

**EXECUTIVE OFFICE**  
**REQUEST FOR LEGISLATIVE ACTION**

APR 22 2019

Completed by County Counselor's Office:

Res/Ord No.: 5222

Sponsor(s): Charlie Franklin

Date: April 29, 2019

<p>SUBJECT</p>	<p>Action Requested  <input type="checkbox"/> Resolution  <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Accepting and Appropriating \$2000.00 from the Missouri Environmental Health Association (MEHA) for travel to the National Environmental Health Association annual training conference held in Nashville. Deb Sees, President elect of MEHA will represent MEHA and vote for Missouri as needed at this conference.</u></p>														
<p>BUDGET INFORMATION  <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td>\$2,000.00</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td>\$2,000.00</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number; FROM / TO</td> <td>FROM ACCT \$2,000.00</td> </tr> <tr> <td>From: Undesignated Fund 002-9999-47060</td> <td></td> </tr> <tr> <td>To: <del>Maintenance and Repair Auto Equipment</del> 002-1500-56140 <u>Health - Health Serv - Travel</u></td> <td>TO ACCT \$2,000.00</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:          Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):          Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$2,000.00	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$2,000.00	Amount budgeted for this item * (including transfers):	\$	Source of funding (name of fund) and account code number; FROM / TO	FROM ACCT \$2,000.00	From: Undesignated Fund 002-9999-47060		To: <del>Maintenance and Repair Auto Equipment</del> 002-1500-56140 <u>Health - Health Serv - Travel</u>	TO ACCT \$2,000.00
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date):           Prior resolutions and (date):</p>														
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, &amp; phone): Deb Sees, Environmental Health Administrator, 816-847-7070</p>														
<p>REQUEST SUMMARY</p>	<p>Requesting \$2,000.00 to be transferred from 002-9999-47060 to account 002-1500-56140 for travel of Deb Sees to Nashville TN for the National Environmental Health Annual Educational Conference. Deb is president elect of MEHA and has been selected to represent the organization at this conference. Cost exceeding \$2000.00 will be absorbed by the Environmental Health's existing budget.</p>														
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing &amp; Department)</p>														

	<input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	copy of check from MO Environmental Health Association	
REVIEW	Department Director: <i>Deb Sees</i>	Date: <i>4/19/19</i>
	Finance (Budget Approval): If applicable <i>Paul Mack</i>	Date: <i>4/22/19</i>
	Division Manager: <i>[Signature]</i>	Date: <i>4-22-19</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
002-9999-47060	<i>Health Fund - Miscellaneous</i>	\$2,000.00

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

# Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: April 22, 2019

ORD # 5222

<u>Department / Division</u>	<u>Character/Description</u>	<u>From</u>	<u>To</u>
<b>Health Fund - 002</b>			
<u>9999</u>	<u>47060 - Miscellaneous</u>	<u>2,000</u>	
<u>2810</u>	<u>Undesignated Fund Balance</u>		<u>2,000</u>
<u>2810</u>	<u>Undesignated Fund Balance</u>	<u>2,000</u>	
<u>1500 - Health Services</u>	<u>56140 - Travel</u>		<u>2,000</u>

 4/22/19  
Budgeting

MO ENVIRONMENTAL HEALTH ASSOCIATION  
PO BOX 105017  
JEFFERSON CITY, MO 65110

2520

80-8091/2865  
M65101

DATE 4/15/2019

CHECK ARMOR  
FALLS CHURCH, VA

PAY  
TO THE  
ORDER OF

Jackson County

\$ 2000<sup>00</sup>

DOLLARS

Two Thousand and 00/100

RiverRegion  
A COMMUNITY  
CREDIT UNION

FOR Deb Sees- NEHA meeting

Nancy Beggs

MP

