

IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

A RESOLUTION amending Rules 9, 12, and 14, of the Rules of the Jackson County Legislature.

RESOLUTION NO. 20219, August 12, 2019

INTRODUCED BY Scott Burnett, County Legislator

WHEREAS, a periodic review of the Rules of the Jackson County Legislature has suggested certain revisions to the rules; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that Rules 9, 12, and 14 of the Rules of the Jackson County Legislature be and hereby are amended, to read as follows:

RULE NINE. Standing and Special Committees.

A. Establishment. Subject to the provisions of paragraph B. of this Rule, the Standing Committees of the Legislature are:

- (1) Finance and Audit
- (2) Health and Environment
- (3) Land Use
- (4) Public Works
- (5) [Anti-Drug] Anti-Crime
- (6) Budget
- (7) Justice and Law Enforcement

The Special Committees of the Legislature are:

- (1) Intergovernmental Affairs
- (2) Rules

B. Committee Responsibilities

The responsibilities of the Standing and Special Committees of the Legislature are as follows:

Standing Committees

(1) Finance and Audit. Matters relating to the assessment and collection of taxes, county finances and management and geographic information systems, county purchasing policy, oversight of the county auditor's office and legal advisor to the Legislature, as set out in Chapter 2 of the County Code, and acquisitions affecting multi-departmental or countywide operations.

(2) Health and Environment. Matters relating to the Medical Examiner's Office and County health-related and environmental programs.

(3) Land Use. Matters relating to the Parks and Recreation Department, Harry S Truman Sports Complex, and consideration of development permits and applications under the County's Unified Development Code.

(4) Public Works. Matters relating to the Public Works and Economic Development Departments.

(5) [Anti-Drug] Anti-Crime. Matters relating to proposed policies concerning and expenditures out of the County's [Anti-Drug] Anti-Crime Sales Tax Fund.

(6) Budget. Matters relating to the County's budget and the Legislature's budget priorities.

(7) Justice and Law Enforcement. Matters relating to the Courts, Corrections Department, and Sheriff's and Prosecuting Attorney's Offices.

Special Committees

(1) Intergovernmental Affairs. Matters relating to the relationships between the County and the federal, state, and other local governments, including lobbying activity and oversight of the lobbyist to the Legislature as set out in Chapter 2 of the County Code.

(2) Rules. Matters relating to the Rules of the Legislature.

C. Appointment and Membership.

The standing and special committees shall be filled by appointment by the fourth regular meeting of the Legislature each year. The Chair of the Legislature shall appoint a maximum of four Legislators to each standing committee. All committee appointments are effective until the first legislative meeting

of the following year. The Chairman of the Legislature shall be a voting member of all committees.

D. Chair. When the Chair of the Legislature makes appointments to a standing or special committee, the Chair may designate one member as its chair. Such a designation does not preclude committee selection of its chair by a majority vote of committee members. If the Chair of the Legislature should not designate a standing or special committee chair, the committee shall elect its own chair. Such election precludes later designation by the Chair of the Legislature.

E. Vice Chair. Each Committee shall elect from its membership a vice-chair who shall preside in the absence of the chair.

F. Operations. The chair of the committee shall call and preside at all meetings of the committee. The chair of a committee shall be responsible for preparing reports of the committee's proceedings.

G. Attendance. The chair of each standing or special committee shall maintain membership attendance records. Whenever a Legislator shall be absent without excuse from more than four consecutive regularly scheduled meetings of any committee to which the Legislator has been appointed, and said absences are duly noted in the minutes of that committee, the Legislator shall automatically be dropped from membership on the committee.

The chair of the committee shall report such drops to the Chair of the Legislature and another member shall be appointed by the Chair of the Legislature within ten days. An absence is "excused" when the chair or a majority of the members then attending a meeting shall note their excusal of the absence in the minutes of that meeting or the next meeting immediately following that meeting.

H. Quorum. The quorum of a committee shall be a simple majority of those appointed to it.

I. Absence of Quorum, Procedure. When no quorum appears at the announced time of a meeting for a committee, the chair of the committee may request other members of the Legislature to participate as "quorum members" of the committee for that one meeting until a sufficient number of appointed members shall appear. A quorum member may act as a voting member of that committee for all purposes. (Resolutions #14966, #15363, #16107, #16507)

RULE TWELVE. Regular Meetings.

The Legislature shall hold its regular meeting on Monday. On the first, third, fourth, and fifth Monday of the month, the meeting shall be at [2:30]1:00 P.M. at the Kansas City Courthouse. On the second [and fourth] Monday of the month, the meeting shall be at [2:30]1:00 P.M. at the Eastern Jackson

County Courthouse. If Monday is a County holiday, the meeting shall be held on the following Tuesday, at the same time as regularly scheduled. The exact time of any succeeding regular meeting can be changed by majority vote.

RULE FOURTEEN. Agenda and Order of Business.

A. Agenda Formation. The Clerk shall prepare the agenda on the Thursday preceding each regular meeting of the Legislature. The Clerk shall include all matters that have come to the Clerk's attention by noon Thursday. All items of business shall be listed by short title. A short title is a simple, one sentence statement of the purpose and content of the item. The Clerk shall deliver one copy of the agenda to the Legislative Offices of each member no later than 10:00 A.M. on Friday preceding each regular meeting of the Legislature. The Clerk shall make copies available to the public and shall post the agenda on the county's website. Items of business on the agenda for the last regular meeting of any year, not acted upon prior to the end of the year shall be carried over to the agenda for the first regular meeting of the succeeding year.

B. Items Absent from the Agenda. No Ordinance shall be adopted or perfected and no Resolution shall be adopted at any meeting unless such Ordinance or Resolution is included on the

agenda prepared for that meeting, except by unanimous consent of the members present. This Rule 14.B shall not be subject to the suspension provisions of Rule 27 of these Rules.

C. Order of Business. The Order of Business at all regular meetings of the Legislature shall be as follows:

- (1) Roll Call.
- (2) The Pledge of Allegiance. (Resolution #7903)
- (3) Approval of the Journal of the Previous Meeting.
- (4) Hearings.
- (5) Communications with and Reports of the County Executive.
- (6) Perfection of Proposed Ordinances and Reports of Committee.
- (7) Final Passage of Proposed Ordinances.
- (8) Resolutions in Committee.
- (9) Consent Agenda.
- (10) Introduction of Proposed Ordinances and Assignment to Committee.
- (11) Introduction of Proposed Resolutions and Assignment to Committee.
- (12) County Executive Orders.
- (13) Unfinished Business.
- (14) New Business.

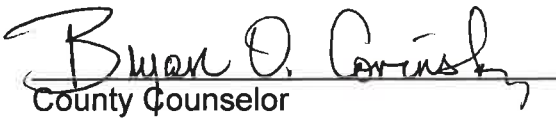
(15) Adjournment.

Any person wishing to appear before the Legislature and speak at a meeting should make that request in writing to the Chair of the County Legislature no later than the Wednesday prior to the meeting.

Effective Date: This Resolution shall be effective immediately upon its passage by a majority of the Legislature.

APPROVED AS TO FORM:


Chief Deputy County Counselor


County Counselor

Certificate of Passage

I hereby certify that the attached resolution, Resolution No. 20219 of August 12, 2019, was duly passed on August 19, 2019 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

8/19/19
Date


Mary Jo Spino, Clerk of Legislature