



STATE OF MISSOURI  
OFFICE OF ADMINISTRATION  
DIVISION OF PURCHASING

**NOTIFICATION OF STATEWIDE CONTRACT**

August 8, 2024

**CONTRACT TITLE:** PC PRIME VENDOR SERVICES

<b>CURRENT CONTRACT PERIOD:</b>	July 1, 2024 through June 30, 2025	
<b>RENEWAL INFORMATION:</b>	Original Contract Period:	July 1, 2022 through June 30, 2024
	Renewal Options Available:	Two (2) One-Year Periods
	Potential Final Expiration:	June 30, 2027
<b>BUYER INFORMATION:</b>	Madison Williams 571-851-8058 <a href="mailto:Madison.williams@oa.mo.gov">Madison.williams@oa.mo.gov</a>	

THE USE OF THIS CONTRACT IS **MANDATORY** FOR ALL EXECUTIVE BRANCH AGENCIES SUBJECT TO SECTION 34 RSMo.

Local Purchase Authority shall not be used to purchase hardware, software, supplies, and services identified as included in this contract unless specifically allowed by the contract terms.

The entire contract document may be viewed and printed from the Division of Purchasing’s **Awarded Bid & Contract Document Search** located on the Internet at <https://purch.oa.mo.gov/>

PRINTERS, PRINTER SUPPLIES, AND PRINTER MAINTENANCE KIT PURCHASES SHALL BE **NON-MANDATORY** FOR ALL STATE AGENCIES, BUT MUST BE PURCHASED THROUGH EITHER THE NASPO VALUEPOINT COPIERS AND MANAGED PRINT SERVICES CONTRACTS OR THE PC PRIME VENDOR SERVICES CONTRACT.

*~ Instructions for use of the contract, specifications, requirements, and pricing are attached ~.*

CONTRACT NUMBER	VENDOR NUMBER / MissouriBUYS Number	VENDOR INFORMATION	Other Participating Organizations	COOP PROCUREMENT
CT220337001	MB00084470	<b>SHI International Corp (SHI)</b> P.O. Box 952121 Dallas, TX 75395-2121 Phone: (573) 220-4882 Web Address: <a href="http://www.shi.com">www.shi.com</a> Email: <a href="mailto:missouri@shi.com">missouri@shi.com</a> Phone: 888-711-2613	SHI (MBE/WBE)	Yes

## STATEWIDE CONTRACT HISTORY

The following summarizes actions related to this Notification of Statewide Contract since its initial issuance. Any and all revisions have been incorporated into the attached document.

Contract Period	Issue Date	Summary of Changes
7/1/2022 through 6/30/2025	8/8/2024	<ul style="list-style-type: none"> <li>Updated buyer contact information</li> <li>Removed token and key information and updated how state employees verify employment with SHI.</li> </ul>
7/1/2022 through 6/30/2025	5/29/2024	<ul style="list-style-type: none"> <li>Updated buyer contact information</li> </ul>
7/1/2022 through 6/30/2025	3/14/2024	<ul style="list-style-type: none"> <li>Renewal of statewide contract.</li> </ul>
7/1/2022 through 6/30/2024	11/17/2023	<ul style="list-style-type: none"> <li>Added instructions for state employees to use the employee purchase program.</li> </ul>
7/1/2022 through 6/30/2024	12/22/2022	<ul style="list-style-type: none"> <li>Added SHI Contact Information.</li> </ul>
7/1/2022 through 6/30/2024	11/30/2022	<ul style="list-style-type: none"> <li>Updated SHI and buyer contact information.</li> </ul>
7/1/2022 through 6/30/2024	10/12/2022	<ul style="list-style-type: none"> <li>Printers Purchase instructions added.</li> </ul>
7/1/2022 through 6/30/2024	7/1/2022	<ul style="list-style-type: none"> <li>Statewide Notice established.</li> </ul>

**NOTICE:** Determining what Cisco products can be ordered under the contract shall be determined by the following:

- PC Prime Vendor Services Contract:** Only Cisco servers not used for network purposes, as defined in paragraph 2.3.2 a. 1) of the contract, shall be purchased under the PC Prime Vendor Services contract (CT220337001). Additionally, pursuant to paragraph 2.2.6 c. of contract CT220337001, networking products shall not be purchased through this contract.
- Cisco Network, Related Products, Smartnet Maintenance, and Services Contract:** All products and services that have a Cisco SKU # and are a Cisco product or service shall be purchased off of the Cisco Network, Related Products, Smartnet Maintenance, and Services contract (CT160381001), with the exception of Cisco servers not used for network purposes.

**PRINTER PURCHASES:** Amendment 01 added printers, printer supplies, and printer maintenance kits back into the contract as non-mandatory items. Printers, printer supplies, and printer maintenance kits may be purchased through the PC Prime Vendor Services contract, or through the NASPO ValuePoint Copier and MPS contracts.

**Employee Purchase Program:** SHI's website provides direct links to the employee purchase programs made available by the manufacturers to state employees. State employees can access the employee purchase program by registering on SHI's web site at [www.shi.com](http://www.shi.com). Instructions on how to set up an account can be found on SHI's web site at <https://www.shi.com/faq#new-user-account>.

When prompted, state employees will need to contact [Missouri@shi.com](mailto:Missouri@shi.com) to have SHI verify their state employment.

**ADDITIONAL INFORMATION AND INSTRUCTIONS TO THE STATEWIDE NOTICE WILL BE FORTHCOMING. (Contract CT220337001 replaces CT160910001)**

Contractual Requirements should be reviewed in Attachment 1, CT220337001 – Contract Part 2 (mandatory requirements start on p. 30 of 169).

**1. PRICING INFORMATION**

**1.1 Acquisition Options/Pricing:** SHI will apply the following percentages over SHI’s documented acquisition cost:

<b>Description</b>	<b>Percentage Over Acquisition Cost</b>
<b>Category 1:</b> Desktop Computers, Portable Computers, and Peripherals	4 %
<b>Category 2:</b> Data Center Technologies	5 %
<b>Category 3:</b> Software and Software Maintenance (Excluding Microsoft)	4 %
<b>Category 4:</b> Microsoft Software and Maintenance	2 %
<b>Category 5:</b> Manufacturer-Provided Value Added Services (Including but not limited to warranty, warranty upgrades, critical systems hardware maintenance, fixed asset tracking, hardware imaging, installation, implementation, technical support, equipment disposal, and software training)	7 %
<b>Category 6:</b> Contractor-Provided Value Added Services (Including but not limited to installation, hardware imaging, implementation, warranty/service plans, technical support, equipment disposal, software training, and solution testing and research services)	5 %