#### IN THE COUNTY LEGISLATURE OF JACKSON COUNTY, MISSOURI

**A RESOLUTION** awarding a twenty-four (24) month term and supply contract, with two twelve-month options to extend, on Electronic Solicitation No. BB20112 for the furnishing of janitorial supplies for use by various County departments to Controlled Environmental Products, Inc., of Kansas City, MO.

**RESOLUTION #17541**, March 14, 2011

**INTRODUCED BY** Scott Burnett, County Legislator

WHEREAS, the Director of Finance and Purchasing has solicited formal written bids on Electronic Solicitation No. BB20112 for the furnishing of janitorial supplies for use by various County departments; and,

WHEREAS, a total of fifty-four bid notifications were distributed and six responses were received and evaluated, as follows:

VENDOR	TOTAL ITEMS BID
Controlled Environmental Products, Inc. Kansas City (Clay), MO	31
Clayton Paper St. Joseph, MO	22
U.S. Food Service Lenexa, KS	16
Pur-O-Zone, Inc. Lawrence, KS	9
Interboro Montgomery, NY	2
Central Poly Linden, NJ	6

and,

WHEREAS, in evaluating the bids, the departments using the highest volume of products indicated they preferred Controlled Environmental Products, Inc., as the best overall bidder because of a positive past performance and the most complete response to the bid; and,

WHEREAS, pursuant to section 1054.6, <u>Jackson County Code</u>, 1984, the Director of Finance and Purchasing recommends the award for the furnishing of janitorial supplies to Controlled Environmental Products, Inc. of Kansas City, MO, as the lowest and best bid meeting specifications; now therefore,

BE IT RESOLVED by the County Legislature of Jackson County, Missouri, that award be made as recommended by the Director of Finance and Purchasing, and that the Director be, and is hereby, authorized to execute for the County any documents necessary to the accomplishment of the award and any necessary extensions; and,

BE IT FURTHER RESOLVED that the Director of Finance and Purchasing is authorized to make all payments, including final payment on the contracts, to the extent sufficient appropriations to the using spending agencies have been made in the then current Jackson County budget.

Effective Date: This Resolution shall majority of the Legislature.	be effective immediately upon its passage by a
APPROVED AS TO FORM/ Chief Deputy County Counselor	County Counselor
Certificate of Passage	<b>V</b>
I hereby certify that the attache 2011, was duly passed on Jackson County Legislature. The votes	
Yeas <u>9</u>	Nays
Abstaining <u>O</u>	Absent
<u> 3</u> /スパパ Date	Mary Jo Spino, Clerk of Legislature
	nd does not obligate Jackson County to pay any nds for specific purchases is subject to annual
	D. not Thom
Date /	Director of Finance and Purchasing

## REQUEST FOR LEGISLATIVE ACTION

Completed by County Counselor's Office:

Restand No.: Sponsor(s):

Date:

17541 Scott Burnett March 14, 2011

SUBJECT	Action Requested  Resolution Ordinance  Project/Title: Awarding a Twenty-Four Month Term and Options for the furnishing of Janitorial Supplies for Vari Missouri under the Terms and Conditions of Electronic States.	ious County Departments t	o CEP, Inc. of Kansas City,
BUDGET INFORMATION To be completed By Requesting Department and Finance	Amount authorized by this legislation this fiscal year: Amount previously authorized this fiscal year: Total amount authorized after this legislative action: Amount budgeted for this item * (including transfers): Source of funding (name of fund) and account code number; FROM / TO	\$ \$ \$ FROM ACCT	
PRIOR	* If account includes additional funds for other expenses, total budgete  OTHER FINANCIAL INFORMATION:  No budget impact (no fiscal note required)  Term and Supply Contract (funds approved in the an Department: Corrections Estimated Facilities Management Parks and Recreation Public Works Sheriff's Office Drug Task Force Total  This RLA only approves the Term and Supply Contract; budget adoption. Figures included in the background sec estimate of the contract value.  Prior Year Budget (if applicable): \$242,000.00  Prior Year Actual Amount Spent (if applicable): \$360,00  *In 2010 Facilities Management took over janitorial serviutilized for the needed janitorial supplies.  Prior ordinances and (date):	nual budget); estimated value: \$177,000.00 \$78,400.00 \$39,750.00 \$12,000.00 \$5,000.00 \$1,400.00 \$313,550.00  the funds were already apprixion are for informational 10.00*	propriated through the annual purposes to provide an
LEGISLATION CONTACT INFORMATION	Prior resolutions and (date): 16143, February 5, 2007	nto Durahaging Supervisor	. 991 2252
REQUEST SUMMARY	RLA drafted by (name, title, & phone): Barbara Casamer  Department of Corrections, Facilities Management, Parks Drug Task Force, along with other various County Depar furnishing of Janitorial Supplies.  A total of fifty-four notifications were distributed and six	s and Recreation, Public W tments require a Term and	orks, Sheriff's Office and the Supply Contract for the

		Items 01 -31	Total Items Bid
	CEP, Kansas City, MO**, ***	\$1,186.21	31
	Clayton Paper, St. Joseph, MO	\$ 575.41	22
	US Food Service, Lenexa, KS	\$ 452.92	16
	Pur-O-Zone, Lawrence, KS	\$ 273.26	9
	Interboro, Montgomery, NY	\$ 21.82	2
,	Central Poly, Linden, NJ	\$ 145.33	6
CLEARANCE	Pursuant to Section 1054.6 of the Jackson Cou award for the furnishing of Janitorial Supplies bid meeting specifications.  This award is made on an "As Needed" basis a The availability of funds for specific purchase.  * Jackson County, MO Vendor; ** WBE Vendor:  Tax Clearance Completed (Purchasing & Daniel County)	and does not obligate Jacksons is subject to annual approp	, MO as the overall lowest and best  n County to pay any specific amount.
	Business License Verified (Purchasing &		
	Chapter 6 Compliance - Affirmative Action		Auditoria Office)
	Chapter o Comphance - Affirmative Action	m/Frevailing wage (County	Auditor's Office)
ATTACHMENTS	Abstract of Bids Received; Memorandums fro	m Using Departments and a	Recap of Bids Received
REVIEW	Department Director:	on_	Date: 3/7/1/
	Finance (Budget Approval):		Date:
	If applicable		
g .	Division Manager:		Date: 3/8/11
	County Counselor's Office:		Date:

#### This expenditure was included in the annual budget. Funds for this were encumbered from the Fund in . П There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered in the treasury to the credit of the fund from which payment is to be made each sufficient to provide for the obligation herein authorized. Funds sufficient for this expenditure will be/were appropriated by Ordinance # Funds sufficient for this appropriation are available from the source indicated below. Account Title: Account Number: Amount Not to Exceed: $\boxtimes$ This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

This legislative action does not impact the County financially and does not require Finance/Budget approval.

Fiscal Information (to be verified by Budget Office in Finance Department)



Jackson County Missouri

**Purchasing Department** 

415 East 12th Street, Room G1

Kansas City, MO 64106

CERTIFICATION OF BID OPENING
BIDS WERE PUBLICLY OPENED AND
RECORDED ON: 2-15-11 BY

action Covanue

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			ttach a post awa by vendors fror				
N	IGP Nbr: 4850	0	Abbreviated De seeking a 24 Mo			kson County, Mis	ssouri is
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Line Item Prices:	001: 0.001 (0.00)
Recycle Status:	001: Recyclable
Vendor Comments:	Item #001 Cmnt: see attachement, please be advised if you need anything for this bid you can directly contat me at melissa@centralpoly.com or 908-862-7570 ext301 Melissa Rodriguez.
Attached	
Files:	
21 1	Item: 001
	CP BB20112_janitorialsupplies_bidpriceschedule.xls
<u> </u>	bb20112-janit.pdf
Buyer	
Comments:	
	Solicitation: BB20112

A temporary Excel format document has been written. Click here to access it.

Line Item View Print Back Top Of Page

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- agency\_buyer\_AbstractLS Machine: prodappv2a IP: 67.52.252.218 Agency ID: A00000000004 Dept ID: AGENCY User ID: bwinston

# **Jackson County Department of Corrections MEMO**



To:

Barbara Casamento, Purchasing Supervisor Marvin Walker, Support Services Supervisor

CC: Date:

2/23/11

From:

L.J. Scott, Mgr Jail Services

Subject:

Jackson County, MO EITB No. BB20112

Janitorial Supplies and Equipment

After discussing these bids with Marvin Walker, Corrections recommends CEP as the overall lowest and best bid. The expected yearly spending on this contract is \$177,000. The accounts used to fund purchases are: 001-2701-57130; 001-2701-57235 and 001-1210-56730.

Thank You



## PURCHASING DEPARTMENT

## JACKSON COUNTY COURTHOUSE

415 EAST 12TH STREET KANSAS CITY, MISSOURI 64106

**MEMORANDUM** 

February 18, 2011

To:

NATURE SAVER™ FAX MEMO 01616 Co./Dept. Phone # Phone # Fax# Fax #

ment

Kaye Merkel, Public Works Department Jan White, Drug Task Force

From:

Barbara Casamento

Purchasing Supervisor 3

Reference:

Jackson County, MO EITB No. BB20112

Janitorial Supplies and Equipment

The above referenced EITB opened February 15, 2011. Out of 54 notifications mailed, we received 6 responses. Attached is a copy of the Recap of Bids Received.

The Purchasing Department would like to make the following recommendations:

High Volume Items 01-31 for Corrections and Facilities Management:

We can recommend award to the lowest bid meeting specification by line item as follows:

**CEP** 

Items 05, 06, 07, 08, 11, 12, 13, 14, 15, 16, 17, 19, 20 through 31

Clayton

Items 02, 03, 10 and 18

US Food

Items 01, 04 and 9

OR

We can award to CEP as the overall lowest and best bid.

On Catalog Items 21 - 38, CEP is recommended as the lowest and best bid.

816-881-3267 Fax 816-881-3268

IECEIVE FEB 28 2011

Warner Senterner Mandapa Senterner S



## **JACKSON COUNTY** Parks and Recreation

22807 Woods Chapel Road Blue Springs, Missouri 64015 www.jacksongov.org

Administration Historic Sites Ranger Station Leisure Services (816) 503-4800 Fax (816) 795-1234

Kemper Outdoor Education Center (816) 229-8980

Fred Arbanas Golf Course at Longview Lake (816) 761-9445

Blue Springs Marina (816) 795-1112

Jacomo Marina (816) 795-8888

Longview Marina (816) 966-0131

Special Population Services (816) 763-5130

## MEMORANDUM

TO:

Teddy Ballard, Purchasing

FROM:

Wayne Shipley, Utilities & Special Project Coordinator

DATE:

March 1, 2011

**SUBJECT:** Jackson County Mo. EITB No. BB20112 Janitorial Supplies

& Equipment

The Parks Department concurs with your recommendation to award contract to CEP as the overall lowest and best bid.

Our projected usage during the next twelve months is \$39,750.

300 - 1654 - 57130 - \$1,500

300 - 1606 - 57130 - \$1,000

300 - 1666 - 57130 - \$3,500

300 - 1666 - 57230 - \$1,000

300 - 1653 - 57130 - \$1,500

300 - 1653 - 57370 - \$1,750

300 - 1652 - 57130 - \$5,000

003 - 1603 - 57130 - \$2,900

003 - 1602 - 51730 - \$20,000

003 - 1624 - 57230 - \$1,600

#### Barbara J. Casamento

From: Kaye Merkle

Sent: Tuesday, February 22, 2011 4:26 PM

**To:** Barbara J. Casamento **Subject:** Bid EITB No. BB20112

Ms. Barbara, I recommend we award CEP as the overall lowest and best bid. I will spend \$12,000 from 004-1506-57370 and 004-1506-57130.

Kaye Merkle PW Road Maintenance

## Barbara J. Casamento

From: Christopher C. Campbell

Sent: Wednesday, February 23, 2011 10:06 AM

To: Barbara J. Casamento

Subject: Bid # BB20112

The Sheriff's Office would request to remain with CEP they have provided good service in the past.

We have budgeted \$5,000.00 for 2011 in 4201-004-7130

Thank You

C. Campbell

Memorandum February 18, 2011 Page Two

Please return a copy of this memorandum or a memorandum of your own with your recommendations with your anticipated annual budget for janitorial supplies. If you have any questions, please feel free to call me at 881-3253.

BC/bjc

Attachments

Barbarn, It is my recommendation that CEP be awarded the County's janitorial supply business. The JCDTF has a budget of \$1,400 for janitorial supplies for the year.

> Shanks, Jan White

Recap of EITB No. BB20112 Janitorial Supplies

	N/B N/B			N/B N/B N/B N/B N/B	N/B N/B N/B N/B N/B N/B	N/B
	87 N/B			N/B N/B N/B as spec	N/B	N/B
as spec	as	as spe as spe	as spec	\$20.87 \$20.87 \$32.85 \$32.85 \$32.85 \$42.85 \$6.60 \$6.	\$20.87 as spec \$32.85 as spec \$32.85 as spec Noff \$42.86 Noff \$42.86 Noff \$43.71 as spec	\$20.87 as spec as spec as spec as spec Noncoral No# No# SafT @vard No# SafT &vard No#
as spec	\$17.83 as spec	\$17.83 as spec N/B	\$17.83 as spec N/B \$224.48 \$24.48	\$17.83 as spec  N/B  \$224.48  \$27.78  \$27.78  \$27.78  \$20.64  [mpact IP 1150	\$17.83 as spec  N/B  \$227.76  \$20.67  \$30.67  \$17.83	\$17.83 as spec  N/B  Attas 276  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.79  \$27.70  \$34.69  as spec  \$34.69
as spec as	\$18.82 as spec as	\$18.82 spec as \$34.18 spec	\$18.82 spec \$34.18 spec \$27.50 as 275	\$18.82 ec \$34.18 ec \$27.50 \$27.50 \$27.50 \$36.18	\$18.82 \$34.18 \$34.18 \$27.50 \$275 \$275 \$36.18 \$36.18 \$35.00 \$35.00	\$18.82 \$34.18 \$34.18 \$27.50 \$275 \$275 \$36.18 \$36.18 \$35.00 \$35.00 \$38.35 \$38.35 \$38.35
No Alternates 3 26301 Paper Towels	No Alternates	No Alternates No Alternates No Alternates	No Alternates  No Alternates  No Alternates  S 0863942156U Toil Brand Bid  6 2350 Toilet Tissue	No Alternates No Alternates No Alternates S 0863942156U Toil Brand Bid Brand Bid C 2350 Toilet Tissue Brand Bid Brand Bid Brand Bid	No Alternates No Alternates No Alternates S 0863942156U Toil Brand Bid Brand Bid Brand Bid Rieenex WIN2360 Brand Bid	No Alternates No Alternates No Alternates S 0863942156U Toilet Tissue Brand Bid Brand Bid A 2350 Toilet Tissue Brand Bid Brand Bid Brand Bid A 2711 Foam Soap No Alternates No Alternates Brand Bid
19378 Toilet Tissue	Stand Bid	Brand Bid         Atlas 275         <	Kleenex WIN2360 Tissues         \$22.90         \$MAGRA Envision         N/B         N/B           Brand Bid         as spec         \$9000071000         N/B         N/B         N/B           42711 Foam Soap         \$35.00         N/B         \$33.71         N/B         N/B           No Alternates         as spec         as spec         as spec         N/B         N/B         N/B           Brand Bid         as spec         as spec         as spec         N/B         N/B         N/B	Dial DIALK8103 Foam Soap \$38.35 \$34.69 N/B N/B N/B Brand Bid as spec as spec		

Recap of EITB No. BB20112 Janitorial Supplies

2	Description	CEP	Clayton	US Food Svc	Pur-O-Zone	Interboro	Central Poly
13	13 ORAL 4199 Toothpaste	\$64.74	N/B	N/B	N/B	N/B	N/B
	No Alternates	as spec					
14	14 ORAL 9002 Toothbrush	\$47.50	N/B	N/B	N/B	N/B	N/B
	No Alternates	as spec					
15	15 ORAL 6022 Deoderant	\$102.80	N/B	N/B	N/B	N/B	NB
	No Alternates	as spec					
16	16 ORAL 6001 Shampoo	\$66.85	N/B	N/B	N/B	N/B	N/B
	No Alternates	as spec					
17	ORAL 0012 Razors	\$102.00	N/B	N/B	N/N	N/B	g/N
	No Alternates	as spec					
18	18 HOSSMT40 Sanitary Napkins	\$27.98	\$26.69	N/B	\$33.47	N/B	820,99
	Brand Bid	as spec	as spec		as spec		Mid
-							RIMA
13	Tyco PG63858XB Trash Bags Lg	\$14.75	613 94	8301 22	SAIQ. 855	813.34	S13.40
	Brand Bid	as spec	Waverly	Beeny	PITT BIRGESON	INTERESTATION	Central Poly
			GPCN/ZRSSNI	(No∰			<u> </u>
20	20 Jaguar L24223L Trash Bags Sm	\$14.88	S16.10	N/B	97.01/8 310.40	SS 48	
	Brand Bid	as spec	Berryl SR2222		PITE BIZZANOK	INT 2494 Med	કે <b>ા</b> માં કર્યા
							17242
21	21 Prime Source 230 0905512	\$24.90	634 80	100 Mes	\$33.00	N/B	N/B
	Plastic Gloves	as spec	Impect (P 8608)	Allemitis	as spec		
	Brand Bid			No (;;			
22	22 Kleenguard G-10 Latex Gloves	\$60.00	N/B	Tr 888	N/B	a/N	N/R
	1 ′	Safety Zone					
		GRPR		No #			
23	23 ZR 44-0100-0000 Yellow Sponge	\$26.50	\$10 dd	\$18.57	N/B	N/B	N/B
	Brand Bid	Tolco 280128	(mpsed (P 7/160	Monoc			
70			{{ 11 3 3	%©∰ ????		- 1	
77	Brand Bid	as spec	592 // 1092   Gelden Ster	<u>्रभाडा छ</u> <b>ऑक्टन</b> ल्लाहास	ිදුල ලබ ලබල්වා නිතැ	NB	N/B

Recap of EITB No. BB20112 Janitorial Supplies

No.	Description	CEP	Clayton	US Food Svc	Pur-O-Zone	Interboro	Central Poly
			AGURSITTW/		DANUGZĄ		
25	25 Unisan 2016C Mop Heads	\$22.50	520 24	512.65	650 000	N/B	N/B
	Brand Bid	as spec	Zephr	Monogram	Golden Star		
			ZF69002	No∰	<i>Witt</i> 416		
8	26 Premier PAD 196 Grn Scrub Pd	\$4.86	क्ष्मिय शक	<b>8</b> <u>7</u> <b>60</b>	N/B	N/B	NB
	Brand Bid	as spec	Americo	Monoon			
			<b>ACENINA</b>				
27	Unisan UNS636 Broom Handle	\$6.05	95.34	N/B	N/B	N/B	NB
	Brand Bid	as spec	Zephr				
			ZR201806				
28	28 Impact IMP 84 Mop Handles	\$9.98	\$6.54	N/B	N/B	N/B	N/B
	Brand Bid	as spec	Golden Star				
			HPOSOF				
29	Eco Fresh Toilet Bowl Clip Ons	\$15.00	(30 PUS)	N/B	ଓମର ହମ	N/B	N/B
	Brand Bid	Krystal EHTS	Fresh		Hosper		
			FREBG772		Gheek Gleen	!	
30	Floor Science DRK5166002	\$41.80	CI 956	N/B	N/B	N/B	N/B
	Floor Stripper	as spec	Misee				
	Brand Bid		MISSHOT 14PM				
i							
31	Floor Science DRK98391	\$63.70	SEG 16	N/B	N/B	N/B	N/B
	Floor Finisher	as spec	Mise				
	Brand Bid		MISCUBITIFIE			·	
	Sub-Total Items 01 - 31	\$1,186.21	\$575.41	\$452.92	\$273.26	\$21.82	\$145.33
	# of Items Bid	31	22	16	6	2	
32	Catalog: Trash Bags	30%	27%		N/B	20%	2%
33	Catalog: Paper	30%	27%		N/B	50%	
34	Catalog: Cleaners	30%	27%		N/B	N/B	NB
35	Catalog: Floor Care	30%	27%		N/B	N/B	N/B
38	Catalog: Personal Hygiene	30%	27%	<b>%</b> @	N/B	N/B	N/B
37	Catalog: Misc. Supplies	30%	27%		N/B	N/B	N/B
38		25%	22%		N/B	N/B	N/B
	Location	KCMO	St. Joe, MO	Lenexa, KS	Lawrence, KS Mont. NY	Mont. NY	Linden, NJ

Recap of EITB No. BB20112 Janitorial Supplies

9	Description	CEP	Clayton	US Food Svc	US Food Svc   Pur-O-Zone   Interhorn		Central Poly
	Catalog Provided	Yes	Yes	No	No		Vec
						2	3
	Low Bid on How Many Items	31	4	3	0	C	C
				_			
	Minimum Order Requirement	\$25.00	\$25.00 No Response No Response	No Response	\$50.00	\$200 00	\$500 00
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-	es specified in Specifications and	क्रिक्ट होन्हीं ∆\बिहोसिकान्डी   नइस्स	linstructions - literas are Releated and	ire Releated an	ரி சூராள்		