REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

Completed by County Counselor's Office:

Res/Qxd No.: 20352

Sponsor(s):

Date:

Tony Miller Jan. 21, 2020

SUBJECT Action Requested ■ Resolution JAN 07 2020 Ordinance Project/Title: Awarding a Twelve Month Term and Supply Contract with one Twelve Month Option to Extend, for the furnishing of Fencing Installation and Repair Services for use by the Parks + Rec Department to Guier Fencing of Blue Springs, Missouri under the terms and conditions of Invitation to Bid No. 60-19. BUDGET INFORMATION Amount authorized by this legislation this fiscal year: \$ To be completed Amount previously authorized this fiscal year: By Requesting Total amount authorized after this legislative action: \$ Department and Amount budgeted for this item * (including transfers): \$ Finance Source of funding (name of fund) and account code number: \$ * If account includes additional funds for other expenses, total budgeted in the account is: \$ OTHER FINANCIAL INFORMATION: No budget impact (no fiscal note required) Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract; Department: Parks + Rec Estimated Use: \$37,500 This RLA only approves the term and supply contract. The funds will be appropriated through the annual budget adoption. Figures included in the Budget Information section are for informational purposes to provide an estimate of contract value. Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable): PRIOR Prior ordinances and (date): LEGISLATION Prior resolutions and (date): CONTACT **INFORMATION** RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253 REQUEST **SUMMARY** The Parks + Rec Department requires a Term and Supply Contract for the furnishing of Fencing Installation and Repair Services. The Purchasing Department issued Invitation to Bid No. 60-19 in response to those requirements. A total of twenty-four notices were distributed and one bid was received from Guier Fence and evaluated as follows: No. Occupational Title Hourly Rate Regular Hourly Rate Overtime Projects Valued at \$75,000 or less 1.0 Laborer \$67.50 \$101.25 2.0 **Operating Engineer** N/A N/A 3.0 Truck Driver N/A N/A Projects Valued at \$75,000 or more 4.0 Laborer \$44.64 \$66.96 5.0 Operating Engineer N/A N/A 6.0 Truck Driver N/A N/A The Purchasing Department attempted to bid these services in 2018 and received no bids. Research indicated that the timing of the bid request was inconvenient for the vendors. This bid was released in October, 2019 and one bid was received.

		10.0		
	Pursuant to Section 1054.6 of the Jackson County Code, the Parks + Rec Department and the Purchasing Department recommend the Award of a Twelve Month Term and Supply Contract, with one Twelve Month Option to Extend, for the furnishing of Fencing Installation and Repair Services to Guier Fence of Blue Springs, Missouri under the terms and conditions of Invitation to Bid No. 60-19, as the lowest and best bid received. This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific			
OT EADANGE	amount. The availability of funds for specific purposes is subject to annual appropriations.			
CLEARANCE	 ☐ Tax Clearance Completed (Purchasing & Department) ☐ Business License Verified (Purchasing & Department) ☐ Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Original County Auditor's Or	ffice) N/A		
COMPLIANCE	 ✓ MBE Goals ✓ WBE Goals ✓ VBE Goals ✓ WBE and 11.7% WBE and 9.5% VBE were set; v ✓ WBE and 11.7% WBE. The vendor is a certified WBE 	rendor is meeting the 9.5%		
ATTACHMENTS	The Bid Abstract, a Recommendation Memorandum from the Parks + Rec Department Guier Fence's bid response.	and the pertinent pages of		
REVIEW	Department Director:	Date: /-6-20		
	Finance (Budget Approval): If applicable	Date: 1/6/2020		
	Division Manager Schult	Date://7/2020		
	County Counselor's Office: Bugan Counse	Date: 1/16/2020		

Fiscal Information (to be verified by Budget Office in Finance Department)						
	This expenditure was included in the annual budget.					
	Funds for this were encumbered from theFund in					
	There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.					
	Funds sufficient for this expenditure will be/were appropriated by Ordinance #					
	Funds sufficient for this appropriation are available from the source indicated below.					
	Account Number:	Account Title:	Amount Not to Exceed:			
×	This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.					
	This legislative action does not impact the County financially and does not require Finance/Budget approval.					

MEMORANDUM

To: Barbara Casamento, Purchasing Administrator

From: Tina Spallo, Superintendent Recreation

John Johnson, Superintendent Park Operations

Date: December 12, 2019

Re: Fencing Installation and Repair Term and Supply

The Parks + Rec Department recommend accepting bid 60-19 from Guier Fence Co. for fencing installation and repair. The projected budget numbers listed below reflect our usage for the up coming 2020 year.

300-1654-57350 \$1,000

300-1682-57350 \$1,500

003-1602-57350 \$10,000 003-1608-57350 \$25,000

Any questions please contact me at Ext. 34872.

ABSTRACT OF BIDS

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CERTIFICATION OF BID OPENING BIDS WERE PUBLICLY OPENED AND RECORDED ON: NOTHER ALL AND AND CLERK OF THE LEGISLATURE PURCHASING	Truck Driver per Hour	Operating Engineer per Hour	4 Laborer per Hour	3 Truck Driver per Hour	2 Operating Engineer per Hour	Laborer per Hour	DESCRIPTION	Invitation to Bid No. 60-19 Fencing Installation and Repair Opens: 2:00 PM, CST on 11/26/2019
							UNIT QTY	
	NB	NB	44.64	8	NB	67.50	AMOUNT	Guier Fence
							AMOUNT	
							AMOUNT	
							AMOUNT	
							AMOUNT	

10.0 QUOTATION

10.1 Provide pricing for projects bid valued at \$75,000 OR LESS (No Prevailing Wage Required)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
1.0	Laborer	\$ 67.50	\$ 101.25
2.0	Operating Engineer	NIA	NA
3.0	Truck Driver	NIA	NIA
	Total of Lines 1.0 - 3.0	67.50	101.25

10.2 Provide pricing for projects bid valued at MORE THAN \$75,000 (Annual Wage Order 26 Applies)

NO	OCCUPATIONAL TITLE	HOURLY RATE REGULAR TIME	HOURLY RATE OVERTIME
4.0	Laborer	#44.64	\$ 66.96
5.0	Operating Engineer	NIA	NA
6.0	Truck Driver	N/A	NA
	Total of Lines 3.0 – 6.0	44.64	6696

10.3	Percentage Mark-Up for Materials	5 %
10.4	Number of Years in Business:	
10.5	References: Please attach references separately.	

SIGNATURE: Jumn	DATE: 11-20-19
NAME (PRINT): Jeff Shewmaker	PHONE: 8/6-229-2047
TITLE (PRINT): Commercial account manager	CELL: 816-564-6785
COMPANY NAME (PRINT) Guier Fence	FAX: 816-229-7483
E-MAIL ADDRESS (PRINT) ishewmaker@guierfence.com	
E-MAIL ADDRESS FOR PO'S (PRINT) ishewmaker & guier ferce.com	1
URL (PRINT): www.guierfence.com	