

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/~~Ord~~ No.: 19754

Sponsor(s): Alfred Jordan

Date: March 5, 2018

SUBJECT	<p>Action Requested <input checked="" type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Awarding a Twelve Month Term and Supply Contract for the furnishing of LEWeb Subscription Services and other associated services for use by the Sheriff's Office, Department of Corrections, Prosecuting Attorney's Office, Municipal Courts, Drug Task Force and the Family Support Division from the Rejis Commission of St. Louis, Missouri as an Acquisition From Other Government</u></p>																										
BUDGET INFORMATION <i>To be completed By Requesting Department and Finance</i>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td></td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td></td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td></td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td></td></tr> <tr> <td>Source of funding (name of fund) and account code number:</td><td></td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input checked="" type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use:</p> <table border="1"> <thead> <tr> <th>Department</th><th>Estimated Annual Use</th></tr> </thead> <tbody> <tr> <td>Sheriff's Office</td><td>\$21,903.60</td></tr> <tr> <td>Corrections</td><td>\$ 7,388.88</td></tr> <tr> <td>Prosecuting Attorney</td><td>\$ 5,626.44</td></tr> <tr> <td>Municipal Court</td><td>\$ 4,308.00</td></tr> <tr> <td>Drug Task Force</td><td>\$ 2,067.48</td></tr> <tr> <td>Family Support</td><td>\$ 1,654.92</td></tr> <tr> <td>Total</td><td>\$42,949.32</td></tr> </tbody> </table> <p>Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated through the annual budget adoption. Estimated Annual Use is for informational purposes only.</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:		Amount previously authorized this fiscal year:		Total amount authorized after this legislative action:		Amount budgeted for this item * (including transfers):		Source of funding (name of fund) and account code number:		Department	Estimated Annual Use	Sheriff's Office	\$21,903.60	Corrections	\$ 7,388.88	Prosecuting Attorney	\$ 5,626.44	Municipal Court	\$ 4,308.00	Drug Task Force	\$ 2,067.48	Family Support	\$ 1,654.92	Total	\$42,949.32
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date): 19348 January 9, 2017</p>																										
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Barbara Casamento, Purchasing Administrator, 881-3253</p>																										
REQUEST SUMMARY	<p>Jackson County, Missouri has annually entered into a Contract with Rejis (Regional Justice Information Service) Commission for LEWeb Subscription Services and other associated services to check background history, obtain criminal history and share information with other law enforcement agencies in the State of Missouri.</p> <p>Pursuant to Section 1030.2 of the Jackson County Code, the Director of Finance and Purchasing recommends the award of a twelve month term and supply contract for LEWeb Subscription Services and other associated services for the Sheriff's Office, the Department of Corrections, the Prosecuting Attorney's Office, Municipal Courts, Drug Task Force and the Family Support Division to the Rejis Commission of St. Louis, Missouri as an Acquisition From Other Government.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County, Missouri to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.</p>																										

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) N/A <input type="checkbox"/> Business License Verified (Purchasing & Department) N/A <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office) N/A	
COMPLIANCE	<input type="checkbox"/> MBE Goals - N/A <input type="checkbox"/> WBE Goals - N/A <input type="checkbox"/> VBE Goals - N/A	
ATTACHMENTS	Rejis Spreadsheet of Jackson County, Missouri accounts.	
REVIEW	Department Director: <i>Cheryl L. Colton</i> Finance (Budget Approval): <i>[Signature]</i> If applicable Division Manager: <i>Chuan Peters Baker</i> County Counselor's Office:	Date: <i>2/7/18</i> Date: <i>2/7/18</i> Date: <i>2/21/18</i> Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in _____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☒ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Jackson County Agencies
Billing as of 3/1/18

Customer #	Customer Name	Description	Monthly	Total Annual Billed
00030940	Jackson County Circuit Court	LEWeb Subscription Service	\$ 39.75	\$ 477.00
	Jackson County Family Court	LEWeb Subscription Service	82.91	994.92
		MSHP MULES Connection Fee	55.00	660.00
	Total:			\$ 2,131.92
00031014	Jackson County Dept. of Corrections	LEWeb Subscription Service	560.74	\$ 6,728.88
		MSHP MULES Connection Fee	55.00	660.00
	Total:			\$ 7,388.88
00030989	Jack County Drug Task Force	LEWeb Subscription Service	90.29	\$ 1,083.48
		MSHP MULES Connection Fee	55.00	660.00
		Client Based VPN Connection Maint.-Annual Charge		324.00
	Total:			\$ 2,067.48
00031173	Jackson County Municipal Court	Mobile Ticketing Exported to INCODE (Estimate)	350.00	\$ 4,200.00
		Client Based VPN Connection Maint.-Annual Charge		108.00
	Total:			\$ 4,308.00
00030999	Jackson County Prosecuting Attorney	LEWeb Subscription Service-Billed Annually	96.53	\$ 1,158.36
		MSHP MULES Connection Fee-Billed Annually	55.00	660.00
	Total:			\$ 1,818.36
00031015	Jackson County Prosecutor Office	LEWeb Subscription Service	262.34	\$ 3,148.08
		MSHP MULES Connection Fee	55.00	660.00
	Total:			\$ 3,808.08
00031013	Jackson County Sheriff's Department	LEWeb Subscription Service	1,325.30	\$ 15,903.60