

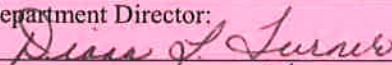

REQUEST FOR LEGISLATIVE ACTION

EXECUTIVE OFFICE

Completed by County Counselor's Office:

Res/Ord No.: 19883
 Sponsor(s): Alfred Jordan
 Date: , June 4, 2018

MAY 24 2018

<p>SUBJECT</p>	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance Project/Title: <u>Request for funds to be transferred from Part time salaries to hire a Support Services Specialists who will assist in overseeing inmate worker crews.</u></p>																																		
<p>BUDGET INFORMATION To be completed By Requesting Department and Finance</p>	<table border="1" data-bbox="324 525 1209 1024"> <tr> <td>Amount authorized by this legislation this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Amount previously authorized this fiscal year:</td> <td></td> <td>\$</td> </tr> <tr> <td>Total amount authorized after this legislative action:</td> <td></td> <td>\$42,105</td> </tr> <tr> <td>Amount budgeted for this item * (including transfers):</td> <td></td> <td>\$</td> </tr> <tr> <td>Source of funding (name of fund) and account code number;</td> <td></td> <td></td> </tr> <tr> <td>FROM 001-2701-55025 Part Time Salaries</td> <td></td> <td>\$42,105</td> </tr> <tr> <td></td> <td>TO ACCT</td> <td></td> </tr> <tr> <td>TO: 001-2701-55010 Regular Salaries</td> <td></td> <td>\$27,394</td> </tr> <tr> <td>001-2701-55040 FICA</td> <td></td> <td>2,096</td> </tr> <tr> <td>001-2701-55050 Pension</td> <td></td> <td>2465</td> </tr> <tr> <td>001-2701-55060 Insurance Benefits</td> <td></td> <td>10,150</td> </tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>		Amount authorized by this legislation this fiscal year:		\$	Amount previously authorized this fiscal year:		\$	Total amount authorized after this legislative action:		\$42,105	Amount budgeted for this item * (including transfers):		\$	Source of funding (name of fund) and account code number;			FROM 001-2701-55025 Part Time Salaries		\$42,105		TO ACCT		TO: 001-2701-55010 Regular Salaries		\$27,394	001-2701-55040 FICA		2,096	001-2701-55050 Pension		2465	001-2701-55060 Insurance Benefits		10,150
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<p>PRIOR LEGISLATION</p>	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																																		
<p>CONTACT INFORMATION</p>	<p>RLA drafted by (name, title, & phone): Diana Turner, Regional Corrections Director, 816-881-4280</p>																																		
<p>REQUEST SUMMARY</p>	<p>This is a request to transfer of account funds in our budget in the amount of \$42,105 to hire 1 Support Services Specialist who will assist in overseeing inmate worker crews. The total amount includes salary plus benefits. Salary is \$27,394, FICA is \$2,096, Pension is \$2,465, and Insurance is \$10,150.</p>																																		
<p>CLEARANCE</p>	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																																		
<p>ATTACHMENTS</p>																																			
<p>REVIEW</p>	<p>Department Director:  Finance (Budget Approval): If applicable </p>	<p>Date: 5/22/18 Date: 5/24/18</p>																																	

Division Manager: 	Date: 5/24/18
County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- This expenditure was included in the annual budget.
- Funds for this were encumbered from the _____ Fund in _____.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- This legislative action does not impact the County financially and does not require Finance/Budget approval.



Received
3/27/18
Human Resources

DEPARTMENT OF CORRECTIONS

JACKSON COUNTY, MISSOURI

1300 Cherry Street
Kansas City, Missouri 64106

TO: Frank White Jr., County Executive
Gary Panethiere, Chief Operating Officer
Edwin Stoll, Chief Administrative Officer
Dennis Dumovich, Human Resources Director

FROM: Diana Turner, Regional Corrections Director *DT*

DATE: March 26, 2018

RE: Reorganization

I am requesting a reorganization of the Department of Corrections as follows:

- Eliminate 2 vacant position as follows:
Part Time Corrections Officer - 2701-06974-EP015
Part Time Corrections Officer - 2701-06974-EP037
- Create 1 new position to include the following:
Support Services Specialist - 2701-09150-EP005

Sufficient funds exist in the 2018 Department of Corrections budget for these proposed changes.
Thank you in advance for your consideration.

APPROVE:

[Signature] 3/29/18

Frank White Jr., County Executive

[Signature] 3.28.18

Gary Panethiere, Chief Operating Officer

[Signature] 3/28/18

Edwin Stoll, Chief Administrative Officer

[Signature]

Dennis Dumovich, Human Resources Director

Carmen J. Hayes

From: Mary Rasmussen
Sent: Tuesday, April 03, 2018 2:54 PM
To: Carmen J. Hayes
Cc: Mark Lang
Subject: RLA Needed

Carmen,

I received a requisition for a new Support Services Specialist. I cannot process this until an RLA is done moving the money from part-time to full-time per the March 26th reorg memo.

Thank you,

Mary Rasmussen
Budgeting Supervisor
mrasmussen@jacksongov.org
816-881-1278