

REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 5041

Sponsor(s): Tony Miller

Date: October 30, 2017

SUBJECT	<p>Action Requested <input type="checkbox"/> Resolution <input checked="" type="checkbox"/> Ordinance</p> <p>Project/Title: Appropriation of funds from the sale of surplus Park equipment</p>																						
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$38,990.00</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$0</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$38,990.00</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>0</td></tr> <tr> <td>Source of funding (name of fund) and account code number; FROM</td><td></td></tr> <tr> <td>003-2810 Park Fund – Undesignated Fund Balance</td><td>\$31,435</td></tr> <tr> <td>300-2810 Enterprise Fund – Undesignated Fund Balance</td><td>\$7,555</td></tr> <tr> <td>TO</td><td></td></tr> <tr> <td>003-1602-58110 Park Fund – Maintenance & Operations – Heavy Equipment</td><td>\$27,635</td></tr> <tr> <td>003-1608-58060 Park Fund – Construction Services – Other Improvements</td><td>\$3,800</td></tr> <tr> <td>300-1653-58165 Enterprise Fund - Boats</td><td>\$7,555</td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is:</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required) <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract: Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable): \$ Prior Year Actual Amount Spent (if applicable): \$</p>	Amount authorized by this legislation this fiscal year:	\$38,990.00	Amount previously authorized this fiscal year:	\$0	Total amount authorized after this legislative action:	\$38,990.00	Amount budgeted for this item * (including transfers):	0	Source of funding (name of fund) and account code number; FROM		003-2810 Park Fund – Undesignated Fund Balance	\$31,435	300-2810 Enterprise Fund – Undesignated Fund Balance	\$7,555	TO		003-1602-58110 Park Fund – Maintenance & Operations – Heavy Equipment	\$27,635	003-1608-58060 Park Fund – Construction Services – Other Improvements	\$3,800	300-1653-58165 Enterprise Fund - Boats	\$7,555
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PRIOR LEGISLATION	<p>Prior ordinances and (date): Prior resolutions and (date):</p>																						
CONTACT INFORMATION	<p>RLA drafted by (name, title, & phone): Dianne Kimzey, Deputy Director 503-4825</p>																						
REQUEST SUMMARY	<p>The Park Department has surplused various capital equipment items through Purple Wave Auction in 2017. The proceeds for all items totaled \$38,990, net of commissions and expenses. The Parks Department would like to appropriate this money for equipment and Park projects.</p> <p>Funds should be appropriated to the following accounts: 003-1602-58110, Heavy Equipment -- \$27,635 003-1608-58060, Other Improvements -- \$3,800 300-1653-58165, Boats & Motors -- \$7,555</p>																						
CLEARANCE	<p><input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)</p>																						
ATTACHMENTS	<p>Auction Statement</p>																						

REVIEW	Department Director:	Date:
	Michele Newman, Director of Parks + Rec <i>Michele Newman</i>	10-17-17
	Finance (Budget Approval): <i>If applicable</i>	Date: 10/24/17
	Division Manager: <i>[Signature]</i>	Date: 10/25/17
	County Counselor's Office: <i>[Signature]</i>	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the _____ Fund in ____.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # _____
- ☒ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:
003-9999-47020	Park Fund – Sale of Fixed Assets	\$31,435
300-9999-47020	Enterprise Fund – Sale of Fixed Assets	\$7,555

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.