

**AGREEMENT FOR SERVICES**

**by and between**

**JACKSON COUNTY,**

**the**

**MID-AMERICA LOCAL EMERGENCY PLANNING COMMITTEE**

**and the**

**MID-AMERICA REGIONAL COUNCIL**

This Agreement, entered this 1st day of July, 2012, by and between Jackson County, the Mid-America Local Emergency Planning Committee, hereinafter referred to as the "LEPC" and the Mid-America Regional Council, hereinafter referred to as "MARC" for professional services.

**WHEREAS**, the following counties have cooperatively formed a local emergency planning committee under the provisions of the Emergency Planning and Community Right-to-Know Act of 1986:

The County of Cass, Missouri;

The County of Clay, Missouri;

The County of Jackson, Missouri;

The County of Platte, Missouri; and

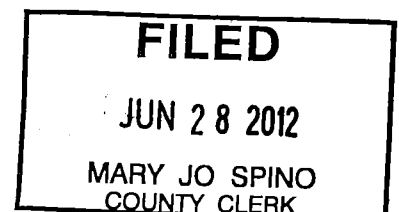
The County of Ray, Missouri

**WHEREAS**, each county receives a grant from the Missouri Emergency Response Commission in accordance with Missouri's Emergency Planning and Community Right-to-Know Act (RsMO Sections 292.600 to 292.625); and

**WHEREAS**, these funds are to be used for programs which support the LEPC's hazardous materials planning, training and related activities; and

**WHEREAS**, MARC can provide administrative and technical assistance to carry out the scope of work developed for the aforementioned grant;

**NOW THEREFORE**, the parties to this Agreement agree as follows:



## ARTICLE I

### SCOPE OF SERVICES

MARC hereby agrees to fulfill the following scope of work in accordance with proposals submitted to the Missouri Emergency Response Commission and other state agencies with the oversight and assistance of the LEPC:

- A. Coordination and scheduling of monthly meetings and necessary subcommittee meetings, usually at the MARC offices, to discuss the LEPC's operation, activities, projects and issues which may affect the LEPC.
- B. Development and distribution of agendas for and summaries of the above meetings.
- C. Development and maintenance of a regional hazardous materials plan and assistance with the development of county hazardous materials plans or hazardous materials annexes to county emergency operations plans.
- D. Development of exercises to evaluate regional and local hazardous materials response capabilities.
- E. Sponsorship of hazardous materials and other training courses and coordination of hazardous materials training with the Missouri Emergency Response Commission, Missouri State Emergency Management Agency, Department of Public Safety, University of Missouri, and other entities offering hazardous materials training.
- F. Collection of Tier II forms and related information from facilities in each member county required to complete and submit these items and development of a database of chemical inventory and emergency contact information for these facilities.
- G. Operation and maintenance of an LEPC website.
- H. Development and management of a public education and awareness program.
- I. Completion of all reports and documentation necessary for the administration and operation of the LEPC.
- J. Coordination and integration of LEPC activities with those of other MARC emergency services committees and metropolitan area emergency services organizations.
- K. Other activities that are mutually agreed upon by the LEPC and MARC.

## **ARTICLE II**

### **TIME OF PERFORMANCE**

MARC shall provide the services described in Article I for the period commencing July 1, 2012 through June 30, 2013. The time and services of this Agreement may be extended or amended by Addendum hereto, containing the signatories of the parties and an identification of the extension period including any other amendments to the original Agreement.

## **ARTICLE III**

### **CONSIDERATION**

In consideration of the services provided by MARC and described in Article I, Jackson County and the LEPC authorize MARC to administer the FY 2012-2013 grant of \$54,399.39 and any carryover funds from previous years as well as, any additional funds that may be competitively awarded from the Hazardous Materials Emergency Preparedness (HMEP) fund required to carry out the scope of work specified in this Agreement and as listed in Attachment 1, FY 2012-2013 LEPC Budget. It is the parties' understanding that the State of Missouri will provide the LEPC with \$54,399.39 from the state's CEPF to be used as resources for the operation of the LEPC and its programs and activities, consistent with the terms and conditions placed on the counties by the Missouri Emergency Response Commission and as directed by the LEPC at their regular meetings. Any additional HMEP funds to be awarded to the Mid-America LEPC to support training activities will also be used according to the terms of this agreement. MARC agrees to provide detailed records of revenues and expenses associated with the performance of this Agreement. All expenditures will be consistent with CEPF and HMEP budgets approved by the LEPC.

## **ARTICLE IV**

### **TERMINATION OR SUSPENSION OF AGREEMENT**

This Agreement will terminate on June 30, 2012 unless extended by Addendum hereto as provided in Article II. However, if for any justifiable reason any party wishes to terminate this Agreement prior to the completion of the time of performance, this may be done by serving thirty (30) days notice upon the other parties. Payment for services shall be pro rata to the term of the Agreement and to the work effort completed.

ARTICLE V

EQUAL EMPLOYMENT OPPORTUNITY

Jackson County, the LEPC and MARC attest that they do not now, nor shall they discriminate against any employee who is employed in the work covered by this Agreement or against any applicant for such employment, due to race, color, religion, sex, age, handicap, or national origin.

IN WITNESS WHEREOF, the parties have executed this Agreement on the 1st day of July 2012.

*Approved by Jackson County, Missouri*

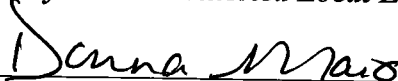


County Executive, Jackson County

June 8, 2012

Date

*Approved by the Mid-America Local Emergency Planning Committee*

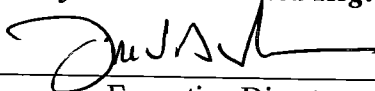


Mid-America LEPC Chair

6-14-12

Date

*Approved by the Mid-America Regional Council*

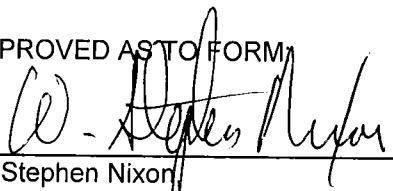


Executive Director

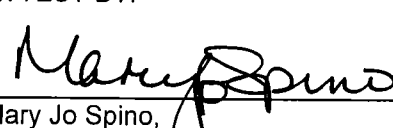
6/19/12

Date

APPROVED AS TO FORM:

By   
W. Stephen Nixon  
County Counselor

ATTEST BY:

  
Mary Jo Spino,  
Clerk of the County Legislature

**Certifications**

Submission Date: \_\_\_\_\_

MERC Planner Name: Mimi Diaz

LEPC/D Name: **Mid-America Local Emergency Planning Committee**

County Name(s):	MO: Platte, Clay, Ray, Jackson, Cass; KS: Leavenworth, Wyandotte, Johnson
CEPF Certification Year(s):	2012
Primary Contact Name:	Erin Lynch

*Signatures certify that the applicant is true and correct to the best of our knowledge, that the county and LEPC/D intends to maintain and stay compliant with applicable laws, and agrees to provide the LEPC/D priority compliance with applicable regulations.*

\_\_\_\_\_  
 Donna Maize  
 LEPC Chair Name (Typed)

*Donna Maize*  
 \_\_\_\_\_  
 LEPC Chair Signature

COUNTY	COMMISSIONER NAME	SIGNATURE*
Platte County	Jason Brown	<i>Mimi Diaz</i>
Clay County	Pam Mason	
Ray County	Bob King	
Jackson County	Mike Sanders	
Cass County	Terry Wilson	

\*For LEPCs, the Presiding Commissioner from each member county must sign.

<b>MERC Use Only</b>	
Payment Request Date:	Payment for Years:
Payment Date:	Payment Amount:
Check/Transaction Number:	
Signature MERC Executive Director	_____ Dawn Warren

## Goals and Objectives, 2012 – Mid America LEPC

Based on the list of activities eligible for funding through CEPF (RsMO 292.606), describe the LEPC/D's goals and objectives with respect to the following:

### Activity and Goal Description

#### Activity: contingency planning for chemical releases

##### Goal(s):

Host a joint workshop for industry and emergency services to coordinate hazardous materials response planning.

Host joint workshop for schools and the emergency response community to coordinate hazardous materials response planning, hazards, protective actions, NIMS and facility assessment.

Host quarterly forum for industry to identify best practices and share lessons learned.

Conduct additional planning regarding rail and the transport of hazardous materials in the Kansas City LEPC area.

Review and as appropriate use the commodity flow study data to improve the understanding of risk in the region.

#### Activity: exercising, evaluating, and distributing plans

##### Goal(s):

Complete dissemination of the 2012 LEPC plan.

Implement cyclical process for updating plan specifically the hazard analysis and tier two data.

Clarify information that is able to be protected.

Conduct a functional or full scale hazardous materials exercise in the spring that provides an opportunity to exercise the plan and involves multiple hazmat teams.

#### Activity: providing training related to chemical emergency preparedness and prevention of chemical accidents

##### Goal(s):

Identify training needs of local emergency responders to respond safely to hazardous materials, transportation and terrorism incidents.

Promote courses; coordinate with MERC and KDEM and leverage DHS courses.

Use video conference capability to increase reach to local agencies which are limited in their ability to release staff to participate in office site training.

Provide a forum for lessons learned from actual incidents.

Promote the training and workshop associated with the Federal Amber Waves radiological exercise.

Support schools in their efforts to be prepared to respond to incidents involving hazardous materials. Provide 1-2 trainings around hazardous materials planning to schools focusing on the importance of a safe and secure environment to foster academic achievement and make available the Asset Protection and Response System for preplanning.

Host a facility incident command and NIMS training.

#### Activity: identifying facilities required to report

##### Goal(s):

Review RMP and EHS facilities in the region and invite them to participate in the LEPC.

<b>Activity: processing the information submitted by facilities and making it available to the public</b>
Goal(s): Continue to maintain a log of Tier Two reports and reconcile with the states' information. Compile tier two data received at the LEPC and make available to appropriate response agencies. Streamline Tier II collection and management. Develop a process to review plans rec'd from industry.
<b>Activity: receiving and handling emergency notifications of chemical releases</b>
Goal(s): Maintain a log of emergency notifications received at the LEPC.
<b>Activity: operating a local emergency planning committee</b>
Goal(s): Meet regularly; prepare agendas, document meetings, provide financial reports; revise by-laws; support public outreach, training, plans, schools, industry subcommittee activities.
<b>Activity: providing public notice of chemical preparedness activities</b>
Goal(s): Revitalize LEPC website; include LEPC protective messages in regional public education activities; partner with an industry for outreach tools. Advertise tier two reporting requirements and plan availability annually.
<b>Activity:</b>
Goal(s):
<b>Activity:</b>

**EMERGENCY MANAGEMENT - Continued**

Mr. Charles (Chuck) Duddy  
 Gladstone Public Safety Fire Dept.  
 6569 N. Prospect  
 Gladstone, MO 64119  
 (816) 454-4829

Mr. Chuck Magaha  
 Alternate: Kim Buchanan  
 Leavenworth County  
 300 Walnut  
 Leavenworth, KS 66048  
 (913) 684-0455

Mr. Mark Sherwood  
 Sni Valley Fire Protection District  
 PO Box 805  
 Oak Grove, MO 64075  
 (816) 690-3773 Ext. 1105

Chief Sandra (Sandy) Schiess  
 Alternate: Assistant Chief John Greene  
 Independence Fire Department  
 950 N. Spring  
 Independence, MO 64050  
 (816) 325-7161

**FEDERAL**

Mr. David Williams  
 Alternate: Mr. Doug Ferguson  
 EPA Region 7  
 Kansas City, KS 66101  
 (913) 551-7625

**FIRE SERVICE**

Chief Richard Carrizzo  
 Alternate: Bill Fiser  
 South Platte Fire Protection District  
 8795 Northwest "N" Highway  
 Kansas City, MO 64153  
 (816) 741-2900

Chief Richard "Smokey" Dyer  
 Alternate: Deputy Chief Donna Maize  
 Kansas City Fire Department  
 635 Woodland, Suite 2100  
 Kansas City, MO 64106  
 (816) 784-9248

Deputy Chief Donna Maize, *Chair* \*  
 Kansas City Fire Department  
 635 Woodland, Suite 2100  
 Kansas City, MO 64106  
 (816) 784-9208

Assistant Chief Eddie Saffell  
 Central Jackson County Fire Protection District  
 805 NE Jefferson  
 Blue Springs, MO 64014  
 (816) 229-2522

Chief Mike Snider  
 Alternate: Div. Chief John Mills  
 Liberty Fire Department  
 200 W Mississippi  
 Liberty, MO 64068  
 (816) 792-6005

Assistant Chief John Spencer  
 Alternate: Ken Plante  
 Lee's Summit Fire Department  
 207 Southeast Douglas Street  
 Lee's Summit, MO 64063  
 (816) 969-7362

Deputy Chief Frank Tittone  
 Kansas City Fire Department  
 635 Woodland, Suite 2100  
 Kansas City, MO 64106  
 (816) 784-9246

Chief H. David Williams  
 Alternate: Mike Jenkins  
 North Kansas City Fire Department  
 2010 Howell Street  
 North Kansas City, MO 64116  
 (816) 274-6025

Chief Chuck Thacker  
 City of Grandview Fire Department  
 7005 Highgrove  
 Grandview, MO 64030  
 (816) 316-4962

Assistant Chief Mike Van Aken  
 South Metro Fire Protection District  
 611 West Foxwood Drive  
 Raymore, MO 64083  
 (816) 331-3008



**FIRE SERVICE - Continued**

Mr. Mike Shelton  
Riverside Office of Emergency Management  
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Assistant Chief Mike Wilson  
Alternate: Chris Dusil  
Kansas City Kansas Fire Department  
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Kansas City, KS 66101  
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Assistant Chief Tim Richards  
Alternate: Dave Dock  
Olathe Kansas Fire Department  
1225 E Hamilton Circle  
Olathe, KS 66061  
(913) 971-6333

Chief Mark DeMaranville  
Leavenworth Kansas Fire Department  
3600 South 20th Street Trafficway  
Leavenworth, KS 66048-1970  
(913) 758-6730

Chief Gary Wilson  
Alternate: Scott Casey  
Overland Park Fire  
12401 Hemlock  
Overland park, KS 66213  
(913) 895-8407

**HEALTH/Hospitals**

Ms. Melanie Carney  
139<sup>th</sup> Medical Brigade  
11101 NE Independence Avenue  
Independence, MO 64015-1511  
(816) 836-0005 x2116

Ms. Carolyn Wells  
Liberty Hospital  
2525 Glenn Hendry Dr  
Liberty, MO 64068  
(816) 792-7248

*Handwritten signature/initials: J.C.M.*

Mr. Douglas Stroud  
VA Medical Center  
400 E. 9th Street  
Kansas City, MO 64106  
(816) 922-2018

Mr. Michael Williamson  
Alternate: Ms. Paulette DeMatteo  
Emergency Management Strategic Health Care Group  
400 E. 9<sup>th</sup> Street  
Kansas City, MO 64128  
(816) 701-3212

**CITIZENS**

Ms. Nicki Carlton  
KC DMAT  
PO Box 140  
Grandview, MO 64030  
(816) 761-5599

**COMMUNITY GROUPS**

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Kansas Center for Safe & Prepared Schools  
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Topeka, KS 66611  
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Dr. John Ruddy  
Fort Osage R1 School District  
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Independence, MO 64058  
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Mr. Jon Brady  
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Ms. Sybil Chandler, CHMM  
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1775 Universal Avenue  
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