

Request for Legislative Action

Res. #21441

Sponsor: Megan L. Marshall

Date: October 23, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21441
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	10/23/2023

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Heavy Construction Equipment Parts & Maintenance Services for use by various County Departments to Viking Cives Midwest of Grain Valley, Missouri under the terms and conditions of Invitation to Bid No. 23-046.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Heavy Construction Equipment Parts & Maintenance Services. The Purchasing Department issued Invitation to Bid No. 23.046 in response to those requirements. A total of 4,266 notifications were distributed, eighteen (18) document takers and one (1) response were received and evaluated. In order to attract better pricing and promote increased competition, the Purchasing Department is increasing its contract term length to a Twenty-Four (24) Month contract with a Twelve (12) Month Option to Extend.

An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Heavy Construction Equipment Parts & Maintenance Services for use by various County Departments to Viking Cives Midwest of Grain Valley, Missouri as the lowest and best bid under the terms and conditions of Invitation to Bid No. 23-046.

Annual Estimated Usage: \$32,000

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

Certificate of Compliance current.

Contact Information

Department:	Finance	Submitted Date:	10/10/2023
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

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Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20744	August 30, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	

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Not Applicable	
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Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

History

Submitted by Finance requestor: Keith E. Allen on 10/10/2023. Comments:

Approved by Department Approver Bob Crutsinger on 10/11/2023 8:58:48 AM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 10/11/2023 11:27:39 AM. Comments: Please attach referenced attachments

Submitted by Requestor Keith E. Allen on 10/11/2023 11:37:05 AM. Comments: Attachments did not apply when initially added

Approved by Department Approver Bob Crutsinger on 10/11/2023 11:54:06 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 10/11/2023 12:06:16 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 10/11/2023 12:22:18 PM. Comments:

Approved by Budget Office Approver David B. Moyer on 10/11/2023 12:28:37 PM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 10/11/2023 12:38:08 PM. Comments:

Approved by Counselor's Office Approver Anton Brehe on 10/18/2023 10:18:06 AM. Comments:



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Keith Allen, Senior Buyer

FROM: John Johnson, Superintendent of Park Operations

DATE: 10/9/23

SUBJECT: Term & Supply Contract No. 23-046, Heavy Equipment Parts & Maintenance

The Parks + Rec Department's recommendation is to award Viking Cives Midwest.

Viking is one of the incumbent T&S vendors and has performed well when needed. Viking has been very responsive when the County needs them.

Parks + Rec projected usage during the next twelve months is \$7,000, subject budget approval/availability.



Frank White, Jr., County Executive



Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: September 28, 2023

SUBJECT: Recommendation for Vendor: Viking Cives

Please consider Viking Cives be awarded term and supply vendor for bid No. 23-046 Heavy Construction Equipment Parts and Maintenance Svcs to County Road and Bridge division. Viking Cives was the only vendor that submitted a bid for bid No. 23-046 Heavy Construction Equipment Parts and Maintenance Svcs. In addition, besides meeting all the bid requirements, Viking Cives has been around for a number of years, and they have competitive pricing and experience.

It is estimated that the County Road and Bridge division could spend approximately \$25,000.00 annually with Viking Cives.

For the reasons above, it has been requested that Viking Cives be awarded the term and supply contract for bid No. 23-046 Heavy Construction Equipment Parts and Maintenance Svcs.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator



23-046 - Heavy Construction Equipment Parts & Maintenance Services

Project Overview

Project Details	
Reference ID	23-046
Project Name	Heavy Construction Equipment Parts & Maintenance Services
Project Owner	Keith Allen
Project Type	ITB
Department	Various Departments
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve Month Options to Extend for the furnishing of Heavy Construction Equipment Parts & Maintenance Services for use by Various County Departments.
Open Date	Jul 24, 2023 10:00 AM CDT
Intent to Bid Due	Aug 22, 2023 1:30 PM CDT
Close Date	Aug 22, 2023 2:00 PM CDT

Highest Scoring Supplier	Score
Viking Cives Midwest	87.5 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Affidavit	Sep 12, 2023 9:56 AM CDT	Keith Allen
Addenda	Sep 12, 2023 9:56 AM CDT	Keith Allen
Certificate of Compliance	Sep 12, 2023 9:56 AM CDT	Keith Allen
Exhibit F - Bidder's Exceptions	Sep 12, 2023 9:56 AM CDT	Keith Allen
Greater KC Metro Area Information Memo	Sep 12, 2023 9:56 AM CDT	Keith Allen
Statement of Contractor's Qualifications	Sep 12, 2023 9:56 AM CDT	Keith Allen
Term & Supply Contract Page	Sep 12, 2023 9:56 AM CDT	Keith Allen
Quotation Sheet	Sep 12, 2023 9:56 AM CDT	Keith Allen



Proposal Scores

Viking Cives Midwest - Scoring Summary

Evaluation Group 1 - Main Evaluation

	A - Purchasing Evaluation	A-1 - Addenda	A-2 - Affidavit	A-3 - Certificate of Compliance	A-4 - Exhibit F - Exceptions
Reviewer	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	0 pts	Pass	Pass	Pass	Pass
	Average:	Pass	Pass	Pass	Pass
		↓	↓	↓	↓
Calculated:	0 pts	Pass	Pass	Pass	Pass

	A-5 - Greater Kansas City Memo	A-6 - Statement of Contractor's Qualifications	A-7 - Attachment 1 - Bidder's Quotation Sheet	A-8 - Term and Supply Contract Page
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass	Pass
	Pass	Pass	Pass	Pass
	↓	↓	↓	↓
Calculated:	Pass	Pass	Pass	Pass



Evaluation Group 2 - Department Evaluation

	Total	B - Department Evaluation	B-1 - Exhibit F - Bidder's Exceptions	B-2 - Statement of Contractor's Qualifications
Reviewer	/ 35 pts	/ 35 pts	/ 5 pts	/ 30 pts
John Johnson	25 pts	25 pts	5 pts	20 pts
Matt Willier	35 pts	35 pts	5 pts	30 pts
		Average:	5 pts	25 pts
			↓	↓
Calculated:	30 pts	30 pts	5 pts	25 pts

Evaluation Group 3 - Pricing Evaluation

	Total	C - Pricing Evaluation	C-1 - Attachment 1 - Quotation Sheet
Reviewer	/ 65 pts	/ 65 pts	/ 65 pts
John Johnson	50 pts	50 pts	50 pts
Matt Willier	65 pts	65 pts	65 pts
		Average:	57.5 pts
			↓
Calculated:	57.5 pts	57.5 pts	57.5 pts

ATTACHMENT 1 BIDDER'S QUOTATION

Jackson County, Missouri would like to have quotes and information for the following Maintenance & Repair Service Labor Rates, Maintenance & Repair Services Offered, New Parts, Remanufactured, Rebuilt or After Market Parts and Pick-Up Service. If you provide additional services not listed below, please submit this list on company letterhead and indicate the additional services you have available and pricing for the additional services.

Section 1 – MAINTENANCE & REPAIR SERVICE

Quote pricing on hourly rate for labor during regular work hours and overtime work hours. Include days of operation and travel time, if applicable. Quote pricing for work to be completed in the Successful Contractor's Shop and/or at Jackson County Locations for those times when heavy construction equipment requires field service.

NO	DESCRIPTION	UNIT	COSTS
1	Labor rate (shop), Regular work hours	Hourly	\$ 135.00
	Shop Days of Operation, regular work hours: <u>m-f</u>		
	Shop Hours of Operation, regular work hours: <u>9-5</u>		
2	Labor rate (shop), Overtime work hours	Hourly	\$ 202.50
	Shop Days of Operation, overtime work hours: <u>sat</u>		
	Shop Hours of Operation, overtime work hours: <u>9-4</u>		
3	Labor rate (County Location), Regular work hours	Hourly	\$ 165.00
	Shop Days of Operation, regular work hours: _____		
	Shop Hours of Operation, regular work hours: _____		
	Response time to County's request for service at a County Location: <u>asap</u> hrs		
4	Labor rate (County Location), Overtime work hours	Hourly	\$ 247.50
	Shop Days of Operation, overtime work hours: _____		
	Shop Hours of Operation, overtime work hours: _____		
	Response time to County's request for service at a County Location: _____ hrs		
5	Travel Charge (if applicable) for service call to a County Location for field service, Regular work hours	1 mile	\$ 85.00
6	Travel Charge (if applicable) for service call to a County Location for field service, Overtime work hours	1 mile	\$ 85.00
7	Estimate Fee for Repair (if applicable)	n/a	\$

A.) List all Shop locations including Point of Contact, complete address, phone number, and cell phone number (if applicable) for each location (add additional sheets on your company's letterhead if necessary to make bid complete):

Viking Cives Midwest 1200nw Pamela blvd st B Grain Valley, Mo 64029 office 816-625-0144

rep Dale Willis 816-556-6851 cell

Corp Office) Viking Cives Midwest 22956 hwy 61 Morley, Mo 63767 main 573-262-3545

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Section 2 – EQUIPMENT MANUFACTURER’S & MAINTENANCE & REPAIR SERVICE OFFERED

A.) List All equipment manufacturers you offer parts, maintenance, and repair services on (add additional sheets on your company’s letterhead if necessary to make bid complete):

Viking Cives products,	Beauroc Bodies,	Rugby Bodies	Stahl Service Bodies	
Force Hydraulics	Certifed Hydraulics	Varitech		
Boss snow plows	Buyers Products	Crest		
swenson Spreaders	Flink Spreaders	monroe		
North American lighting	Whelen mfg	truck Lite	Abl Lighting	Sound off Lighting
Snow Wheels	Valk Blades	Sabre blades	Kennametal blades	Kuper blades
Larue snowblowers				
too many smaller mfgs to list				

B.) List additional services and/or items (menu of additional services and/or items) and pricing for any additional services and/or items you offer the County (add additional sheets on your company’s letterhead if necessary to make bid complete):

Viking Cives Midwest offers many of the most common repair and replacment parts for most snow and ice removal equip

Viking Clves Midwest can repair or replace damaged or wrorn snow and ice equipment . quotes avail on request
Viking Cives Midwest offers Dump body replacments and repairs. quotes avail on request
hydraulic hoses , spreader repairs and chain replacement, hydraulic repairs (snow related equipment)
plow installations, repairs and replacements , light duty trailer parts
technical help available

C.) List number of qualified technicians available for work to be performed in the Successful Contractor’s Shop: varies

Section 3 – PARTS, NEW

List manufacturer and percentage discount off manufacturers suggested list price you offer the County. If you need additional space, on your company's letterhead submit any additional manufacturers and discounts you are offering the County for New parts. **NOTE:** If offering no discount, enter a zero or N/A. Leaving a blank indicates a "no bid".

Parts orders must include freight/shipping on estimate and invoice as separate line item, if any, and may be grouped into one fee for entire order.

NO	MANUFACTURER	DISCOUNT OFFERED
8	Viking Cives products	25 %
9	Swenson Spreaders	20 %
10	Certified Hydraulics	20 %
11	Force hydraulics	20 %
12	Buyers Products	20 %
13	Boss products	20 %
14	Whelen Lighting	20 %
15	NA Signal	20 %
16	Snow wheels	20 %
17	aero tarp parts	20 %
18	trailer parts	20 %
19		%
20		%
	DESCRIPTION	QUOTE
21	Delivery of Parts Available (circle one)	<u>YES</u> or NO
22	Delivery charge, if applicable	\$ 0
23	Minimum Order for delivery of parts, if applicable	\$ none
24	Delivery time after receipt of request from the County for parts delivery	asap hours

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Section 4 – PARTS, REMANUFACTURED, REBUILT, OR AFTER-MARKET

List manufacturer and percentage discount off manufacturer's suggested list price you offer the County for remanufactured, rebuilt or after-market parts. Prior approval by the County is REQUIRED for the use of Remanufactured, Rebuilt or After-Market Parts. If you need additional space, on your company's letterhead submit any additional manufacturers and discounts you are offering the County for remanufactured, rebuilt or after-market parts. **NOTE:** If offering no discount, enter a zero or N/A. Leaving a blank indicates a "no bid".

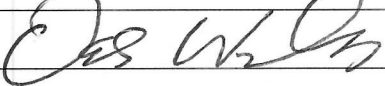
NO	MANUFACTURER	DISCOUNT OFFERED
8	Viking Cives does not stock reman or rebuilt parts for sale	%
9	We have some vendors that will refurbish components as needed and quoted	quoted %
10		%
11		%
12		%
13		%
14		%
15		%
16		%
17		%
18		%
19		%
20		%

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Section 5 – PICK UP SERVICE

The Successful Contractor may be required to pick up different styles and types of equipment for repair. Indicate what type of Pick-Up Services you can offer the County and include pricing for those pick-up services (If you need additional space, on your company's letterhead submit with your bid response any additional information to make your bid complete):

trucks and equipment related to snow removal, scheduled for repairs can be picked up. any fees related will be quoted prior to pickup

SIGNATURE: 	DATE: 8/22/2023
NAME: Dale Willis (Print or Type)	PHONE: 816-625-0144
TITLE: sales rep (Print or Type)	CELL: 816-556-6851
COMPANY NAME: Viking Cives Mldwest (Print or Type)	FAX: 816-625-0155
EMAIL ADDRESS: dwillis@vikingcives.com (Print or Type)	
WEB ADDRESS: Vikingcives.com (Print or Type)	