

# Request for Legislative Action

Resolution No.: 21496  
Sponsor: Megan L. Marshall  
Date: December 6, 2023

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21496
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	12/6/2023

Introduction
<b>Action Items:</b> ['Authorize']
<b>Project/Title:</b>
Authorizing a ten (10) month term and supply contract with one twelve (12) month option to extend for the furnishing of fleet fuel cards for use by various County departments to WEX Bank of Midvale, UT, under the terms and conditions of State of Missouri Contract No. CC211293001, an existing government contract.

Request Summary
<p>The initial term of the State of Missouri Contract No. CC21293001 expired on August 22, 2023. Before the expiration date, an attempt was made by the Purchasing Department to the vendor to notify them that Jackson County required a current Certificate of Compliance to be on file before business could resume and a request for the authorization of an additional term could be issued. After 3 months of pushback from the vendor, a application for a renewed Certificate of Compliance was submitted and reissued. The requested term will allow the Jackson County contract term to run concurrent with the State of Missouri Contract as well as provide continued steady use of fuel purchases for Jackson County.</p> <p>Pursuant to Section 1030.4 of the Jackson County Code, the Director of Finance and Purchasing recommends the authorization of a ten (10) month term and supply contract with one twelve (12) month option to extend for the furnishing of fleet fuel cards for use by various County departments to WEX Bank of Midvale, UT, under the terms and conditions of State of Missouri Contract No. CC211293001, an existing government contract.</p> <p>This award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. Estimated Annual Usage for Jackson County is \$200,000.</p> <p>Current Certificate of Compliance on file.</p>

Contact Information			
<b>Department:</b>	Finance	<b>Submitted Date:</b>	11/28/2023
<b>Name:</b>	Keith E. Allen	<b>Email:</b>	keallen@jacksongov.org
<b>Title:</b>	Senior Buyer	<b>Phone:</b>	816-881-3465

Budget Information
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## Request for Legislative Action

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$
Is it transferring fund?	No
<b>Single Source Funding:</b>	
Fund:	Department:
Line Item Account:	Amount:
	<b>!Unexpected End of Formula</b>

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
20741	August 23, 2021

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Fixed Price Contract
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
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## Request for Legislative Action

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

### History

Submitted by Finance requestor: Keith E. Allen on 11/28/2023. Comments:

Approved by Department Approver Bob Crutsinger on 11/28/2023 4:11:34 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 11/29/2023 12:13:26 PM. Comments: Needs estimated annual spend in Summary

Submitted by Requestor Keith E. Allen on 11/29/2023 12:20:23 PM. Comments:

Approved by Department Approver Bob Crutsinger on 11/29/2023 2:03:49 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/29/2023 3:26:29 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 11/29/2023 3:35:06 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 11/30/2023 8:27:40 AM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 12/1/2023 12:59:16 PM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 12/4/2023 12:09:42 PM. Comments:



**FLEET CARD WITH RELATED SERVICES  
CC211293001**

**Issuance Date: July 19, 2021**

<b>CONTRACT PERIOD/RENEWAL OPTIONS</b>	
<b>Current Contract Period:</b>	<b>July 19, 2021 through September 7, 2024</b>
<b>Original Contract Period:</b>	<b>July 19, 2021 through September 7, 2024</b>
<b>Available Renewal Period Options:</b>	<b>1</b>
<b>Potential Final Expiration Date:</b>	<b>September 7, 2025</b>

**ALL PURCHASES MADE UNDER THIS CONTRACT MUST BE FOR PUBLIC (STATE AGENCY) USE ONLY. PURCHASES FOR PERSONAL USE BY PUBLIC EMPLOYEES OR OFFICIALS ARE PROHIBITED.**

A state agency shall be defined as a division, section, bureau, office, program, board, regional/district office, etc., that exists within a department of Missouri State Government. For the purposes of this document, this shall also include the Judicial and Legislative branches of the State of Missouri.

<b>BUYER CONTACT INFORMATION</b>	
<b>Name:</b>	Jennie Rees
<b>Email:</b>	<a href="mailto:Jennie.Rees@oa.mo.gov">Jennie.Rees@oa.mo.gov</a>
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