

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

NOV 13 2019

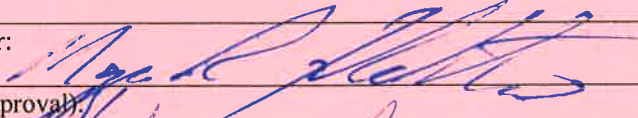

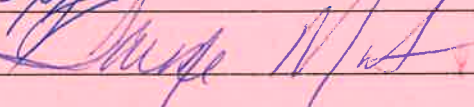
Version 6/10/19

Completed by County Counselor's Office:

Res/Ord No.: 20313

Sponsor(s): Crystal Williams

Date: November 25, 2019

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: Requesting the transfer of \$81,000.00 with the Sheriff's Office general fund to appropriate funding to the correct accounts to cover the costs of step increases, shift differential, and education incentives.																			
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" data-bbox="316 514 1453 871"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$81,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$81,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$81,000.00</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>FROM: 001-4201-56790 – Other Contractual Services</td> <td>\$81,000.00</td> </tr> <tr> <td>TO: 001-4201-55010 – Regular Salaries</td> <td>\$42,000.00</td> </tr> <tr> <td>001-4201-55035 – Shift Differential Incentive</td> <td>\$14,000.00</td> </tr> <tr> <td>001-4201-56755 – Education Incentive</td> <td>\$25,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> OTHER FINANCIAL INFORMATION: <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____ Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____		Amount authorized by this legislation this fiscal year:	\$81,000.00	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$81,000.00	Amount budgeted for this item * (including transfers):	\$81,000.00	Source of funding (name of fund) and account code number:		FROM: 001-4201-56790 – Other Contractual Services	\$81,000.00	TO: 001-4201-55010 – Regular Salaries	\$42,000.00	001-4201-55035 – Shift Differential Incentive	\$14,000.00	001-4201-56755 – Education Incentive	\$25,000.00
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PRIOR LEGISLATION	Prior ordinances and (date): _____ Prior resolutions and (date): _____																			
CONTACT INFORMATION	RLA drafted by: Devyn Horsley, Administrative Specialist, 816-541-8017 x. 72259																			
REQUEST SUMMARY	Requesting the transfer of \$81,000.00 with the Sheriff's Office general fund to appropriate funding to the correct accounts to cover the costs of step increases, shift differential, and education incentives. *when the 2019 budget was approved, the funding for these accounts was placed in 56790 – Other Contractual Services.																			
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)																			
COMPLIANCE	<input type="checkbox"/> MBE Goals <input type="checkbox"/> WBE Goals <input type="checkbox"/> VBE Goals																			
ATTACHMENTS																				
REVIEW	Department Director: 	Date: 11-7-19																		
	Finance (Budget Approval):  If applicable	Date: 11/2/19																		
	Division Manager: 	Date: 11-13-19																		

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☒ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance #
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

RES # 20313

Department / Division		Character/Description		From	To
001	General Fund				
4201	Sheriff	56790	Other Contractual Services	\$ 81,000	\$ -
4201	Sheriff	55010	Regular Salaries		42,000
4201	Sheriff	55035	Shift Differential Incentive (non-pensionable)		14,000
4201	Sheriff	56755	Education Incentive		25,000
				\$ 81,000	\$ 81,000

Budget Officer *11/12/19*