



**REQUEST FOR LEGISLATIVE ACTION
EXECUTIVE OFFICE**

APR 23 2019

Completed by County Counselor's Office:
Res/~~Ord~~ No.: 20152
Sponsor(s): Crystal Williams
Date: April 29, 2019

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Authorizing the Purchase of Annual Software Maintenance Agreement for the use by Various County Departments from Thomson Reuters (Manatron) at a total cost to the County of \$460,011.62 as a Sole Source purchase.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$460,011.62</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$460,011.62</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$460,011.62</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 045-1902-5662 General Fund, Assessment, Software Maintenance</td> <td>\$379,443.73</td> </tr> <tr> <td>Source of funding (name of fund) and account code number: 042-1801-5662 General Fund, Recorder of Deeds, Software Maintenance</td> <td>\$80,567.89</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____</p> <p>Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____</p>	Amount authorized by this legislation this fiscal year:	\$460,011.62	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$460,011.62	Amount budgeted for this item * (including transfers):	\$460,011.62	Source of funding (name of fund) and account code number: 045-1902-5662 General Fund, Assessment, Software Maintenance	\$379,443.73	Source of funding (name of fund) and account code number: 042-1801-5662 General Fund, Recorder of Deeds, Software Maintenance	\$80,567.89
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PRIOR LEGISLATION	<p>Prior ordinances and (date): _____ Prior resolutions and (date): 19767, March 12, 2018</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Craig Reich, Senior Buyer, 881-3265</p>												
REQUEST SUMMARY	<p>The Annual Software Maintenance Agreement for Various County Departments are expiring and need to be renewed. The maintenance agreements support critical application necessary for County business. The software for the Annual Software Maintenance Agreements are considered Sole Source purchases, as the maintenance can only be provide by the developer of the software.</p> <table border="1"> <thead> <tr> <th>Vendor Name and Location</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Thomson Reuters (Manatron)</td> <td>\$460,011.62</td> </tr> <tr> <td>Total</td> <td>\$460,011.62</td> </tr> </tbody> </table> <p>Pursuant to Section 1030.1 of the Jackson County Code, The Director of Finance and Purchasing recommends the Purchase of Annual Software Maintenance Agreement for the use by Various County Department at a total cost to the County of \$460,011.62 as Sole Source purchases.</p>	Vendor Name and Location	Amount	Thomson Reuters (Manatron)	\$460,011.62	Total	\$460,011.62						
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Thomson Reuters (Manatron)	\$460,011.62												
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CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A</p>												
COMPLIANCE	<p><input type="checkbox"/> MBE Goals N/A <input type="checkbox"/> WBE Goals N/A <input type="checkbox"/> VBE Goals N/A</p>												
ATTACHMENTS	<p>Information Technology Memorandum and vendor's invoices</p>												

REVIEW	Department Director: 	Date: 4-23-19
	Finance (Budget Approval): <i>If applicable</i>	Date: 4/23/19
	Division Manager: 	Date: 4/24/19
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

This expenditure was included in the Annual Budget.

PC# _____

Date: April 23, 2019

RES # 20152

Department / Division Character/Description Not to Exceed


045 Assessment Fund

1902 Assessment 56662 Software Maintenance \$ 379,444

042 Recorder's Technology Fund

1801 Records 56662 Software Maintenance \$ 80,568

\$ 460,012

 4/23/19
Budget Officer



ASSESSMENT DEPARTMENT
JACKSON COUNTY

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Fax: (816) 881-1388

JACKSON COUNTY COURTHOUSE
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KANSAS CITY, MISSOURI 64108
WWW.JACKSONGOV.ORG

FROM: Jeph BurroughsScanlon, Deputy Director of Assessment
TO: Craig Reich, Senior Buyer – Purchasing
CC: Barbara Casamento, Purchasing Administrator
Gail McCann Beatty, Director of Assessment
DATE: April 17, 2019
RE: Thomson Reuters annual software maintenance

Please prepare an RLA for 2019 software maintenance for Thomson Reuters software used by the Departments of Assessment, Collection, Recorder of Deeds and Information Technology. The vendors, software and amounts are listed below.

Assessment:

Thomson Reuters (Manatron), Ascend	\$332,412.17
Thomson Reuters (Manatron), Sigma	<u>47,031.56</u>
Total for Assessment:	\$379,443.73

Fund/account:

045-1902-56662	\$379,443.73
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Recorder of Deeds:

Thomson Reuters, (Manatron), Anthem	\$68,423.28
Thomson Reuters, (manatron), Aum-Recording-X	10,783.47
Thomson Reuters, (Manatron), Anthem-S Record	<u>1,361.14</u>
Total for Recorder of Deeds	\$80,567.89

Fund/Account:

042-1801-56662	\$80,567.89
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Total of all Thomson Reuters software: **\$460,011.62**