

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19757

Sponsor(s): Dan Tarwater III

Date: March 5, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>A Resolution authorizing the transfer of \$8,092 within the Anti-drug Sales Tax Fund to cover the cost of employee payouts for vacation and sick leave in the Population Control and Prosecutor's Anti-Violence departments.</u></p>												
<p>BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$8,092.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$8,092.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$0</td></tr> </table> <table border="1"> <tr> <td>Source of funding (name of fund) and account code number; FROM: Anti-drug-Pop Control-Salaries, 008-2304-55010 Anti-drug-Pros.Anti-vlnc-Salaries, 008-4102-55010</td><td>FROM ACCT \$1,803.00 \$6,289.00</td></tr> <tr> <td>TO: Anti-drug-Pop Control-Vac. Payout, 008-2304-55130 Anti-drug-Pop Control-Sick Payout, 008-2304-55140 Anti-drug-Pros.Anti-vlnc-Sick Payout, 008-4102-55130 Anti-drug-Pros.Anti-vlnc-Vac. Payout, 008-4102-55140</td><td>TO ACCT \$ 559.00 \$1,244.00 \$5,474.00 \$ 815.00</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$8,092.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$8,092.00	Amount budgeted for this item * (including transfers):	\$0	Source of funding (name of fund) and account code number; FROM: Anti-drug-Pop Control-Salaries, 008-2304-55010 Anti-drug-Pros.Anti-vlnc-Salaries, 008-4102-55010	FROM ACCT \$1,803.00 \$6,289.00	TO: Anti-drug-Pop Control-Vac. Payout, 008-2304-55130 Anti-drug-Pop Control-Sick Payout, 008-2304-55140 Anti-drug-Pros.Anti-vlnc-Sick Payout, 008-4102-55130 Anti-drug-Pros.Anti-vlnc-Vac. Payout, 008-4102-55140	TO ACCT \$ 559.00 \$1,244.00 \$5,474.00 \$ 815.00
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date):</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Mary Rasmussen, Budgeting Supervisor, 881-1278</p>												
REQUEST SUMMARY	<p>A Resolution authorizing the transfer of \$8,092 within the Anti-drug Sales Tax Fund to cover the cost of employee payouts for vacation and sick leave in the Population Control and Prosecutor's Anti-Violence departments.</p>												

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director:	Date:
	Finance (Budget Approval): <i>If applicable</i>	Date: <i>2/21/18</i>
	Division Manager: <i>Dean Peters Baker</i>	Date: <i>2/21/18</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Funds sufficient for this transfer are available from the sources indicated below.

Date: February 21, 2018

19757

County Auditor / Budget Officer

County Auditor / Budget Officer