

# REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

NOV 14 '19 PM2:40

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 20314

Sponsor(s): Crystal Williams

Date: November 25, 2019

LEGISLATIVE OFFICE

NOV 14 2019

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: Requesting a Resolution to Transfer \$43,350.00 within the Special Road &amp; Bridge Fund to Allocate Funds for Hot Mix Asphalt and Sand.</p>																
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$43,350.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$43,350.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr> <tr> <td colspan="2">Source of funding (name of fund) and account code number:</td></tr> <tr> <td>FROM ACCOUNT: 004-1506-57430 Special Road &amp; Bridge Fund – Road &amp; Bridge Maintenance – Road Oil</td><td>FROM AMT:  \$43,350.00</td></tr> <tr> <td>TO ACCOUNT: 004-1506-57380 Special Road &amp; Bridge Fund - Road &amp; Bridge Maintenance – Asphalt</td><td>TO AMOUNT: \$18,000.00</td></tr> <tr> <td>004-1506-57450 Special Road &amp; Bridge Fund – Road &amp; Bridge Maintenance - Sand</td><td>\$25,350.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use:</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$43,350.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$43,350.00	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number:		FROM ACCOUNT: 004-1506-57430 Special Road & Bridge Fund – Road & Bridge Maintenance – Road Oil	FROM AMT:  \$43,350.00	TO ACCOUNT: 004-1506-57380 Special Road & Bridge Fund - Road & Bridge Maintenance – Asphalt	TO AMOUNT: \$18,000.00	004-1506-57450 Special Road & Bridge Fund – Road & Bridge Maintenance - Sand	\$25,350.00
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date):  Prior resolutions and (date):</p>																
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Jim Evans, Road &amp; Bridge Administrator (816) 847-7053</p>																
<b>REQUEST SUMMARY</b>	<p>The Road and Bridge Maintenance Division of Public Works requests the transfer of funds within the existing Special Road and Bridge Fund to accommodate two depleted account codes.</p> <p>During the annual Road Program, several unanticipated road projects were encountered that required the use of hot mix asphalt. This need reduced the amount of funds available for normal day to day activities requiring asphalt. In order to complete the necessary repairs through the end of the year, we are requesting funds be transferred to restore the ability to maintain the County's asphalt roads.</p> <p>In addition, due to the number of inclement weather events that the Road and Bridge Division has endured over the current calendar year, current quantities of sand inventory have been lowered beyond levels of confidence. It is anticipated that in order to properly operate inclement weather activities this winter additional funds will be necessary to restore stockpiles of sand.</p>																

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals	
ATTACHMENTS		
REVIEW	Department Director:	Date: 11-13-19
	Finance (Budget Approval): <i>If applicable</i>	Date: 11/14/19
	Division Manager:	Date: 11-14-19
	County Counselor's Office:	Date: 11/21/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

### Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC#

Date: November 14, 2019

RES # 20314

Department / Division

Character/Description
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From \_\_\_\_\_

To

## 004 Special Road &amp; Bridge Fund

1506 Road &amp; Bridge Maintenance

57430 Road Oil

\$ 43,350

\$ \_\_\_\_\_

1506 Road &amp; Bridge Maintenance

57380 Asphalt

18,000

1506 Road &amp; Bridge Maintenance

57450	Salt & Sand
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25,350

\$ 43,350

\$ 43,350

Budget Officer