

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19638

Sponsor(s): Alfred Jordan

Date: November 13, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Transferring \$44,000 within the Sheriff's Office Road & Bridge Fund to purchase from existing County Term and Supply contract.</u></p>																												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>44,000</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$44,000</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$265,150</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM:</td><td>FROM ACCT</td></tr> <tr> <td>Road & Bridge Fund – Sheriff</td><td></td></tr> <tr> <td>57110 – Gasoline</td><td>\$20,000</td></tr> <tr> <td>57230 – Other Operating Supplies</td><td>\$15,000</td></tr> <tr> <td>56641 – Copier Maintenance & Rental</td><td>\$4,000</td></tr> <tr> <td>58060 – Other Improvements</td><td>\$4,000</td></tr> <tr> <td>56560 – Maintenance & Repair Communication Eqp.</td><td>\$1,000</td></tr> <tr> <td>TO:</td><td>TO ACCT</td></tr> <tr> <td>Road & Bridge Fund – Sheriff</td><td></td></tr> <tr> <td>56530 - Maintenance & Repair Auto Equipment</td><td>\$44,000</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)</p> <p><input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Sheriff's Office Estimated Use:</p> <p>Prior Year Budget (if applicable): Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	44,000	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$44,000	Amount budgeted for this item * (including transfers):	\$265,150	Source of funding (name of fund) and account code number; FROM:	FROM ACCT	Road & Bridge Fund – Sheriff		57110 – Gasoline	\$20,000	57230 – Other Operating Supplies	\$15,000	56641 – Copier Maintenance & Rental	\$4,000	58060 – Other Improvements	\$4,000	56560 – Maintenance & Repair Communication Eqp.	\$1,000	TO:	TO ACCT	Road & Bridge Fund – Sheriff		56530 - Maintenance & Repair Auto Equipment	\$44,000
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PRIOR LEGISLATION	<p>Prior ordinances and (date):</p> <p>Prior resolutions and (date)</p>																												
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone):</p>																												
REQUEST SUMMARY	<p>The Sheriff's Office fleet requires continued maintenance and upkeep. A transfer of funds will be necessary in order to pay for these necessary repairs.</p> <p>The vehicle maintenance will be provided by Metro Ford of Independence, MO, an existing County Term and Supply vendor.</p> <p>The Sheriff's Office requests the transfer of \$44,000 within their budget as follows:</p> <table> <tr> <td></td><td>FROM:</td><td>TO:</td></tr> <tr> <td>004-4201-57110</td><td>\$20,000</td><td></td></tr> <tr> <td>004-4201-57230</td><td>\$15,000</td><td></td></tr> </table>		FROM:	TO:	004-4201-57110	\$20,000		004-4201-57230	\$15,000																				
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	004-4201-56641	\$4,000
	004-4201-58060	\$4,000
	004-4201-56560	\$1,000
	004-4201-56530	\$44,000
CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS	Bliss and Associates Fee Proposal	
REVIEW	Department Director: <i>[Signature]</i> Finance (Budget Approval): <i>[Signature]</i> <i>If applicable</i> Division Manager: <i>[Signature]</i> County Counselor's Office: <i>[Signature]</i>	Date: <i>5 NOV 2017</i> Date: <i>11/6/17</i> Date: <i>11/6/17</i> Date: <i>11/6/17</i>

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☒ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Note:

Jackson County, Missouri

Funds sufficient for this transfer are available from the sources indicated below.

Date: November 6, 2017

RES # 19638

Department / Division	Character/Description	From	To
Special Road & Bridge Fund - 004			
4201 - Sheriff	57110 - Gasoline	20,000	
4201 - Sheriff	57230 - Other Operating Supplies	15,000	
4201 - Sheriff	56641 - Copier Rental/Maintenance	4,000	
4201 - Sheriff	58060 - Other Improvements	4,000	
4201 - Sheriff	56560 - Maint & Repair Comm Eq	1,000	
4201 - Sheriff	56530 - Maint & Repair Auto Eq		44,000
		44,000	44,000

Mary Rasmussen
Budget Office