## REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office: Res/Ord No.: 4928

Sponsor(s):
Date:

Alfred Jordan November 7, 2016

SUBJECT	Action Requested  ☐ Resolution ☐ Ordinance  Project/Title: Appropriate \$804.08 from 001-9999-47020 Surplus Sale funds to 001-21	01-56080 Family Court			
BUDGET					
INFORMATION	Amount authorized by this legislation this fiscal year:	\$804.08			
To be completed	Amount previously authorized this fiscal year:	\$			
By Requesting	Total amount authorized after this legislative action:	\$804.08			
Department and	Amount budgeted for this item *:	\$			
Finance	Source of funding (name of fund) and account code FROM ACCT 001-9999	0-47020 804.08			
	number	0170 004.00			
	FROM / TO TO ACCT 001-2101-5	8170 804.08			
	* If account includes additional funds for other expenses, total budgeted in the account is: \$				
	in account instance administrative for the control of the control				
	No budget impact (no fiscal note required)				
	Term and Supply Contract (funds approved in the annual budget); estimated value	and use of contract:			
	Department: Estimated Use: \$				
	Prior Year Budget (if applicable):				
PRIOR	Prior Year Actual Amount Spent (if applicable):  Prior ordinances and (date):				
LEGISLATION	Prior resolutions and (date):				
	Titol resolutions and (date).				
CONTACT INFORMATION	RLA drafted by (name, title, & phone): Carl Bayless, Grant Accountant, 816-435-4775				
REQUEST	From the proceeds of surplus items, please appropriate \$804.08 from 001-9999-47020 Surplus Sale funds to				
SUMMARY	001-2101-58170 Family Court General Fund.				
CLEARANCE	Tax Clearance Completed (Purchasing & Department)				
CLEARANCE	Business License Verified (Purchasing & Department)				
	Chapter 6 Compliance – Affirmative Action/Prevailing Wage (County Auditor's O	ffice)			
ATTACHMENTS	Memorandum				
REVIEW	Department Director:	Date:			
	Einenee (Product Americal)	Date: 10/14/16			
	Finance (Budget Approval):  Roy Fairchild, Fiscal and Budget Officer  OR  Roy Fairchild, Fiscal and Budget Officer	19/24/16 or			
	Division Manager:	Date: 10/14/16			
	Mary Marquez, Deputy Court Administrator	11/3/14			
	County Counselor's Office: Many four Vision	Date!			

## This expenditure was included in the annual budget. Fund in \_\_\_\_. Funds for this were encumbered from the There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized. Funds sufficient for this expenditure will be/were appropriated by Ordinance # $\boxtimes$ Funds sufficient for this appropriation are available from the source indicated below. Amount Not to Exceed: Account Title: Account Number: \$804.08 001-9999-47020 Surplus Sale Funds This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Information (to be verified by Budget Office in Finance Department)

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date:	October 24, 2016				ORD#	4928
Departme	ent / Division	Character/Description	From		То	
General Fund - 001	1					
9999		47020 - Sale of Fixed Assets	\$	804		
2810		Undesignated Fund Balance			\$	804
2810		Undesignated Fund Balance		804		
2101 - Family Court		58170 - Other Equipment				804
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Budgeting



Fw: Auction Proceeds
Roy Fairchild to: Carl E Bayless

Cc: Deana B Grant

10/03/2016 12:40 PM

History:

This message has been forwarded.

Deanna,

We are familiar with that RLA process an Carl will prepare an RLA for us to transfer the funding.

Thanks,

Roy Fairchild Budget & Fiscal Operations Officer Sixteenth Judicial Circuit Family Court Division 625 E. 26th St. Kansas City, MO 64108 (816) 435-4751 rfairchild@courts.mo.gov



## **CONFIDENTIALITY WARNING:**

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----- Forwarded by Roy Fairchild/16/Courts/Judicial on 10/03/2016 12:37 PM -----

From:

Deana B Grant/16/Courts/Judicial

To:

Roy Fairchild/16/Courts/Judicial@Judicial, David L Rose/16/Courts/Judicial@Judicial,

Date:

10/03/2016 11:26 AM

Subject: Fw: Auction Proceeds

I did not see either of your names included in the list of recipients below, so wanted to forward to you both.

The proceeds below are a result of computer equipment that was approved by Jackson County Legislature for surplus and sold. You will note that Family Court has \$804.08 that can be appropriated and used. Contact information is listed below for the procedure that needs to be followed.

If you have any questions, let me know.

Thanks, Deana Grant PC Systems Manager **Court Information Technology** 

16th Judicial Circuit of Missouri - Jackson County

Phone: (816) 881-3262

Email: Deana.Grant@courts.mo.gov

Helpdesk - 816-881-3667

----- Forwarded by Deana B Grant/16/Courts/Judicial on 10/03/2016 11:20 AM -----

From:

"Jessica M. Johnson" < JMJohnson@jacksongov.org>

To:

Gina Robinson <GRobinson@jacksongov.org>, Bob McMillin <BMcMillin@jacksongov.org>, "James E. Autry" <JAutry@jacksongov.org>, "Kimberly J. Byers" <KByers@jacksongov.org>,

Joseph Tomlinson 
Joseph Tomlinson@jacksongov.org>, "Kandi L. Brooke"

KBrooke@jacksongov.org>, "Tom Hensley" <SHensley@jacksongov.org>, "Dale I. Covey" <DCovey@jacksongov.org>, "Christine L. Lynde" <CLynde@jacksongov.org>, Deana Grant

<Deana.Grant@courts.mo.gov>,

Date:

10/03/2016 11:15 AM

Subject: Auction Proceeds

Good morning all! We received the proceeds from the August 27<sup>th</sup> Auction. The table below shows your department's allocations from this auction ('Total to Appropriate' Column).

Total Sales	\$ 9,061.00
Check Total	\$ 7,635.78

	Sales N	et of Commissions	% of Total	Le	ss Expenses	Total to
Prosecutor's Office - 1401	\$	1,875.00	21.0%	\$	272.82	\$
Parks + Rec - 1653	\$	1,400.00	15.7%	\$	203.71	\$
PW - Fac Mgmt - 1204	\$	1,400.00	15.7%	\$	203.71	\$
MEO - 2001	\$	2,900.00	32.5%	\$	421.96	\$
Sheriff's Office - 4201	\$	332.00	3.7%	\$	48.31	\$
Fam Court - 2101	\$	941.00	10.5%	\$	136.92	\$
Other	\$	88.00	1.0%	\$	12.80	\$
	\$	8,936.00		\$	1,300.22	\$

If your department wishes to appropriate the funds for use, your department can request an appropriation through an RLA (ordinance). Please get with Marc DeRome in Finance for your fund information to appropriate from.

Let me know if you have any questions.

v/r Jessica M. Johnson Senior Buyer Jackson County, MO Purchasing Department 816-881-3465