## REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office: Res/SF4 No.: 18608

Theresa Garza Ruiz

Sponsor(s):
Date: September 15, 2014

SUBJECT				
SUBJECT	Action Requested			
	Resolution			
	Ordinance			
	Granute			
	Project/Title: Awardings Tourist Mark II			
	Project/Title: Awarding a Twelve Month Term and Supply Contract with Three Twelve Month Options to			
	Extend for the furnishing of Broker to Provide Property Insurance for the Finance and Purchasing Department to			
	Lockton Companies of Kansas City, Missouri, as Broker	for Travelers; under the to	erms and conditions of	
BUDGET	Invitation to Bid No. 57-14.			
INFORMATION				
	Amount authorized by this legislation this fiscal year:	\$		
To be completed	Amount previously authorized this fiscal year:	\$		
By Requesting	Total amount authorized after this legislative action:	\$		
Department and	Amount budgeted for this item * (including	\$		
Finance	transfers):			
	Source of funding (name of fund) and account code	FROM ACCT		
	number; FROM / TO			
		TO ACCT		
	* If account includes additional funds for other expenses, total budgete	ed in the account is: \$		
	OTHER FINANCIAL INFORMATION:			
	No budget impact (no fiscal note required)			
	Term and Supply Contract (funds approved in the an	mual budget): estimated va	lue and use of contract	
	Term and Supply Contract (funds approved in the annual budget); estimated value and use of contract:  Department: Finance and Purchasing  Estimated Use: \$552,191.00			
	251	area 030. \$332,171.00		
	Requesting approval by the Legislature of the Term and Supply Contract; the funds were already appropriated			
	through the annual budget adoption. Estimated use figures are for informational purposes only.			
	and again the distribution. Estimated use rightes are for informational purposes only.			
	Prior Year Budget (if applicable): \$511,475.00			
	Prior Year Actual Amount Spent (if applicable): \$635,161.00			
	1 101 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
	*The premium values were increased in November 2013	due to the appraisals of the	e stadiums and the hospital	
PRIOR	Prior ordinances and (date):	due to the appraisals of the	e stadiums and the nospital.	
LEGISLATION	Prior resolutions and (date): 17367, September 13, 2010			
CONTACT	date, 17507, September 15, 2010			
INFORMATION	RLA drafted by (name, title, & phone): Anessa Culberts	on Senior Duyar 991 246		
REQUEST	The Finance and Purchasing Department requires a bid for	on Drokon to Drovide Drom	13	
SUMMARY	Current contract expiring. Purchasing issued Invitation to	Did No. 57 14 in many	erty insurance due to the	
	current contract expiring. Purchasing issued Invitation to	Bid No. 37-14 in respons	e to those requirements.	
	A total of 24 notifications were distributed with there are			
	A total of 24 notifications were distributed with three res considered non-responsive.	ponses received and evalua	ated; of those one was	
	considered non-responsive.			
	BIDDER	NOW A CONTRACTOR		
	4.1	NNUAL PREMIUM	DEDUCTIBLE	
	Lockton Companies, Kansas City, MO			
	Broker for Travelers	\$552,191	\$150,000	
	Broker for Zurich	\$583,438	\$150,000	
	Power and Control of the Control of			
	Pursuant to Section 1054.6 of the Jackson County Code,	the Director of Finance and	d Purchasing recommends the	
	award of a Twelve Month Term and Supply Contract for	the furnishing of Broker to	Provide Property Insurance	
	to Lockton Companies of Kansas City, Missouri; under the	he terms and conditions of	Invitation to Bid No. 57-14	
	and to the lowest and best bidder meeting specifications to	for each item.		
	This award is made on an "as needed" basis and does not	obligate Jackson County t	to pay any specific amount	
	The availability of funds for specific purchases is subject	to annual appropriations	i a management	

CLEARANCE	<ul> <li>         ☐ Tax Clearance Completed (Purchasing &amp; Department)     </li> <li>         ☐ Business License Verified (Purchasing &amp; Department)     </li> <li>         ☐ Chapter 6 Compliance - Affirmative Action/Prevailing Wage (County Auditor's Only)     </li> </ul>	ffice)	
ATTACHMENTS	The state of the trices and within the colestine with all states, kisk wanager and pertinent bid		
	documents from Lockton.		
REVIEW	Department Director:	Date: 9/10/14	
	Finance (Budget Approval)  If applicable N/A Author & Ball	Date: 9-9-14	
	Division Manager:	Date: 9/10/14	
	County Counselor's Office:	Date:	

#### This expenditure was included in the annual budget. Funds for this were encumbered from the Fund in \_\_\_\_. There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized. Funds sufficient for this expenditure will be/were appropriated by Ordinance # Funds sufficient for this appropriation are available from the source indicated below. Account Number: Account Title: Amount Not to Exceed: $\boxtimes$ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Information (to be verified by Budget Office in Finance Department)

ABSTRACT \_\_\_ OF \_\_\_

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	Res. 186	08 S
CERTIFICATION OF BID OPENING BIDS WERE PUBLICLY OPENED AND RECORDED ON: August 26, 2014, BY CHERK OF THE LEGISLATURE CHERK OF THE LEGISLATURE		BID NO: 57-14  DATE: 8/26/14  COMMODITY: Broker to Provide Property Insurance DESCRIPTION  Total
		UNIT QTY
		Lockton  Y AMOUNT  \$552, 191.00
		AMOUNT

# Bid No. 57-14 Broker to Provide Property Insurance

	Annual Premium	Deductible
<b>Locton Companies</b>		
Broker for Travelers	\$552,191.00	\$150,000.00
Broker for Zurich	\$583,438.00	\$150,000.00
Marsh	No value	No value

Res. 18608

#### **Anessa Culbertson**

From:

Celestine I. Williams

Sent:

Thursday, September 04, 2014 11:42 AM

To: Subject:

Anessa Culbertson RE: Bid No. 57-14

Our broker has recommended Traveler's and please include this in the RLA.

Thanks.

From: Anessa Culbertson

Sent: Thursday, September 04, 2014 11:38 AM

**To:** Celestine I. Williams **Subject:** RE: Bid No. 57-14

Do you want me to put the \$552,191 for the estimated use for the Finance Department on the RLA though?

From: Celestine I. Williams

Sent: Thursday, September 04, 2014 11:35 AM

To: Anessa Culbertson Subject: RE: Bid No. 57-14

Anessa,

I don't want to put which carrier in the agreement, because I want to go over this with the broker.

Thanks and if you have questions, call my cell 726-2708.

Celestine I. Williams
Audit Procedures Analyst/Risk Manager
Jackson County
415 East 12th Street
Kansas City, MO 64106
816-881-3202-Telephone
816-881-3877-Fax

From: Anessa Culbertson

Sent: Thursday, September 04, 2014 10:04 AM

**To:** Celestine I. Williams **Subject:** RE: Bid No. 57-14

Can you also put in here that the County wants to use Traveler's because they had the lowest premium at \$552,191. Thank you.

From: Celestine I. Williams

Sent: Wednesday, September 03, 2014 6:01 PM

**To:** Anessa Culbertson **Subject:** Bid No. 57-14

#### Anessa,

After review of the two proposals submitted for the subject bid, I have determined that Lockton Companies will be our Broker of Services for Property Insurance based upon the services and capabilities that have provided to Jackson County in their proposal.

If you need additional information, please let me know.

#### Thanks.

Celestine I. Williams
Audit Procedures Analyst/Risk Manager
Jackson County
415 East 12th Street
Kansas City, MO 64106
816-881-3202-Telephone
816-881-3877-Fax

Jackson County Missouri Invitation to Bid No. 57-14 Page 2 of 47

SPERARUES OF Q. INTELLHOMASS

A TERM AND SUPPLY CONTRACT for the lucrashing of BROKER TO PROVIDE PROPERTY INSURANCE for use by the Finance and Purchasing Department.

A Contract between Jackion County Misson: ("County") and the undersigned ("Contractor", collectively purpled to as the "rarties". The serm "- (er" as used herein telens to Contractor's offer ride it response to Unit E. K. Sumber. The profile union as Colless in consideration of the midal covenants contained began.

This Contract shall be bridied when it is stored by the Chanty's Rutenasing Officer and shall can from build do not like and of the 12th conjective month true the month buring which is first took effect anless in appropriate to accord necessity.

This Contract converse of: (1) Contractor's office, including those papers which Indicator submitted with a expressly incorporated in its offer as a part thereof, to the extent the terms of each papers were expressly of impliently indepted by the County, or were modified in writing with the express or implied consents of the parties (2) written modification to this Contract signed by the County's Porchasing Officer and consents to expressly or impliedtly by Contractor. This Contract expression one entire agreement between the parties in regard to this sid Number. All modifications to this Contract access to be in writing signed by the County's Parchasing Officer.

The laws of the Shado of Missouri and Japanon County. Missour govern this Contract. This lintial shall be briding upon and count benefit of the six easier at landingers of the parties. The Contract of the lint assiming Contract of any place and applied hereinted without the prior uniter content of the County. Contract is an integendent contractor of the Classy and shall todeshift the County for toss, damage or liabelly which the Clumby and shall todeshift the County for toss, damage or liabelly which the Clumby and shall todeshift the County for toss, damage or liabelly which the Clumby and shall todeshift the County for toss, damage or liabelly which the Clumby and shall only as substantial actions.

In regard to any gods who have impluded in the same harounder, Contractor makes to the Chant, has magnetic projected in Addition 1.7 for Universe Commercial Code of the Otale of Missouri to the elements the code of the Otale of Missouri to the elements the code of the Otale of Missouri to the elements of the Chant o

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The Charty will proportions across the applicable process quoted by Contractor in its offer To and point and perfect in the County of the County's Pur has implified in acceptance of the County's Pur has implified in acceptance of the County's Pur has implicated payment with their, the day of the county will make good factor from the day payment within their, the day of the last of the County (2) the date of an expression by the County, the day of the day of the County of the County's payment and county of the Count

Contractor warrants that no critical or employed of the Country, whether elected or appointed, sould in my manage what sometimes be indicasted in the result and tomestath from the profits or employees of this sections in the section of the a puncil or tubil. Por Masted and tocated within the golder Kanada daty Metropolitan tride Areas in 1 to 1 Pest anti and there shall be no untigation on one pair of any member of such disposition will be Ito 🚺 thes Contract) (chook out) feet Minimum ciles if applicableS AUL PAGES OF TELL NVITA TEE I FRED ARG GAPRESSEY MADE A PART OF THIS CONTRACT, THE EXTRAC heen approved by the County from elects office. In particular of various as indicated below MOST (Million Filter) constact can be awarded: CONTRACTOR TO MARKET Lockton Companies, LLC PHONE NO: 816-960-9000 A -DRESS: 444 W\_47th Street 5AP NOT 816-960-9099 Patrick Meyers STORM FORE OF AMERICAND AGENT 10 Senior Vice President SHAIL ADDRESS IN AUTHORIZED IN pmeyers@lockton.com an I/og ictial 58 URITY NOT FROM PART (D MO: 48-0763803 [Checl in Applicable) PRODER SUBSPECT ONE OCCUPA WEMAN CHIRT INST, CAC TOWN WHITE HIPS TO CHIEF THE ZE THEY TOWARD, COPER OF FIRM O AND PUBLICASING

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# PROPERTY QUOTE COMPARISON—ALL OR NOTHING

	RFP	Travelers	Zurich
Blanket Real & Personal Property Values	1,405,875,730	1,405,875,730	1,405,875,730
Policy Loss Limit	1,000,000,000	1,000,000,000	1,000,000,000
Miscellaneous Unscheduled Locations	5,000,000	5,000,000	5,000,000
Newly Constructed or Acquired Property	25,000,000	25,000,000	25,000,000
Demolition, Increased Cost of Construction and Debris Removal	25,000,000	25,000,000	25,000,000
Ordinance or Law including Demolition and Increased Cost of Construction	25,000,000	25,000,000	25,000,000
Flood Except Zone A & V Flood Zone A	100,000,000 1,000,000	100,000,000 1,000,000	100,000,000 1,000,000
Earth Movement	100,000,000	100,000,000	100,000,000
Errors and Omission, Not including Earth Movement or Flood	5,000,000	5,000,000	5,000,000
Extra Expense	10,000,000	10,000,000	10,000,000
Comprehensive Boiler and Machinery all Locations Include Inspections NOTE: Only the Independence Square Courthouse and Annex have boilers.	Policy Limit	500,000,000	300,000,000 -
Loss of Rents	10,000,000	10,000,000	10,000,000
Also Include: 1) EDP Media and Equipment 2) EDP Media and Reconstruction 3) Accounts Receivable 4) Valuable Papers and Records 5) Transit	25,000,000 Included 10,000,000 10,000,000 1,000,000	25,000,000 Included 10,000,000 10,000,000 1,000,000	Policy Limit Included 10,000,000 10,000,000 1,000,000
Per Addendum 2	1,000,000	1,000,000	1,000,000
Off Premise Utility Services	10,000,000	10,000,000	10,000,000
Fine Arts	1,000,000	1,000,000	1,000,000
Pollutant Cleanup	100,000	100,000	500,000 /
Data Claim Expense	25,000	25,000	300,000
Contractors Equipment	250,000	250,000	250,000
Ingress/Egress	1,000,000	1,000,000	1,000,000
Terrorism	500,000,000	500,000,000	500,000,000
Deductible—All Coverages	150,000	150,000	150,000
Deductible—Flood Zone A&V	NFIP (500,000)	NFIP (500,000)	1,000,000 /
Deductible—500 Year Flood	150,000	150,000	500,000 /
Premium	635,161	552,191	583,438



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	RFP	Travelers	Zurich
*Additional Limits/Sublimits Included			
Debris Removal		25% of loss plus \$500,000	25% of loss plus \$500,000
Expediting Expense		250,000	250,000
Fire Brigade and Extinguishing Expenses		Included	1,000,000
Leasehold Interest		1,000,000	1,000,000
Preservation of Property		250,000	1,000,000 /
Personal Effects of Officers and Employees		100,000	Included 🖡
Professional Fees			500,000 /
Property in Course of Construction		Must be named	500,000
Trees, Shrubs, Plants and Land			
Improvements—Per Item		500,000	500,000
Notice of Cancellation		60 days	60 days
Time Limits			
Business Interruption		48 hours	150,000
Ingress/Egress		30 days	30 days
Newly Acquired Property		120 days	120 days
Civil Authority		30 days	30 days
Computer Systems—Nonphysical Damage			12 hrs.

<sup>\*</sup>Options requested to include no limit requested on RFP



#### EXHIBIT F

# BIDDER'S EXCEPTIONS TO SPECIFICATIONS OF JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 57-14

Respondent's attention is directed to Paragraph 4 of the General Conditions of this Invitation to Bid. READ THIS PARAGRAPH CAREFULLY.

The following exceptions to the Specifications of Invitation to Bid No. 57-14 are requested by the undersigned Respondent: (Use additional pages as necessary.)

EXCEPTION REQUESTED
RFP CALLS FOR POLICY LIMIT FOR COMPREHENSIVE BOILER
AND MACHINERY. LUARENT POLICY PROVIDES 300,000,000
TRAVEHERS QUOSE INCLUDES \$500,000,000
The state of the s

Name of Firm:

LOCKYON GOMPANIES

Signature of Bidder: