

REQUEST FOR LEGISLATIVE ACTION

Version 6/10/19

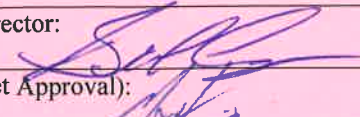
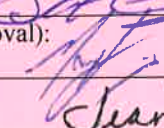

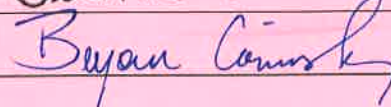
Completed by County Counselor's Office:

Res/Ord No.: 5289

Sponsor(s): Crystal Williams

Date: November 12, 2019

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Transferring \$125,000 and appropriating \$53,600 to the Anti-Crime Sales Tax Fund and \$22,000 to the Park Enterprise Fund to cover the cost for HSA contributions in the General Fund and Insurance Administrative Fees in the Anti-Crime Sales Tax Fund and the Park Enterprise Fund.</p>																				
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$200,600</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$0</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$200,600</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$200,600</td> </tr> </table> <p>Source of funding (name of fund) and account code number:</p> <p>From:</p> <table> <tr> <td>001-9999-55061 General Fund – Non-Specific – Fixed Cost & Dental</td> <td>\$125,000</td> </tr> <tr> <td>008-9999-32810 Anti-Crime Fund – Non-Specific – Undesignated Fund Balance</td> <td>53,600</td> </tr> <tr> <td>300-9999-32810 Park Enterprise Fund – Non-Specific – Undesignated Fund Balance</td> <td>22,000</td> </tr> </table> <p>To:</p> <table> <tr> <td>001-5101-55062 General Fund – Non-Departmental – HSA Contribution</td> <td>\$125,000</td> </tr> <tr> <td>008-5108-55063 Anti-Crime Fund – Non-Departmental – Insurance Admin Fee</td> <td>53,600</td> </tr> <tr> <td>300-5300-55063 Park Enterprise Fund – Detention Population – Insurance Admin Fee</td> <td>22,000</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____</p> <p>Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$200,600	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$200,600	Amount budgeted for this item * (including transfers):	\$200,600	001-9999-55061 General Fund – Non-Specific – Fixed Cost & Dental	\$125,000	008-9999-32810 Anti-Crime Fund – Non-Specific – Undesignated Fund Balance	53,600	300-9999-32810 Park Enterprise Fund – Non-Specific – Undesignated Fund Balance	22,000	001-5101-55062 General Fund – Non-Departmental – HSA Contribution	\$125,000	008-5108-55063 Anti-Crime Fund – Non-Departmental – Insurance Admin Fee	53,600	300-5300-55063 Park Enterprise Fund – Detention Population – Insurance Admin Fee	22,000
Amount authorized by this legislation this fiscal year:	\$200,600																				
Amount previously authorized this fiscal year:	\$0																				
Total amount authorized after this legislative action:	\$200,600																				
Amount budgeted for this item * (including transfers):	\$200,600																				
001-9999-55061 General Fund – Non-Specific – Fixed Cost & Dental	\$125,000																				
008-9999-32810 Anti-Crime Fund – Non-Specific – Undesignated Fund Balance	53,600																				
300-9999-32810 Park Enterprise Fund – Non-Specific – Undesignated Fund Balance	22,000																				
001-5101-55062 General Fund – Non-Departmental – HSA Contribution	\$125,000																				
008-5108-55063 Anti-Crime Fund – Non-Departmental – Insurance Admin Fee	53,600																				
300-5300-55063 Park Enterprise Fund – Detention Population – Insurance Admin Fee	22,000																				
PRIOR LEGISLATION	<p>Prior ordinances and (date): _____</p> <p>Prior resolutions and (date): _____</p>																				
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Mark Lang, Budget Officer</p>																				
REQUEST SUMMARY	<p>Transferring \$125,000 and appropriating \$53,600 to the Anti-Crime Sales Tax Fund and \$22,000 to the Park Enterprise Fund to cover the cost for HSA contributions in the General Fund and Insurance Administrative Fees in the Anti-Crime Sales Tax Fund and the Park Enterprise Fund.</p>																				
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing & Department)</p> <p><input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																				
COMPLIANCE	<p><input type="checkbox"/> MBE Goals</p> <p><input type="checkbox"/> WBE Goals</p> <p><input type="checkbox"/> VBE Goals</p>																				
ATTACHMENTS																					

REVIEW	Department Director: 	Date: 10-21-2019
	Finance (Budget Approval): <i>If applicable</i> 	Date: 10/21/19
	Division Manager: 	Date: 10/28/19
	County Counselor's Office: 	Date: 11/7/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
008-9999-32810	Undesignated Fund Balance	\$53,600
300-9999-32810	Undesignated Fund Balance	\$22,000

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this appropriation are available from the source indicated below.

Ord # 5289

Budget Officer *10/20/19*