

# REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Res/Ord No.: 19074

Sponsor(s): Dan Tarwater III

Date: Feb. 22, 2016

SUBJECT	<p>Action Requested  <input checked="" type="checkbox"/> Resolution  <input type="checkbox"/> Ordinance</p> <p>Project/Title: <u>Requesting a resolution authorizing the County Executive to enter into an Agreement with Arts Tech in the amount of \$142,500.</u></p>												
<p>BUDGET INFORMATION</p> <p><i>To be completed By Requesting Department and Finance</i></p>	<table border="1"> <tr> <td>Amount authorized by this legislation this fiscal year:</td><td>\$142,500</td></tr> <tr> <td>Amount previously authorized this fiscal year:</td><td>\$</td></tr> <tr> <td>Total amount authorized after this legislative action:</td><td>\$142,500</td></tr> <tr> <td>Amount budgeted for this item * (including transfers):</td><td>\$142,500</td></tr> <tr> <td>Source of funding (name of fund) and account code number;</td><td></td></tr> <tr> <td> <p><b>FROM</b></p> <p>Anti-Drug Sales Tax Fund 008; Prosecutor Community Crime/Drug Prevention-4156; Other Professional Services 56080</p> </td><td> <p><b>FROM ACCT</b></p> <p>\$142,500</p> </td></tr> </table> <p>* If account includes additional funds for other expenses, total budgeted in the account is: \$</p> <p>OTHER FINANCIAL INFORMATION:</p> <p><input type="checkbox"/> No budget impact (no fiscal note required)  <input type="checkbox"/> Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Estimated Use: \$</p> <p>Prior Year Budget (if applicable):  Prior Year Actual Amount Spent (if applicable):</p>	Amount authorized by this legislation this fiscal year:	\$142,500	Amount previously authorized this fiscal year:	\$	Total amount authorized after this legislative action:	\$142,500	Amount budgeted for this item * (including transfers):	\$142,500	Source of funding (name of fund) and account code number;		<p><b>FROM</b></p> <p>Anti-Drug Sales Tax Fund 008; Prosecutor Community Crime/Drug Prevention-4156; Other Professional Services 56080</p>	<p><b>FROM ACCT</b></p> <p>\$142,500</p>
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<p><b>FROM</b></p> <p>Anti-Drug Sales Tax Fund 008; Prosecutor Community Crime/Drug Prevention-4156; Other Professional Services 56080</p>	<p><b>FROM ACCT</b></p> <p>\$142,500</p>												
PRIOR LEGISLATION	<p>Prior ordinances and (date):  Prior resolutions and (date): 18752 3/9/15</p>												
CONTACT INFORMATION	<p>RLA drafted by (name, title, &amp; phone): <b>Gina Robinson, Chief of Operations, 881-3369</b></p>												
REQUEST SUMMARY	<p>Resolution authorizing the County Executive to enter into an agreement with Arts Tech in the amount of \$142,500. Contact person is Dave Sullivan, 1522 Holmes, Kansas City, Missouri 64108. In cooperation with the Jackson County Prosecutor's Office, the MyARTS Program, Arts Tech will facilitate the payroll for MyARTS apprenticeships and contracts with various artists. Attached is the budget and proposal. The MyARTS program has a strong emphasis on anti-drugs through speakers and various workshops. Additionally, MyARTS participates in Drug Awareness month. The term on this agreement is January 1, 2016 through December 31, 2016. Funds should be allocated from 008-4156-56080 through monthly payments.</p>												

CLEARANCE	<input type="checkbox"/> Tax Clearance Completed (Purchasing & Department) <input type="checkbox"/> Business License Verified (Purchasing & Department) <input type="checkbox"/> Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Office)	
ATTACHMENTS		
REVIEW	Department Director: <i>Jean Peters Baker</i>	Date: <i>1/23/16</i>
	Finance (Budget Approval): <i>If applicable</i> <i>[Signature]</i>	Date: <i>2-2-16</i>
	Division Manager: <i>Mary Jo Brown</i>	Date: <i>2/17/16</i>
	County Counselor's Office:	Date:

Fiscal Information (to be verified by Budget Office in Finance Department)

- ☐ This expenditure was included in the annual budget.
- ☐ Funds for this were encumbered from the \_\_\_\_\_ Fund in \_\_\_\_.
- ☐ There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized.
- ☐ Funds sufficient for this expenditure will be/were appropriated by Ordinance # \_\_\_\_\_
- ☐ Funds sufficient for this appropriation are available from the source indicated below.

Account Number:	Account Title:	Amount Not to Exceed:

- ☐ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.
- ☐ This legislative action does not impact the County financially and does not require Finance/Budget approval.

**MyARTS 2016 Budget**

<b>Category</b>	<b>Costs</b>	<b>Notes</b>
Youth Payroll Expenses	\$ 97,500.00	Costs include salaries, payroll taxes, and supplies for up to 60 high school art apprentices
Administrative Services	\$ 45,000.00	Costs include liability insurance, Workmens' Compensation, payroll taxes, payroll preparation, employee support, etc.
<b>Total</b>	<b>\$ 142,500.00</b>	

## **Arts Tech's Roles and Responsibilities: MyARTS 2016**

### **Roles and Responsibilities**

ArtsTech's role is to provide a safe, secure, clean, and usable space to operate the MyARTS program and manage the building where young adults will be working ArtsTech will:

1. ArtsTech will make available 1,600+ square feet to house the ceramics and visual art studios and offer store space and access to gallery for art shows.
2. ArtsTech will pay for the utilities, liability insurance, janitorial service, maintenance, and provide ample parking for employees.
3. Provide technology service including networking and computer setup services.

**ArtsTech will also serve as MyARTS employer. ArtsTech will be responsible for:**

1. Recruiting and hiring of eligible youth employees
2. Submitting employment information to IRS, State of Missouri, and the City of Kansas City, Missouri
3. Paying employees bi-monthly according to ArtsTech's policies and procedures
4. Maintain employee timesheets and pertinent records
5. Secure Workmen's Compensation Insurance
6. As employees of ArtsTech, youth workers will be subject to all employment policies and procedures including but not limited to work schedule, evaluations, grievances, substance abuse, and termination
7. Providing employee data to authorized officials including monthly budget update reports
8. Assist COMBAT in accurately and timely completing required paperwork

Cost for salaries, payroll expenses, supplies and employment administration for MyARTS apprentices is **\$155,000.**

**DAVID J. SULLIVAN**

725 Winterhill Lane, Lee's Summit, MO 64081

Telephone: Home- (816) 524-4842 Office-(816) 461-0201

Email address: davesullivan@artstech-kc.org

**PROFESSIONAL OBJECTIVE**

To have a positive professional and personal influence on as many members of my community as possible. I plan to achieve this goal through my work in non-profit administration, policy development, urban leadership, and community involvement.

**EDUCATIONAL BACKGROUND**

University of Missouri-Kansas City	Interdisciplinary Ph.D. Candidate Urban Leadership/Public Affairs and Administration -All coursework and written exams completed
University of Wisconsin-Whitewater	M.S. - May 1977 Guidance and Counseling
University of Wisconsin-Whitewater	B.S. - August 1974 Psychology

**PROFESSIONAL EXPERIENCE**

<b>Executive Director</b>	ArtsTech (formerly Pan-Educational Institute) 1998 – Present 1522 Holmes Street, Kansas City, Missouri 64108-1536
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**Responsibilities**

- ◆ Lead and direct personnel, finances, program development, and board relations. From 1998 – 2000, I was also the interim executive director for the Alternative Schools Network Association (ASNA) and Move UP, Inc. (Move Up is the merged organization between Ad Hoc Group Against Crime and Project Neighborhood). Both organizations now have permanent directors.
- ◆ Direct ArtsTech, a center for youth enterprise. ArtsTech houses and works collaboratively with COMBAT'S MyARTS programd, Storytellers, and other youth development agencies.
- ◆ Project Drector, Arts in Education Model Development and Dissemination grant – a 3-year initiative to design, implement, and disseminate integrated art model for middle schools
- ◆ Administer the "Sentenced to the Arts" Project and the KC Futures 150 Internship Program. These initiatives are a collaborative venture among the City of KCMO, the Jackson County Prosecutor's Office – COMBAT, Jackson County Family Court, Full Employment Council, Alternative Schools Network Association, and Pan-Educational Institute.
- ◆ Led the expansion of the Computer Redistribution Program that distributes refurbished computer equipment to individuals with disabilities, senior citizens, at-risk youth, and organizations that serve this special population. Since 1999, PEI went from distributing 150 computers a year to 700+ in 2002.

- ◆ Act as Director of Operations: Assist with contracting, scheduling, data gathering and reporting with MyArts.
- ◆ Facilitated the creation of a new alternative school for juvenile offenders in Wyandotte County, Kansas. The Transition Resource Education Center is in its first year of operation.

**Associate Director**                      DeLaSalle Education Center      1993 to 1998

**Responsibilities:**

- ◆ Director, New Learning Community School (NLCS), June 1994 -December 1997. NLCS was a public/private venture among nine public school districts and DeLaSalle. Responsibilities included fund raising, budgeting, program evaluation and expansion, facility management, hiring of principal, and governance board development.
- ◆ Directed four (4) collaborative ventures that includes the following partners: Alta Vista Education Center, Guadalupe Center, Inc., Bosco Education Center, Kansas City Missouri School District, Jackson County Family Court, Detention School, Hilltop School, and the Lee's Summit School District.
- ◆ Directed DeLaSalle's National Center for Children At-Risk training program. Lead consultant for Helena-West Helena School District in Arkansas. Consultant areas include teacher training, strategic planning, and operations management.
- ◆ Coordinated development of Northtown Consortium; a new school for severely disruptive students. Phoenix Academy began in 1997.
- ◆ Consultant to Independence School District to develop and manage alternative high school on their Andrew Drumm Farm campus.

**Principal**                                      DeLaSalle Education Center                                      1988-1993

**Responsibilities:**

- ◆ Directed 500+ student population, 3+ million dollar budget, 85+ staff, three school sites, and two group homes.
- ◆ Managed school's discipline policies and procedures
- ◆ Oversaw school's maintenance and capital improvements
- ◆ Provided oversight of school's accreditation and compliance requirements
- ◆ Administered Comprehensive Substance Abuse Treatment and Rehabilitation Program (C-STAR)

**Accomplishments:** As part of The DeLaSalle Team:

- ◆ Student enrollment expanded 300% from 1988 through 1993
- ◆ Most graduates - 1992 and 1993
- ◆ National Community Substance Abuse Award -1993
- ◆ National Job Training Partnership Act Award - 1988

**Administrator,  
School Operations/Counselor**

DeLaSalle Education Center

1977-1988

Responsibilities:

- ◆ Developed, implemented, and administered comprehensive counseling and social service programs which included substance abuse and homicide/suicide prevention programs.
- ◆ Administered Job Training Partnership Act Grant
- ◆ Administered Vocational Rehabilitation Program
- ◆ Supervision and evaluation of professional staff

**Adjunct Instructor**

Kansas City, KS Community College,

Summer 1989

**PROFESSIONAL WRITINGS, PRESENTATIONS, MEMBERSHIPS and  
AWARDS**

- ◆ Panelist – NETWORK Conference – October 2007
- ◆ 1999 – 2006 – Board Member, Niles Home For Children
- ◆ 2001 – Present – Board Member, Our Lady's Montessori School
- ◆ 2002 – COMBAT Distinguished Service Award
- ◆ Move Up's Outstanding Service Award Recipient
- ◆ 1996 Up and Comer Award recipient
- ◆ Kansas City Tomorrow Alumnus – Year XV
- ◆ 1996 National Dropout Prevention Conference, Presenter
- ◆ 1995 Commencement Speaker, Andrew Drumm High School
- ◆ 1995 Commencement Speaker, Alta Vista Education Center
- ◆ National Juvenile Justice Conference, Richmond, KY - Presenter Effective Schools Research and "The DeLaSalle Education Center Model" September 1992
- ◆ State of Wisconsin, Education Conference - Keynote Speaker - January 1992
- ◆ The 38th Annual National Conference On Alcohol and Drug Problems: "A Predictor of Homicidal/Suicidal Tendencies"
- ◆ "The DeLaSalle Program" presented at the First National Conference On Alcohol and Drug Abuse, Washington, DC - August 1986
- ◆ Developed Sullivan Comprehensive Abuse Screening Inventory - 1988
- ◆ Selected Missouri Federation of Parents for Drug Free Youth 1988 Conference Chairperson
- ◆ Community Service Award - Boy Scouts of America -1987
- ◆ Community Service Award - National Council On Alcoholism and Drug Abuse, 1977
- ◆ Interviewed by NBC Nightly News with Tom Brokaw, New York Times, and USA Today
- ◆ Project Neighborhood, Executive Member of the Board of Directors, 1990 - 1999, Chairperson Prevention Committee, Treasurer
- ◆ The School Community Drug Abuse Prevention/Health Education Council, Member 1987 to 1992 - Vice Chairman 1990 - 1992
- ◆ Kansas City Task Force On Drug Abuse, Member 1986 to 1991
- ◆ Western Missouri Mental Health Center, Advisory Board Member- 1982 to 1988, Chairman - 1983 to 1985

## References

Mr. Jim Pyle, Pension Systems Manager  
Kansas City Missouri Police Retirement System  
1328 Agnes  
Kansas City, Missouri 64127  
Tel. # 816-482-8157

Mr. Alvin Brooks  
Mayor Pro-Tem, City of Kansas City Missouri  
412 East 12<sup>th</sup> Street  
Kansas City, Missouri 64106  
Tel. # 816-513-1602

Mr. Robert Dunn, Vice President  
Dunn Construction Group  
929 Holmes  
Tel. # 816-391-2521

Mr. Carl DiCapo, President  
Liberty Memorial Association  
Union Station  
Kansas City, Missouri 64108  
Tel. # 816 456-2343

Dr. Jim Dougherty  
Executive Director  
DeLaSalle Education Center  
3740 Forest  
Kansas City, Missouri 64109  
Tel. # 816-561-3312

Mr. Richard Phillips, Executive Director  
Missouri Student Success Network  
5000 NW Valley View Road  
Blue Springs, Missouri 64015  
Tel. #816-224-4388, ext. 317



This expenditure was included in the Annual Budget.

PC#

RES # 19074

Not to Exceed

**Anti-Drug Sales Tax Fund - 008**

142,500

## Budgeting

2.2.16