

Request for Legislative Action

Ord. #5808
Sponsor: Venessa Huskey
Date: October 23, 2023

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5808
Sponsor(s):	Venessa Huskey	Legislature Meeting Date:	10/23/2023

Introduction
Action Items: ['Appropriate', 'Transfer']
Project/Title:
Ordinance transferring and appropriating additional funds for the acceptance of a twelve month extension of the VOCA Grant awarded to the Jackson County Prosecutor's Office by the Missouri Department of Social Services.

Request Summary
Request the appropriation of \$277,378.00 in additional funds awarded to Jackson County by the Missouri Department of Social Services for a twelve month extension of the VOCA Grant. This extension and increase will continue to partially fund six victim advocates through 9/30/24. To complete this project, the Prosecutor's Office will provide an additional \$129,537 to pay for the unfunded portion of the encumbants. Please transfer \$129,537 from 008-4152-56798 and appropriate \$277,378 into the following accounts: 008-4139-55010 Regular Salaries \$308,173 008-4139-55040 FICA Taxes \$23,575 008-4139-55050 Pension Contribution \$33,899 008-4139-55060 Insurance Benefits \$41,268

Contact Information			
Department:	Prosecuting Attorney	Submitted Date:	10/9/2023
Name:	Gina Robinson	Email:	grobinson@jacksongov.org
Title:	Chief of Operations	Phone:	816-881-3369

Budget Information	
Amount authorized by this legislation this fiscal year:	\$406,915
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$406,915
Is it transferring fund?	Yes
Transferring Fund From:	

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Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$277,378
008 (Anti-Crime Sales Tax Fund)	4152 (Criminal Prosecution)	56798 (Grant Match)	\$129,537
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
008 (Anti-Crime Sales Tax Fund)	4139 (VOCA)	55010 (Regular Salaries)	\$308,173
008 (Anti-Crime Sales Tax Fund)	4139 (VOCA)	55040 (FICA Taxes)	\$23,575
008 (Anti-Crime Sales Tax Fund)	4139 (VOCA)	55050 (Pension Contribution)	\$33,899
008 (Anti-Crime Sales Tax Fund)	4139 (VOCA)	55060 (Insurance Benefits)	\$41,268

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5695C	November 7, 2022
5651	August 15, 2022
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: not spending money	
MBE: .00%	

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WBE: .00%
VBE: .00%
Prevailing Wage
Not Applicable

Fiscal Information
<ul style="list-style-type: none">Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

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History

Submitted by Prosecuting Attorney requestor: Gina Robinson on 10/9/2023. Comments:

Approved by Department Approver Gina Robinson on 10/10/2023 10:15:41 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 10/11/2023 11:22:55 AM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 10/11/2023 11:29:18 AM. Comments:

Returned for more information by Budget Office Approver Sarah L. Matthes on 10/11/2023 12:39:34 PM. Comments: Please delete empty line in "transfer funding from" section. Combine two salary lines into one in "transfer funding to" section.

Submitted by Requestor Tina M. Wise on 10/11/2023 1:13:03 PM. Comments:

Approved by Department Approver Jean Peters Baker on 10/11/2023 1:19:00 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 10/11/2023 2:31:33 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 10/11/2023 3:25:51 PM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 10/12/2023 7:54:01 AM. Comments: Fiscal Note Attached

Approved by Executive Office Approver Sylvya Stevenson on 10/12/2023 1:46:43 PM. Comments:

Approved by Counselor's Office Approver Anton Brehe on 10/18/2023 10:19:52 AM. Comments:

VOCA Grant

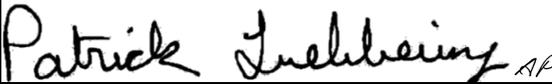
10/23 - 9/24

008-4138

	Salary	FICA	Pension 11%	Insurance 8% increase	Total
Brown	21.85 45,448.00	3,476.77	4,999.28	8,588.16	62,512.21
Cannon	26.86 55,868.80	4,273.96	6,145.57	7,924.08	74,212.41
Trevino	25.00 52,000.00	3,978.00	5,720.00	8,243.28	69,941.28
Layton	27.86 57,948.80	4,433.08	6,374.37	7,924.08	76,680.33
Rose	22.96 47,756.80	3,653.40	5,253.25	-	56,663.45
Thompson	23.63 49,150.40	3,760.01	5,406.54	8,588.16	66,905.11
	308,172.80	23,575.22	33,899.01	41,267.76	406,914.79
					(277,378.00) Grant Award
					129,536.79 JC Match (008-4152-56798)



NOTICE OF CONTRACT AMENDMENT
Missouri Department of Social Services
Division of Finance & Administrative Services
Procurement Unit
P.O. Box 1643
Jefferson City, MO 65102

CONTRACT NUMBER ER130220084	CONTRACT TITLE Victims of Crime Act (VOCA)
AMENDMENT NUMBER 002	CONTRACT PERIOD October 1, 2023 through September 30, 2024
AGENCY NAME AND ADDRESS Jackson County, Prosecutor's Office 415 East 12th Street, Floor 11 Kansas City, MO 64106	CONTACT PERSON NAME AND E-MAIL ADDRESS Gina Robinson grobinson@jacksongov.org
ACCEPTED BY THE STATE OF MISSOURI AS FOLLOWS: Contract ER130220084 is hereby amended pursuant to the attached Amendment #002. Contract ER130220084 for Kansas City Region is awarded the amount of \$277,378 for the contract period stated above. The match requirements in section 3.1.1.d. 3) are hereby waved through September 30, 2024.	
PROCUREMENT OFFICER Ann Perkins	PROCUREMENT OFFICER CONTACT INFORMATION Email: ann.perkins@dss.mo.gov Phone: (573) 522-1571 Fax: (573) 526-4678
AUTHORIZED SIGNATURE FOR THE DEPARTMENT OF SOCIAL SERVICES 	DATE September 28, 2023



**State of Missouri
Department of Social Services
Contract Amendment**

Contract Description:
Victims of Crime Act (VOCA)
Amendment Description:
Renewal and Revision

Contract #: ER130220084

Amendment #: 002

Effective Date: October 1, 2023

Agency Information:

Agency Name: **Jackson County, Prosecutor's Office**
Mailing Address: **415 East 12th Street, Floor 11**
City, State Zip: **Kansas City, MO 64106**

The above referenced contract between Jackson County, Prosecutor's Office and the Department of Social Services, Victims of Crime Unit is hereby amended as follows:

1. The contract is extended for the period of October 1, 2023 through September 30, 2024.
2. Paragraph 3.6.2 is hereby replaced as follows:
 - 3.6.2 The agency shall comply with all special conditions outlined in Attachment's I (FY 2021), J (FY 2022), and K (FY2023)
3. Paragraph 3.7.5 is hereby replaced in its entirety with the following:
 - 3.7.5 The contractor shall permit governmental auditors and authorized representatives of the State of Missouri to have access, for the purpose of audit or examination, of all of the books, documents, papers, and records of the contractor's recording receipts and disbursements of any of the funds made available to the contractor relating to the operation of this contract for the state agency at any reasonable time.
 - a. The contractor shall retain all records pertaining to the contract for five (5) years after the close of the contract year unless audit questions have arisen or any legal action is contemplated or filed within the five year (5) limitation and have not been resolved. All records shall be retained until all audit questions or legal actions, or both have been resolved. The contractor shall safeguard and keep such records for such additional time as directed by the Department. The obligation of the contractor to retain and produce records shall continue even after the contract expires or is otherwise terminated by either party.
4. Paragraph 4.11.1 is hereby replaced in its entirety with the following:
 - 4.11.1 Non-Discrimination - The contractor shall comply with all federal and state statutes, regulations and executive orders relating to nondiscrimination and equal employment opportunity to the extent applicable to the contract. These include but are not limited to:
 - a. 45 CFR Part 92 -- Nondiscrimination on the Basis of Race, Color, National Origin, Sex, Age, or Disability in Health Programs or Activities Receiving Federal Financial Assistance and Programs or Activities Administered by the Department of Health and Human Services Under Title I of the Patient Protection and Affordable Care Act or by Entities Established Under Such Title;
 - b. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color, or national origin (this includes individuals with limited English proficiency) in programs and activities receiving federal financial assistance and Title VII of the Act which prohibits discrimination on the basis of race, color, national origin, sex, or religion in all employment activities;
 - c. Equal Pay Act of 1963 (P.L. 88 -38, as amended, 29 U.S.C. Section 206 (d));
 - d. Title IX of the Education Amendments of 1972, as amended (20 U.S.C 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex;
 - e. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794) and the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) which prohibit discrimination on the basis of disabilities;

- f. The Age Discrimination Act of 1975, as amended (42 U.S.C. 6101-6107) which prohibits discrimination on the basis of age;
 - g. Equal Employment Opportunity – E.O. 11246, “Equal Employment Opportunity”, as amended by E.O. 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity”;
 - h. Missouri State Regulation, 19 CSR 10-2.010, Civil Rights Requirements;
 - i. Missouri Governor’s E.O. #94-03 (excluding article II due to its repeal);
 - j. Missouri Governor’s E.O. #05-06;
 - k. Missouri Governor’s E.O. #10-24; and
 - l. The requirements of any other nondiscrimination federal and state statutes, regulations and executive orders that may apply to the services provided via the contract.
5. Attachment I is hereby replaced in its entirety with the attached Attachment I - FY 2021 VOCA Special Conditions.
 6. Attachment J is hereby replaced in its entirety with the attached Attachment J - FY 2022 VOCA Special Conditions.
 7. Attachment K is hereby replaced in its entirety with the attached Attachment K - FY 2023 VOCA Special Conditions.
 8. The agency shall understand and agree that the contract involves the use of Federal American Rescue Plan Act (ARPA) State Fiscal Recovery Fund (SFRF) funds and the agency must comply with Attachment L: Terms and Conditions for Contractor Receipt of Federal ARPA SFRF Funds.
 - The agency shall be a “Contractor” of the Department, as defined in the Terms and Conditions for Contractor Receipt of Federal ARPA SFRF Funds.
 9. Within ten (10) calendar days of signing and returning this amendment, the agency must complete the VOCA Budget Form, provide a Budget Narrative, and a Subgrant Award Report (SAR) to the Department via email to FSD.VOCAUnit@dss.mo.gov for review and approval.
 10. All other terms and conditions shall remain unchanged.

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***In witness thereof, the parties below hereby execute this agreement.***

Jean Peters Baker  
 Authorized Signature for the Agency

Prosecutor  
 Title

9-27-23  
 Date