part of an application for funding need not be resubmitted to qualify for payment. Organization understands that no payment shall be made under this agreement until Organization's 2019 Outside Agency contract has been fully reconciled with the County's Department of Finance and Purchasing. No payment shall be made if Organization is out of compliance on any other County contract, or has not paid county taxes on all properties owned by Organization and assessed by the County.

5. **Equal Opportunity**. Organization shall submit an Affirmative Action Plan or Equal Employment Opportunity statement as required by the County Compliance Review Office. Organization shall maintain policies of employment as follows:

A. Organization and Organization's subcontractor(s) shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, disability, or national origin. Organization shall take affirmative action as set forth to ensure that applicants for employment and employees are treated without regard to their race, religion, color, sex, age, disability, or national origin. Such action shall include, but not be limited, to the following: recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Organization agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the policies of non-discrimination.

B. Organization and Organization's subcontractor(s) shall, in all solicitation or advertisements for employees placed by them or on their behalf, state that all qualified applicants will receive consideration for employment without regard to race, religion, color, sex, age, disability, or national origin.

6. **Employment Of Unauthorized Aliens Prohibited.** Pursuant to §285.530.1, RSMo, Organization assures that it does not knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri and/or Jackson County, and shall affirm, by sworn affidavit and provision of documentation, its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services. Further, Organization shall sign an affidavit, attached hereto and incorporated herein as Exhibit B, affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

7. **Audit.** The parties agree that the County may, for any reason and at any given time, examine and audit the books and records of Organization pertaining to this Agreement. Further, Organization agrees to establish and adopt such accounting standards and forms as recommended by the County prior to receipt of the County's first distribution of funds under the terms of this Agreement. The forms used to document expenditure of these funds may be changed from time to time by the County.

8. **Default.** If Organization shall default in the performance or observation of any covenant, term or condition herein contained to be performed by Organization, the County shall give Organization ten days written notice, setting forth the default. If said default shall continue and not be corrected by Organization within ten days after receipt

of notice from the County, the County may, at its election, terminate this Agreement and withhold any payments not yet made to Organization. Said election shall not, in any way, limit the County's rights to sue for breach of this Agreement.

9. **Appropriation Of Funds**. Organization and the County recognize that the County intends to satisfy its financial obligation to Organization hereunder out of funds annually appropriated for that purpose by the County. County promises and covenants to make its best efforts to appropriate funds in accordance with this Agreement. In the event no funds or insufficient funds are appropriated and budgeted, or are otherwise unavailable by any means whatsoever for payment due hereunder, County shall immediately notify Organization of this occurrence and this Agreement shall terminate on the last day for which appropriations were received, without penalty or expense to the County of any kind whatsoever, except as to the portions of the payment amounts herein agreed upon for which funds shall have been appropriated and budgeted or are otherwise available, or at any time after the last date that County has paid for the Services, if earlier.

County further agrees:

A. That any funds authorized or appropriated for services rendered under this Agreement shall be applied to the payments hereunder until all such funds are exhausted.

B. That County will use its best efforts to obtain authorization and appropriation of such funds including, without limitation, the inclusion in its annual budget, a request for adequate funds to meet its obligation under this Agreement in full.

10. **Conflict Of Interest**. Organization warrants that no officer or employee of the County, whether elected or appointed, shall, in any manner whatsoever, be interested in or receive any benefit from the profits or emoluments of this Agreement.

11. **Severability**. If any covenant or other provision of this Agreement is invalid, or incapable of being enforced by reason of any rule of law or public policy, all other conditions and provisions of this Agreement shall, nevertheless, remain in full force and effect; and no covenant or provision shall be deemed dependent upon any other covenant or provision unless so expressed herein.

12. **Indemnification**. Organization shall indemnify, defend and hold the County harmless from any and all claims, liabilities, damages, and costs (including reasonable attorney's fees directly related thereto) including but not limited to violation of civil rights and/or bodily injury to or death of any person and for damage to or destruction of property if and to the extent caused by the negligence, willful misconduct or omissions of Organization during the performance of this Agreement.

13. **Insurance**. Organization shall maintain the following insurance coverage during the term of this Agreement.

A. Organization shall maintain Commercial General Bodily Injury and Property Damage Liability insurance, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

B. Organization shall maintain, if any motor vehicles are used in the performance of the Services, Commercial General Bodily Injury and Property Damage Liability insurance, and Automobile Liability insurance including owned,

non-owned, or hired vehicles, each in a combined single limit of One Million Dollars (\$1,000,000) each occurrence for bodily injury and property damage liability.

C. Organization agrees to provide the County with certificates of insurance evidencing the above described coverage prior to the start of Services, and annually thereafter, if required by the County. Such certificates shall provide that the applicable insurance policies have been endorsed to provide a minimum of thirty days advance notice to the County in the event of cancellation, non-renewal, or reduction in limits by endorsement.

14. **Term**. The term of this Agreement shall commence January 1, 2020, and shall continue until December 31, 2020, unless sooner terminated pursuant to paragraph 8, 15, or 19 hereof. If this Agreement is terminated by either party, the County shall pay only for those services actually performed by Organization as verified by the County's audit.

15. **Termination**. This Agreement may be terminated for any reason or no reason by either of the parties upon thirty (30) days' written notice to the other party's designated fiscal representative. All services and payments shall continue through the effective date of termination. Termination of this Agreement shall not constitute a waiver of the rights or obligations which the County or Organization may be entitled to receive as provided in this Agreement, or be obligated to perform under this Agreement for services prior to the date of termination. Should this Agreement terminate, all County written materials of any kind must be delivered and returned by Organization to the County within ten (10) days of the termination of this Agreement.

16. **Standard of Care**. Organization shall exercise the same degree of care, skill, and diligence in the performance of the Services as is ordinarily possessed and exercised by professionals operating under similar circumstances.

17. **Financial Contact**. Organization shall designate a fiscal representative to act as a liaison between the parties to resolve any problems, complaints, or special circumstances encountered in the billing of the services agreed upon here.

Fiscal Representative
Department of Finance & Purchasing
415 E. 12th Street, Suite 100
Kansas City, MO 64106

Palestine Senior Citizen Activity Center
3325 Prospect
Kansas City, MO 64128
(816) 921-1963

18. **Compliance Review**. The performance of this Agreement shall be subject to review by the County. The County Compliance Review Office and staff shall review this contract according to their responsibilities including site visits to any and all agencies. Organization agrees any display of hostile behavior, refusing and/or hindering a site review by any employee or staff member shall be grounds for suspension, termination or disqualification of this Agreement. The County warrants that all books, records, accounts, and any other documents in the possession of the County relating to this Agreement are public records open for inspection in accordance with Chapter 610, RSMo.

19. **Remedies For Breach**. Organization agrees to faithfully observe and perform all of the terms, provisions, and requirements of this Agreement, and Organization's failure to do so constitutes a breach of this Agreement. In such event, Organization consents and agrees as follows:

A. The County may, without prior notice to Organization, immediately

terminate this Agreement; and

B. The County shall be entitled to collect from Organization all payments made by the County to Organization for which Organization has not yet rendered services in accordance with this Agreement, and to collect the County's reasonable attorney's fees, court costs and service fees if it is necessary to bring action to recover such payments.

20. **Transfer And Assignment**. Organization shall not assign or transfer any portion or the whole of this Agreement without the prior written consent of the County.

21. **Organization Identity**. If Organization is merged or purchased by another entity, the County reserves the right to terminate this Agreement. Organization shall immediately notify the county in the event it is merged or purchases by any other entity.

22. **Confidentiality**. Organization's records concerning the identities of those participating in its programs shall be strictly confidential; the County shall be entitled to examine said records in performing its audit and review functions, but shall not disclose said identities to any third party in any fashion.

23. **Incorporation**. This Agreement incorporates the entire understanding and agreement of the parties.

IN WITNESS WHEREOF, the County and Organization have executed this Agreement this 18th day of March, 2020.

APPROVED AS TO FORM:

JACKSON COUNTY, MISSOURI

[Signature]
County Counselor

By [Signature]
Frank White, Jr.
County Executive

ATTEST:

PALESTINE SENIOR CITIZEN ACTIVITY CENTER

[Signature]
Mary Jo Spino
Clerk of the Legislature

By [Signature]
Title Interim Executive Director
Federal Tax I.D. 43-1531200

REVENUE CERTIFICATE

I hereby certify that there is a balance otherwise unencumbered to the credit of the appropriation to which this Agreement is chargeable, and a cash balance otherwise unencumbered in the treasury from which payment is to be made, each sufficient to meet the obligation of \$120,000.00, which is hereby authorized.

3-17-2020
Date

[Signature]
Director of Finance and Purchasing
Account No.002-7731-56789

77312020 001
MR

**2020 Jackson County Outside Agency Funding Proposal
Palestine Senior Citizen Activity Center
Life Enrichment**

Exhibit A

Palestine Senior Citizen Activity Center

Palestine Senior Citizen Activity Center
Life Enrichment
Feb 20, 2020
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3325 Prospect Ave
Kansas City, MO 64128
(816) 921-1963
www.palestineactivitycenter.org
fedtaxid: 43-1531200

Fiscal Year: January to December

GuideStar:

Mission: The mission of Palestine Senior Citizen Activity Center (PSCAC) is to provide community wellness for senior adults through education, recreation, and nutrition.

Executive Director

Executive Director
Lori Smith
(816) 921-1963
lori@palestineactivitycenter.org

Contact Person

Executive Director
Lori Smith
(816) 921-1963
lori@palestineactivitycenter.org

Check the Jackson County Legislative District and your At-Large District where your agency is located?

District 2: Yes

At-large District 2: Yes

2020 Jackson County Outside Agency Funding Proposal Palestine Senior Citizen Activity Center Life Enrichment

Palestine Senior Citizen Activity Center
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Agency Revenue Information

Funding Entity	Source Description	Goods	Services	Cash	TFY Actual	NFY Projected
State	NORC			X	\$97,000	\$97,000
KCMO	Kitchen Salaries/Renovations			X	\$205,000	\$205,000
Donations	Foundations			X	\$45,000	\$65,000
Fundraisers	Center Events			X	\$1,500	\$1,500
Harvesters	Food Pantry	X			\$20,000	\$20,000
MARC	meals, transportation,			X	\$120,000	\$150,000
Outside Agency	Life Enrichment Forever Fit and Healthy			X	\$90,000	\$120,000

Please check if your agency has cash reserves:
What is the current balance? \$20,000

2020 Jackson County Outside Agency Funding Proposal

Palestine Senior Citizen Activity Center

Life Enrichment

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Date Program was Initiated: 2010

What time period does this program run: All Year

Provide program description: PSCAC offers:

- Free food and toiletry pantries: Older adults and their families can access every two weeks to the pantries. PSCAC provides meat, fresh fruits and vegetables, bread, can and dry goods; cleaning supplies; laundry supplies; toiletry items. This service is provided through our partnerships with Harvester and Community Action Agency of Great Kansas City.
- Bus Transportation: PSCAC provides transportation to and from the center for older adults to participate in the programs and services. PSCAC provides transportation to the grocery store; physician visits; pharmacy; and social and cultural outings for older adults. Through the 5310-Federal funding, PSCAC is able to secure a vehicle to provide the older adults with reliable and safe transportation. Recently, PSCAC was selected to be the recipient of an additional vehicle.
- Free or low-cost lunches: PSCAC currently provides 30 daily hot meals to homebound older adults and an average 100-125 congregate meals daily to older adults who otherwise would not have a meal for that day. The meal served or delivered from PSCAC is the only meal that many older adults receive. This program is provided with our partnership with MARC (Mid America Regional Council).
- Aging in Place: PSCAC provides free minor home repairs such as mattress flipping; light bulb changing; smoke detectors; and/or battery replacement; emergency kits; free grass cutting and snow shoveling; and etc. This program is provided through our partnership with NORC (Naturally Occurring Retirement Community).
- Palestine Wellness Center: PSCAC provides older adults with the ability to check their weight and blood pressure daily. Twice monthly a nurse comes in to check their blood pressure and address any medical concerns that they may have. Older adults are educated on changing eat habits and the importance of physical fitness. This program is provided with our partnership with Truman Medical Center.
- Gardening and fishing: PSCAC older adults cultivate, plant and harvest their own organic garden through the gardening season. The garden yields over 3,000 pounds of fresh fruit, vegetables, and herbs. PSCAC partners with Kansas City Community Garden. PSCAC has a pond full of catfish on its grounds for the older adults to fish at not no cost. Catch and carrying, only.
- Group Study: PSCAC provides various types of group studies through the week. PSCAC is a charitable organization. However, we can not discriminate against any group who wants to have study groups here. Our current groups includes: Wayne Minor Veterans, both men and women; women's bible study; various high school classes; Sunday school and Bible study; and the Prospect Corridor.
- Book Club and Library: Each Wednesday, PSCAC's Book Club meets to discuss a book of choice. Each first Wednesday of the month, the KC Public Library comes to provide on-site library for our older adults.
- Computer classes: PSCAC offers free computer classes, for both advance and beginning users. This program is provided through University of Kansas Digital Inclusion program.
- AMP: Twice a year, PSCAC offers AMP (Aging Mastery Program) classes. This NCOA (National Council on Aging) evidence-based program offers 10 or 12-week sessions including Navigating Longer Lives; Exercise and You; Sleep; Healthy Eating and Hydration; Financial Fitness; Advance Planning; Healthy Relationships; Medication Management; Community Engagement and Fall Prevention. The 12-week class adds 2 sessions for individuals who caregivers. This class offers various speakers through the Kansas City Area to speak on the topics including Hall of Famer Will Shields. This is one of our most popular classes because it ends with an offer graduation in cap and gowns. Some of our older adults who participate in the class have never graduated from high school.
- Physical Fitness: In October 2015, PSCAC open the Leonard P. Butler, Jr. fitness center with funding provided by the Health Care Foundation. It is a state-of-the-art fitness center with a membership of 208 members. The fitness accepts Silver Sneakers and Renew. PSCAC offer line dancing every Wednesday with an average of 75 participants weekly. PSCAC offers chair exercises, aerobics and yoga every Tuesday, Thursday with an average participation of 35 members per class.
- Health Education Classes: PSCAC offer Project Strength a cook class that teaches portion control, how to cook nutritional meals, all components of nutrition. This class is offered through our partnership with Harvesters. With our partnership with Truman Medical Center, PSCAC offers chronic disease, diabetes, and fall prevention classes at no cost.
- Intergenerational programs: One of signature programs is our intergenerational programs and services with the grandchildren of members, youth and children of the Central High School, Hope Academy, and Kiddie Depot Day Care. We give away of 2,000 toys each Christmas to ensure that no child goes with a Christmas. Each year, we have an Easter egg hunt and give away baskets. Our older adults donate socks, gloves, and hats to ensure that all children are warm when it is cold outside. Our older adults are segregate grandparents to children who have no grandparents and it also fills the void for our older adults who grandchildren live out of state.
- Social Events: PSCAC's older adults participate in various day trips such as Wal-Mart Wednesdays; American Royal Rodeo; Starlight Theater; Kauffman Center; and other activities to keep them socially and culturally engaged.
- Case management: PSCAC provides services for older adults who need assistance in their home through our Senior Companions program. This program is through our partnership with Shepard's Center-Central. Currently, we have nine (9) older adults participating in the program.
- Safety and protection: PSCAC partners with KCPD and KCFD ensure the safety of our older adults. They are provided with free smoke detectors; safety tips to prevent fires; crime reports; crime prevention tips; self-defense classes; identity thief prevention classes; and other important safety programs.
- Resources and referral: PSCAC provide a referral and resource program. We are on 211 and will display information for our older adults to obtain when need to ensure that they are well informed at all times.
- Grandfamilies Program: PSCAC has a monthly Grandfamilies program for older adults who are raising grandchildren and other young relatives. This program consists of nutritional classes; counseling both group and individual; and training and support classes. This program is through our partnership with MARC.
- Upcoming programs and services: PSCAC continuously look for new, innovative programs and services to continue serving our community.

Describe the benefits of this program to Jackson County Missouri: Over 25 years, PSCAC has and continues to be one of the city's most progressive older adults center that has played a major role in shaping the community through innovation, safety, community mobilization, and public wellness. Members have an ownership in the center to ensure socialization, health and wellness programs that have positive outcomes addressing health disparities, the continuing challenge remains to ensure and support these health and wellness strategies.

Describe target population to be served: The target population are individuals who are 55 and older. A group of socially, vulnerable disadvantaged individuals that experiences social, economic; transportation; linguistic; and cultural or geographic characteristics that may directly or indirectly affect their ability to purchase healthy foods; increase physical activity to obtain high quality of life and achieve desired healthy community outcomes. Who are 55 and older.

What are the qualifications for participants: PSCAC's only qualification is that the individual be 55 and older.

Check if your services are available to anyone: Yes

Do you maintain a database of participants: Yes

2/20/2020

<https://jacomoutsideagency.org/admin/applicationview.php?programid=507&agencyid=69&style=contract&year=2020>

Number of participants from Jackson County: 825

Number of participants from Other Areas: 77

Total Number of participants: 902

2020 Jackson County Outside Agency Funding Proposal Palestine Senior Citizen Activity Center Life Enrichment

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Outcomes

Outcome: Serve more than 200 older adults with hot nutritious meals daily.

How will outcome be measured: PSCAC will use AgingIS to count and confirm the number of older adults served daily, weekly and monthly to ensure an accurate representation of the number of older adults who are served and receive meals daily.

Outcome: Provide transportation to more than 60 unduplicated older adults to prevent isolation and loneliness.

How will outcome be measured: PSCAC will use EZfacility to count and confirm the number of older adults who use transportation to come to the center and return home, participate in social, cultural and engaging events to ensure an accurate representation of the number of older adults who are provided transportation daily.

Outcome: Offer and provide various innovative wellness programs and services to older adults for engagement of physical fitness, health and nutritional education, including healthy eating, fitness center with instructors, computer classes, gaming, and other wellness engaging programs.

How will outcome be measured: PSCAC will use EZfacility, AgingIS and other documentation to count and confirm the number of older adults served daily, weekly and monthly to ensure an accurate representation of the number of older adults who participate daily.

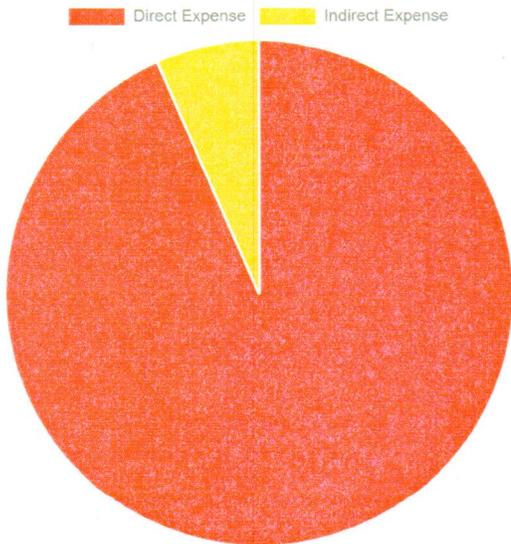
What Jackson County Legislative Districts are served by this program:

Countywide: Yes

2020 Jackson County Outside Agency Funding Proposal Budget as Awarded Palestine Senior Citizen Activity Center Life Enrichment

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Direct Program Support				
Name	Description	Total Expense	Amount Awarded	Percent
Program Staff Salary	Executive Director	\$75,000	\$45,000	60%
Program Staff Salary	Operation Manager	\$55,000	\$44,160	80%
Program Staff Salary	Program Administrator	\$33,000	\$23,000	70%
				%
Direct Expense Totals		\$163,000	\$112,160	
Indirect/General Operating Support				
Accounting/Auditing	Accounting/Audit yearly	\$12,000	\$7,840	65%
				%
Indirect Expense Totals		\$12,000	\$7,840	



Total 2020 Program Budget Award: \$120,000

Program sustainable without Jackson County Funding	Yes
Total Cost to Run Program WITHOUT Jackson County Funding	\$660,000
Cost/Participant	\$145.45
JACO Funding/Total Program Cost	18%

**2020 Jackson County Outside Agency Funding Proposal
Budget as Awarded
Palestine Senior Citizen Activity Center
Life Enrichment**

Palestine Senior Citizen Activity Center
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Document type: board
Name: [2019-pscac-board-of-directors-roster.pdf](#)

Document type: financial
Name: [2018-audit.pdf](#)

Document type: irsw9
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Document type: insurance
Name: [2019-insurance-certificate.pdf](#)

Document type: irs990
Name: [2018-990.pdf](#)

Document type: budget
Name: [2019-pscac-board-approved-budget.pdf](#)

Document type: balance
Name: [2019-balance-sheet-to-date.pdf](#)

Document type: jackson
Name: [tax-document.pdf](#)

WORK AUTHORIZATION AFFIDAVIT

As a condition for any service provided to the County, a business entity shall, by sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.

Business entity, as defined in section 285.525, RSMo pertaining to section 285.530, RSMo, is any person or group of persons performing or engaging in any activity, enterprise, profession, or occupation for gain, benefit, advantage, or livelihood. The term "business entity" shall include but not be limited to self-employed individuals, partnerships, corporations, contractors, and subcontractors. The term "business entity" shall include any business entity that possesses a business permit, license, or tax certificate issued by the state, any business entity that is exempt by law from obtaining such a business permit, and any business entity that is operating unlawfully without such a business permit.

Every such business entity shall complete the following affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services. The completed affidavit must be returned as a part of the contract documentation.

This affidavit affirms that **Palestine Senior Citizen Activity Center**, is enrolled in, and is currently participating in, E-verify or any other equivalent electronic verification of work authorization operated by the United States Department of Homeland Security under the Immigration Reform and Control Act of 1986 (IRCA); and, **Palestine Senior Citizen Activity Center**, does not knowingly employ any person who is an unauthorized alien in conjunction with the contracted services.

In Affirmation thereof, the facts stated above are true and correct. (The undersigned understands that false statements made in this filing are subject to the penalties provided under section 575.040, RSMo.)

Jai'isha Releford
Authorized Representative's Signature
Interim Executive Director
Title

Jai'isha Releford
Printed Name
03/13/2020
Date

Subscribed and sworn before me this 13th day of March, 2020. I am commissioned as a notary public within the County of Jackson, State of Missouri, and my commission expires on 06-05-2022.

S. Rizzo
Signature of Notary

3/13/2020
Date

S. RIZZO
Notary Public - Notary Seal
STATE OF MISSOURI
Jackson County
My Commission Expires June 5, 2022
Commission # 14895988