



# Jackson County, Missouri

## Request for Legislative Action

**REQUESTED MEETING DATE:** 03/08/24      **SPONSOR:** Charlie Franklin

*To be completed by the County Counselor's Office:*

**NUMBER:** 21596      **ASSIGNED MEETING DATE:** 04/01/2024

**STAFF CONTACT:** Tina Spallo      **PHONE:** 816-503-4872

**EMAIL:** TSpallo@jacksongov.org

**DEPARTMENT:** Parks + Rec

**TITLE:** Awarding a Twenty-Four (24) Month Term and Supply Contract with Two Twelve Month options to extend for the furnishing of Concessions for the Parks + Rec Department to St. Joseph Distributing of St. Joseph, MO under the Terms and Conditions of Invitation to Bid No. 24-009.

**SUMMARY:**

The Parks + Rec Department requires a Term and Supply Contract for the furnishing of Paper Products, Candy, Snacks, Deli Sandwiches, Chips, Meats & Cheeses, Condiments, and Juices for Resale at its' Concession Operations. Purchasing issued Invitation to Bid No. 24-009 in response to those requirements. The estimated annual amount of this contract is \$41,000. A total of 27 notifications were distributed, and one (1) response was received and evaluated. Pursuant to Section 1054.6 of the Jackson County Code, 1984, the Director of Finance and Purchasing recommends a Twenty-Four (24) Month Term and Supply Contract with Two Twelve Month Options for the furnishing of Paper Products, Candy, Snacks, Deli Sandwiches, Chips, Meats & Cheeses, and Condiments for Resale at the Parks + Rec Department's Concession Operations to St. Joseph Distributing of St. Joseph, MO as the lowest and best bid received. The Award is made as an "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for the specific purchases is subject to annual appropriations.

**FINANCIAL IMPACT:** NO   
YES

Amount	Fund	Department	Line-Item Detail
_____	_____	_____	_____

**ACTION NEEDED:** AWARD A CONTRACT

**ATTACHMENT(S):**