

# REQUEST FOR LEGISLATIVE ACTION

## EXECUTIVE OFFICE

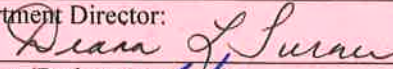


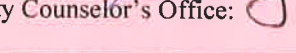
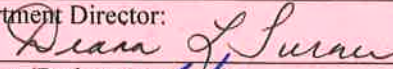


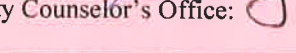
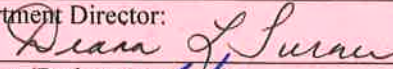


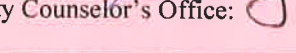
APR 30 2019

Completed by County Counselor's Office:

Res/Ord No.: 20160

Sponsor(s): Jeanie Lauer

Date: May 6, 2019

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Approving the purchase of the furnishing and installation of Retrofit Food Pass/Cuff Ports for the Department of Corrections to Cornerstone Detention Products of Madison, Alabama under an existing contract.</u></p>										
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number: 013-5113-58020 Capital Improvement Fund, Non-Departmental, Buildings and Improvements</td><td>\$95,804</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use:</p> <p>Prior Year Budget (if applicable):</p> <p>Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number: 013-5113-58020 Capital Improvement Fund, Non-Departmental, Buildings and Improvements	\$95,804
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Source of funding (name of fund) and account code number: 013-5113-58020 Capital Improvement Fund, Non-Departmental, Buildings and Improvements	\$95,804										
PRIOR LEGISLATION	<p>Prior ordinances and (date): 5172, Nov., 2018</p> <p>Prior resolutions and (date):</p>										
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>										
REQUEST SUMMARY	<p>The Department of Corrections requires a contract for the furnishing and installation of Retrofit Food Pass/Cuff Ports in Cell Doors. The Purchasing Department issued Request for Proposal No. 59-18 to meet these requirements and a twelve month contract, with two twelve month extensions, was approved on November 5, 2018 via Ordinance No. 5172.</p> <p>Thirty-Two of the One Twenty Retrofit Food Pass/Cuff Ports needed were installed in 2018; and the Department would like to have Eight-eight more done now. The pricing is as follows:</p> <p>\$21,500 for 16 doors and \$74,304 additional 72 doors for a total of \$95,804</p>										
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)</p> <p><input type="checkbox"/> Business License Verified (Purchasing &amp; Department)</p> <p><input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>										
COMPLIANCE	<p><input type="checkbox"/> MBE Goals</p> <p><input type="checkbox"/> WBE Goals No Goals Assigned</p> <p><input type="checkbox"/> VBE Goals</p>										
ATTACHMENTS	<p>Memorandum from the Department of Corrections, Pricing Pages from Request for Proposal No. 59-18 and Ordinance No. 5172</p>										
REVIEW	<table border="1"> <tr> <td>Department Director: </td><td>Date: 4-26-19</td></tr> <tr> <td>Finance (Budget Approval): If applicable </td><td>Date: 4/29/19</td></tr> <tr> <td>Division Manager: </td><td>Date: 4/30/19</td></tr> <tr> <td>County Counselor's Office: </td><td>Date:</td></tr> </table>	Department Director: 	Date: 4-26-19	Finance (Budget Approval): If applicable 	Date: 4/29/19	Division Manager: 	Date: 4/30/19	County Counselor's Office: 	Date:		
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Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

### Fiscal Note:

This expenditure was included in the Annual Budget.

PC# \_\_\_\_\_

Date: April 29, 2019

RES # 20160

<u>Department / Division</u>	<u>Character/Description</u>	<u>Not to Exceed</u>
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<b>013</b>	<b>County Improvement Fund</b>	
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5113	Non-Departmental - Cnty Imprvmnt	58020 Buildings & Improvements	\$ 95,804
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			\$ 95,804
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Budget Officer

4/29/19

**Jackson County Department of Corrections**  
**MEMO**



**Date:** 4/23/2019

**To:** Barbara Casamento, Purchasing Administrator

**From:** *Diana L. Turner*  
Diana Turner, Director

**Subject:** RLA for Phase II of Food Pass Project

Please prepare an RLA to move \$95,804.00 to a PPO for Cornerstone to complete Phase II of the food pass/cuff port project---88 doors. This is a life safety issue for Detention personnel.

Per Bob Crutsinger, the funding source is:

Fund 013—Capital Improvement  
Department 5113—Non-Departmental  
Account 58020---Buildings & Improvements

The funds are already appropriated in this account.

*Darryl Forte*  
Darryl Forte, Sheriff

4-26-19  
Date



**CORNERSTONE**

September 24, 2018

Attention: Jackson County Purchasing Department

RE: **Proposal No. 5918 for 120 Food Pass Kits  
Jackson County Detention Center  
1300 Cherry Street, Kansas City, MO**

Cornerstone Construction is pleased to offer this proposal for the above referenced project as follows:

**Option 1-Furnish and install:**

**Furnish & Install all 16 Food Pass Kits at One Time AIRTEQ LOCK BRAND:**

CDP will furnish and install 16 Food Pass Kits, this includes the Airteq 5017 Food Pass Lock in accordance with the standard detention industry, unless otherwise noted in the exclusions. The quantities that are included within our scope of work are as follows:

- Furnish & Install 16 Food Pass Kits on Cell Doors Per Attached Drawing
  - Furnish & Install 16 Airteq 5017 Food Pass Lock
  - Furnish (2) Each Paracentric Keys per 16 locks
  - The Food Pass Kit above has been priced to work with most standard doors.
  - One Mobilization and Demobilization included.
- Option 1 Bid for 16 each at a time: **\$21,500.00**
  - Option 1A- for each additional unit added on PO over 16 to be added to Option 1 Price: **\$ 1,032.00/ea.**
  - Optional Add Per each Paracentric Airteq Key: **\$35.00 / ea**

**Option 2-Furnish and install:**

**Furnish & Install all 16 Food Pass Kits at One Time FOLGER ADAM LOCK BRAND:**

CDP will furnish and install 16 Food Pass Kits, this includes the Folger Adam 17 Food Pass Lock in accordance with the standard detention industry, unless otherwise noted in the exclusions. The quantities that are included within our scope of work are as follows:

- Furnish & Install 16 Food Pass Kits on Cell Doors Per Attached Drawing
  - Furnish & Install 16 F Food Pass Lock
  - Furnish (2) Each Paracentric keys per 16 locks
  - The Food Pass Kit above has been priced to work with most standard doors.
  - One Mobilization and Demobilization included
- Option 2 Bid for 16 each at a time: **\$27,700.00**
  - Option 2A- for each additional unit added on PO over 16 to be added to options 2 price: **\$ 1,418.75 /ea.**
  - Optional Add Per each Paracentric Folger Adam Key: **\$55.00/ ea.**

**IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI**

**AN ORDINANCE** appropriating \$38,012.00 from the undesignated fund balance of the 2018 General Fund and awarding a twelve-month term and supply contract, with two twelve-month options to extend, for the furnishing and installation of cell door food pass/cuff ports for use by the Department of Corrections to Cornerstone Detention Products of Madison, AL, under the terms and conditions of Request of Proposal No. 59-18.

**ORDINANCE NO. 5172**, November 5, 2018

**INTRODUCED BY** Alfred Jordan, County Legislator

WHEREAS, the Department of Corrections has a need for the installation of retrofit food pass/cuff ports in cell doors; and,

WHEREAS, there are a total of one hundred and twenty cell doors that need these retrofits, to be completed in phases; and,

WHEREAS, the Director of the Department of Corrections desires to have installation of the retrofit food pass/cuff doors on thirty-two of the cells completed by the end of the 2018, with the remaining installation to be accomplished in future years; and,

WHEREAS, the Director of the Department of Finance and Purchasing issued Request for Proposals No. 59-18 for the furnishing and installation of retrofit food pass/cuff doors; and,

WHEREAS, a total of twenty-one notification were distributed and one response was received and evaluated as follows:

**RESPONDENT****BID ( For 32 doors)**

Cornerstone Detention Products  
Madison, Alabama

\$38,012

WHEREAS, pursuant to section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a twelve-month term and supply contract with two twelve month options to extend for the furnishing and installation of retrofit food pass/cuff ports for the Department of Correction to Cornerstone Detention Products of Madison, AL, as the lowest and best proposal received; and,

WHEREAS, an appropriation is needed to place the funds required for this purchase and installation to be accomplished in 2018 in the proper spending account; now therefore,

BE IT ORDAINED by the County Legislature of Jackson County, Missouri, that the following appropriation from the undesignated fund balance of the 2018 General Fund be and hereby is made:

<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>CHARACTER/DESCRIPTION</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>
General Fund			
Undesignated Fund Balance			
001-2810		\$38,012	
001-2701	58020 – Buildings & Improvements		\$38,012

and,

BE IT FURTHER ORDAINED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be and hereby is authorized to execute for the County any documents necessary to the accomplishment of the award; and,

BE IT FURTHER ORDAINED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contract and extensions thereto, to the extent sufficient appropriations to the using spending agency are continued in the then current Jackson County budget.



Effective Date: This ordinance shall be effective immediately upon its signature by the County Executive.

APPROVED AS TO FORM:

  
Chief Deputy County Counselor

  
County Counselor

I hereby certify that the attached ordinance, Ordinance No. 5172, introduced on November 5, 2018, was duly passed on November 5, 2018 by the Jackson County Legislature. The votes thereon were as follows:

Yeas 8

Nays 0

Abstaining 0

Absent 1

This Ordinance is hereby transmitted to the County Executive for his signature.

11.5.18  
Date

  
Mary Jo Spino, Clerk of Legislature

I hereby approve the attached Ordinance No. 5172.

11/5/2018  
Date

  
Frank White, Jr., County Executive

Funds sufficient for this appropriation are available from the source indicated below.

ACCOUNT NUMBER: 001 2810  
ACCOUNT TITLE: General Fund  
Undesignated Fund Balance  
NOT TO EXCEED: \$38,012.00

This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

11/1/18  
Date

[Signature]  
Chief Administrative Officer



**CORNERSTONE**

September 24, 2018

Attention: Jackson County Purchasing Department

RE: **Proposal No. 5918 for 120 Food Pass Kits**  
**Jackson County Detention Center**  
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