

**REQUEST FOR LEGISLATIVE ACTION**

**Version 6/10/19**

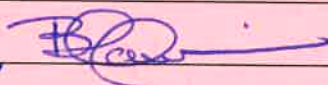
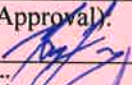
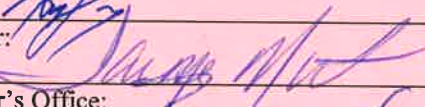
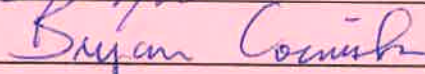
Completed by County Counselor's Office:

Res/Ord No.: 20224

Sponsor(s): Crystal Williams

Date: August 12, 2019

<b>SUBJECT</b>	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting the transfer within the County Improvement Fund and authorizing the Award of a Contract for Professional Jail Owner's Representative Consulting Services for the Jackson County Criminal Justice System to JCDC Partners, LLC of Kansas City, Missouri Under the Terms and Conditions of Request for Proposals No. 17-19.</u></p>														
<b>BUDGET INFORMATION</b> <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$ 8,808,695</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$ 8,808,695</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td style="text-align: right;">\$ 8,808,695</td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>TRANSFER FROM: 013-5113-58020 County Improvement Fund, Non-Departmental, Buildings and Improvements</td> <td style="text-align: right;">\$8,808,695</td> </tr> <tr> <td>TRANSFER TO: 013-5113-56790 County Improvement Fund, Non-Departmental, Other Contractual Services</td> <td style="text-align: right;">\$8,808,695</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p><b>OTHER FINANCIAL INFORMATION:</b></p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____          Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$ 8,808,695	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$ 8,808,695	Amount budgeted for this item * (including transfers):	\$ 8,808,695	Source of funding (name of fund) and account code number:		TRANSFER FROM: 013-5113-58020 County Improvement Fund, Non-Departmental, Buildings and Improvements	\$8,808,695	TRANSFER TO: 013-5113-56790 County Improvement Fund, Non-Departmental, Other Contractual Services	\$8,808,695
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<b>PRIOR LEGISLATION</b>	<p>Prior ordinances and (date): _____          Prior resolutions and (date): _____</p>														
<b>CONTACT INFORMATION</b>	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>														
<b>REQUEST SUMMARY</b>	<p>Jackson County requires Jail Owner's Representative Consulting Service to assist the County with the continuation of jail facility related solutions, including but not limited to the delivery of a new Jackson County jail facility. A detailed list of scope of services is provided as attachment to this RLA but generally, the services are to include the management or completion of benchmarking, validation of needs, programming, architectural criteria, project procurement, delivery, transition and close out of a new detention facility. In order to locate a consultant that would assist the County in completing such a critical project, the Purchasing Department issued the Request for Proposals No. 17-19.</p> <p>The County notified 52 professional service providers for assistance with this critical need. In response to the RFP, the County received 5 proposals of which 3 were determined to be qualified. All 3 qualified responses were interviewed and the following scoring tabulations were compiled as presented below.</p> <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Respondent and Respondent Location</th> <th>Avg Score</th> <th>Ranking</th> </tr> </thead> <tbody> <tr> <td>JCDC Partners, LLC of Kansas City, MO</td> <td style="text-align: center;">89</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Kitchell of Phoenix, AZ</td> <td style="text-align: center;">81</td> <td style="text-align: center;">2</td> </tr> <tr> <td>JLL of Kansas City, MO</td> <td style="text-align: center;">70</td> <td style="text-align: center;">3</td> </tr> </tbody> </table> <p>Pursuant to section 1054.6 of the Jackson County Code, the Department of Finance and Purchasing recommends to award a contract for Consulting Services for professional Jail Owner's Representative Services to JCDC</p>	Respondent and Respondent Location	Avg Score	Ranking	JCDC Partners, LLC of Kansas City, MO	89	1	Kitchell of Phoenix, AZ	81	2	JLL of Kansas City, MO	70	3		
Respondent and Respondent Location	Avg Score	Ranking													
JCDC Partners, LLC of Kansas City, MO	89	1													
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JLL of Kansas City, MO	70	3													

	Partners, LLC of Kansas City, Missouri under the terms and conditions of RFP 17-19 as the best selected proposal received. After the selection of the best proposal, pricing was negotiated and is included in this recommendation.	
	Request the transfer within the County Improvement Fund as follows:	
	FROM	TO
	013-5113-58020 County Improvement Fund, Non-Departmental, Buildings & Improvements	\$8,808,695
	013-5113-56790 County Improvement Fund, Non-Departmental, Other Contractual Services	\$8,808,695
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals 9.5% <input checked="" type="checkbox"/> WBE Goals 11.7% <input checked="" type="checkbox"/> VBE Goals 9.5%	
	Goals are being met and CUP approved by Compliance Review Office	
ATTACHMENTS	Bid Abstract, Bid Committee Selections and Tabulations, pertinent pages of JCDC's response and the Schedule of Fees and Pricing	
REVIEW	Department Director: 	Date: 8.8.19
	Finance (Budget Approval): <i>If applicable</i> 	Date: 8/8/19
	Division Manager: 	Date: 8-8-19
	County Counselor's Office: 	Date: 8/8/19

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

**Fiscal Note:**

Funds sufficient for this transfer are available from the sources indicated below.

PC# \_\_\_\_\_

Date: August 8, 2019

RES # 20224


Department / Division	Character/Description	From	To
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**013 County Improvement Fund**

5113	Non-Departmental - Cnty Imprvmnt	58020	Buildings & Improvements	\$ 8,808,695	\$ -
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5113	Non-Departmental - Cnty Imprvmnt	56790	Other Contractual Services		8,808,695
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	\$ 8,808,695	\$ 8,808,695
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 Budget Officer \_\_\_\_\_
 8/8/19