

REQUEST FOR LEGISLATIVE ACTION

JUN 08 2018

Completed by County Counselor's Office:

Res/Ord No.: 19895

Sponsor(s): Alfred Jordan

Date: 6/11/2018

SUBJECT	Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance  Project/Title: <u>Requesting a Transfer of \$403,217 from the Health Fund Reserve Account to the Health Fund and Awarding a Thirty-Six Month Term and Supply contract, with Two Twelve Month Options to extend, for the furnishing of Medical, Dental and Pharmaceutical Services for the Inmate Population to Advanced Correctional Healthcare of Peoria, Illinois under the terms and conditions of Request for Proposal No. 19-18.</u>																						
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td style="text-align: right;">\$3,387,463</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td style="text-align: right;">\$3,790,680</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> </tr> <tr> <td>Source of funding (name of fund) and account code number:</td> <td></td> </tr> <tr> <td>002-2701-56790 Health Fund, Corrections, Other Contractual Services</td> <td style="text-align: right;">\$1,448,551</td> </tr> <tr> <td><b>Transfer From: 002-8006-56835</b></td> <td style="text-align: right;"><b>\$ 403,217</b></td> </tr> <tr> <td><b>Health Fund, Reserve, Reserve Operating</b></td> <td></td> </tr> <tr> <td><b>Transfer To: 002-2701-56790</b></td> <td style="text-align: right;"><b>\$ 403,217</b></td> </tr> <tr> <td><b>Health Fund, Corrections, Other Contractual Services</b></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,851,768</b></td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$3,387,463</p> OTHER FINANCIAL INFORMATION:  <input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: _____ Estimated Use: _____  The County will pay the new Contractor Advanced Correctional Healthcare of Peoria, Illinois \$1,851,768 in 2018; there is \$1,448,551 remaining in the 2018 budget and \$403,217 will be transferred from the Health Fund Reserve.  Prior Year Budget (if applicable): _____ Prior Year Actual Amount Spent (if applicable): _____	Amount authorized by this legislation this fiscal year:	\$3,387,463	Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:	\$3,790,680	Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		002-2701-56790 Health Fund, Corrections, Other Contractual Services	\$1,448,551	<b>Transfer From: 002-8006-56835</b>	<b>\$ 403,217</b>	<b>Health Fund, Reserve, Reserve Operating</b>		<b>Transfer To: 002-2701-56790</b>	<b>\$ 403,217</b>	<b>Health Fund, Corrections, Other Contractual Services</b>		<b>Total</b>	<b>\$1,851,768</b>
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PRIOR LEGISLATION	Prior ordinances and (date): <u>5062</u> Prior resolutions and (date): 19132, April 25, 2016																						
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253																						
REQUEST SUMMARY	The Department of Corrections requires a Term and Supply Contract for the furnishing of Medical, Dental and Pharmaceutical Services for the Inmate Population. The Purchasing Department issued Request for Proposal No. 19-18 in response to those requirements.  A total of twenty-nine notifications were distributed and three responses were received and evaluated as follows:  <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Firm Name and Address</th> <th>Total Evaluation Points</th> <th>Annual Pricing</th> </tr> </thead> <tbody> <tr> <td>Advanced Correctional Healthcare, Peoria, IL</td> <td style="text-align: center;">95</td> <td style="text-align: right;">\$4,040,217</td> </tr> <tr> <td>Correctional Health Partners, Denver, CO</td> <td style="text-align: center;">89</td> <td style="text-align: right;">\$4,919,167</td> </tr> <tr> <td>Mend Correctional Care, Sartell, MN</td> <td style="text-align: center;">87</td> <td style="text-align: right;">\$4,268,900</td> </tr> </tbody> </table> Pursuant to Section 1054.6 of the Jackson County Code, the Department of Corrections recommends the Award of a Term and Supply Contract for the furnishing of Medical, Dental and Pharmaceutical Services for the Inmate	Firm Name and Address	Total Evaluation Points	Annual Pricing	Advanced Correctional Healthcare, Peoria, IL	95	\$4,040,217	Correctional Health Partners, Denver, CO	89	\$4,919,167	Mend Correctional Care, Sartell, MN	87	\$4,268,900										
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	Population to Advanced Correctional Healthcare of Peoria, Illinois as the lowest and best proposal received.	
	The Department of Corrections also requests the transfer of \$403,217 from the Health Fund Reserve Account as follows:	
		FROM TO
	002-8006-56835 Health Fund, Reserve, Reserve Operating	\$403,217
	002-2701-56790 Health Fund, Corrections, Other Contractual Services	\$403,217
CLEARANCE	<input checked="" type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input checked="" type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input checked="" type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
COMPLIANCE	<input checked="" type="checkbox"/> MBE Goals – No Goals <input checked="" type="checkbox"/> WBE Goals – No Goals <input checked="" type="checkbox"/> VBE Goals – No Goals	
ATTACHMENTS	Abstract of Bids, Award Recommendation Memorandum from the Evaluation Committee and the pertinent pages of Advanced Correctional Healthcare's proposal	
REVIEW	Department Director: <i>[Signature]</i>	Date: 6/8/18
	Finance (Budget Approval): <i>If applicable</i>	Date: 6/8/18
	Division Manager: <i>[Signature]</i>	Date: 6.8.18
	County Counselor's Office:	Date:

SIGN HERE

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_\_.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.

## Supplemental Appropriation & Transfer Request Jackson County, Missouri

Funds sufficient for this appropriation and transfer are available from the source indicated below.

Date: June 8, 2018

Ord # 19895

Department / Division	Character/Description	From	To
<b>002 Health Fund</b>			
8006 Reserve	56835 Reserve - Operating	\$ 403,216	\$ -
2701 Corrections	56790 Other Contractual Services		403,216
		\$ 403,216	\$ 403,216

  
 \_\_\_\_\_  
 Budget Officer

Request for Proposal No. 19-18  
 Medical & Dental Services  
 Opens: 2:00 PM, CDT on 5/3/18

NO	DESCRIPTION	UNIT	QTY	Correctional Health Partners		Advanced Correctional Healthcare		Mend Correctional Care		AMOUNT	
				AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT	AMOUNT		

1 Proposal Received  
 See bid see bid see bid

Vents  
 CERTIFICATION OF BID OPENING  
 BIDS WERE PUBLICLY  
 OPENED AND RECORDED  
 ON: May 3, 2018, BY  
Lodi H. Rowland  
 CLERK OF THE LEGISLATURE  
Farvel Casariego  
 PURCHASING

**MEMORANDUM**

To: Barbara Casamento, Purchasing Supervisor  
From: Mark Trosen, Deputy Chief Operating Officer  
Date: June 6, 2018  
Re: RFP 19-18 Committee Evaluation and Recommendation

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On May 3, 2018, the Finance and Purchasing Department received three qualified responses to the Request for Proposals 19-18 for the Comprehensive Medical, Dental and Pharmaceutical Services for the Inmate Population at the Jackson County Detention Center, Regional Correctional Center and KCPD arrestees. The following correctional medical providers submitted proposals: Correctional Health Partners (CHP), Advanced Correctional Healthcare (ACH) and Mend Correctional Care.

The six member Evaluation Committee's scores and ranking are as follows:

FIRM NAME	EVALUATORS						AVG of SCORES	RANKING
	1	2	3	4	5	6		
<i>Correctional Health Partners</i>	90	90	85	90	89	89	89	<b>2</b>
<i>Advanced Correctional Healthcare</i>	100	93	95	92	95	96	95	<b>1</b>
<i>Mend Correctional Care</i>	88	89	84	89	85	85	87	<b>3</b>

<i>Evaluation Criteria</i>	<i>Max. Pts.</i>
Response to RFP	10
Qualifications	20
Experience and Expertise	20
References	10
Pricing	40
	<hr/>
	100

The Evaluation Committee, under advisement by the County Counselor's Office was able to negotiate the terms and conditions of an agreement. The Committee recommends that ACH's exceptions listed in Exhibit F are allowed except for the one referencing Para 14.7.1 (Hold Harmless and Indemnify) which will be covered in the mutually agreed contract.

The term of the contract is 36 months (3 years) that will automatically renew for two successive one year periods. The annualized amount to be paid to ACH is \$4,040,217.26. Upon the annual anniversary of the agreement, the annualized amount of increase for compensation will be the Consumer Price Index (CPI) for medical care or zero percent (0%), whichever is higher.

The Evaluation Committee recommends that Advanced Correctional Healthcare (ACH) be awarded the contract for RFP 19-18.

# Program Overview

## Jackson County, Missouri

### Request For Proposal No. 19-18

1,160 Nursing Hours per week

Annual price	\$4,040,217.26*
ADPs	County: 930 Non-county: 0
Per diem rates	County per diem rate: \$0.42 Non-county per diem rate: \$0.42
Staffing – Practitioner (i.e., MD, DO)	On-site 3 times per week, (and stays until all work is completed) up to 12 hours per week 24/7 on-call, including holidays, plus back-ups
Staffing – Nursing	1160 Nursing hours per week including: 1) RN HSA on-site 40 hours per week 2) RN DON on-site 40 hours per week 3) RN on-site 336 hours per week 4) LPN on-site 744 hours per week
Staffing – Medical Records Clerk	Medical Records Clerk on-site 96 hours per week
Mental Health Services* (see page 3 for Mental Health option)	Crisis intervention
Dental Care	Dentist on-site 8 hours per week. Dental Assistant on-site 10 hours per week.
Correctional facility’s medical policies, procedures, guidelines/ protocols, etc.	ACH will make recommendations to the facility’s existing medical policies, procedures, guidelines, etc. based upon NCCHC standards.  Those recommendations are made for the facility’s consideration.  The facility’s policies, procedures, guidelines/protocols, etc. will always remain the property of the facility.
Insurance	<b>Professional liability, including civil rights liability</b> – minimum limits of \$1,000,000 each occurrence, \$3,000,000 annual aggregate.  <b>Workers’ compensation and employer’s liability</b> – compliant with the state’s statutory minimum requirements.
Pharmaceuticals	ACH will name the county as an <b>additional insured</b> for the sole negligence of ACH under the professional liability portions of insurance. ACH will prescribe all medically-indicated pharmaceuticals. Pool money pays for all pharmaceuticals.

<b>Medical Supplies</b> (disposable)	Typically includes tongue blades, Band-Aids, gauze pads, medical tape, sterile water, saline, pregnancy tests, blood sugar strips, peak flow mouth pieces, O2 tubing, urine test strips, syringes, gloves <i>for the medical staff</i> , med cups, lancets, ammonia ampules, cotton-tip applicators, and alcohol preps. ACH may provide some initial medical supplies. ACH pays for medical supplies.
<b>Medical Equipment</b> (durable)	Typically includes exam table, exam stool, ophthalmic / otoscope, peak flow meter, digital thermometer, stethoscope, X-large and large blood pressure cuffs, refrigerator (small), and scales. ACH may provide some initial medical equipment. The county pays for medical equipment.
<b>Mobile Services</b> (such as laboratory, X-ray)	Pool money pays for mobile services.
<b>Off-site Services</b> (such as ambulance transportation, hospitalization, etc.)	Pool money pays for off-site services.
<b>Office Supplies</b> (disposable)	Typically includes medical charts, paper, pens, staples, and Post-It notes. ACH pays for office supplies.
<b>Office Equipment</b> (durable)	Typically includes a locking file, paper punch, staple remover, stapler, cabinet for storing medical supplies, computer, fax machine, copier/printer, and toner. The county pays for office equipment.
<b>Annual Pool</b>	\$100,000 to pay for items noted in the overview including all pharmaceuticals, hospital in-patient and out-patient services, specialty services, dental, lab, x-ray, and ambulance services with all left over monies returned to the county.
<b>Medical Claims Re-Pricing</b>	ACH will be responsible for the re-pricing of medical claims. Once claims are received, ACH will calculate the applicable discount, confirm the integrity of the claim and process for payment.
<b>Tuberculosis (TB) Skin Tests</b>	<u>For incarcerated patients:</u> ACH pays for the TB serum and related supplies. <u>For facility staff:</u> The county pays for the TB serum and related supplies.
<b>Biomedical Waste Disposal</b>	ACH will be responsible for the provision of biomedical waste disposal services for the medical unit at the facility consistent with all applicable laws. Typical biomedical waste expected in the medical unit would be bandages, dressings, gloves, hypodermic needles, laboratory containers, sharps, and syringes. ACH pays for biomedical waste disposal.
<b>Electronic Medical Records (EMR)</b>	ACH partners with Advanced Inmate Medical Management, LLC to provide DetainEMR software, which was specially designed for use in the jail setting. Free troubleshooting. ACH provides EMR and all necessary hardware and software at no charge to Jackson County.
<b>Advanced Training Program</b>	Including but not limited to training DVDs
<b>Advanced Purchasing Program</b>	Use by other county agencies (piggyback) allowed Expected facility savings per year: \$254,000



ALL OR NOTHING, with the below option to add mental health services

This proposal is valid for 60 days from 4/26/2018

\*Add \$233,144.02 to the annual price to include a Qualified Mental Health Professional (Masters Level or above) on-site 80 hours every week to provide screenings, assessments, evaluations, treatment planning, referrals to crisis intervention services.

For additional information or to accept this program overview, please contact:

Art Rose, Program Consultant  
417-773-7525  
Art.Rose@advancedch.com

\*This overview is not a contract. All contracts must be negotiated and signed by both parties.

ACH's federal ID number is 36-4495255.