

Request for Legislative Action

Res. #21357

Sponsor: Megan L. Marshall

Date: August 7, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21357
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	8/7/2023

Introduction**Action Items:** ['Award']**Project/Title:**

Awarding a split contract for a Twenty-four (24) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Auto, Truck and Motorcycle Parts & Repair Services for use by various County Departments to AAMCO Blue Springs of Blue Springs, MO, Bird Automotive of Blue Springs, MO, Glenn's Tire & Automotive Inc of Independence, MO, KC Wholesale of Oak Grove, MO, Metro Ford Inc, of Independence, MO, Midway Ford Truck Center Inc. of Kansas City, MO and Outlaw Harley- Davidson of Blue Springs, MO under the terms and conditions of Invitation to Bid No. 23-034.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Auto, Truck and Motorcycle Parts & Repair Services. The Purchasing Department issued Invitation to Bid No. 23-034 in response to those requirements. A total of 2,330 notifications were distributed, thirty-one (31) document takers with seven (7) responses received and evaluated. An Executive Summary of the Invitation to Bid and the using departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends a split award of a Twenty-four (24) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Auto, Truck and Motorcycle Parts & Repair Services for use by various County Departments to AAMCO Blue Springs of Blue Springs, MO, Bird Automotive of Blue Springs, MO, Glenn's Tire & Automotive Inc of Independence, MO, KC Wholesale of Oak Grove, MO, Metro Ford Inc, of Independence, MO, Midway Ford Truck Center Inc. of Kansas City, MO and Outlaw Harley- Davidson of Blue Springs, MO under the terms and conditions of Invitation to Bid No. 23-034 as the best qualified bids received. A split award is recommended for this service which will allow various Departments throughout the County to maintain their vehicles properly with various locations to suit their needs.

Various County Departments state an annual estimated usage of \$570,000. The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

Current Certificate of Compliance on file.

Contact Information

Department:	Finance	Submitted Date:	7/24/2023
Name:	Keith E. Allen	Email:	keallen@jacksongov.org

Request for Legislative Action

Title:	Senior Buyer	Phone:	816-881-3465
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Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20715	July 6, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	

Request for Legislative Action

Approval of a Term and Supply contract which may include construction project(s) over \$75000	
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Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

History

Submitted by Finance requestor: Keith E. Allen on 7/24/2023. Comments:

Approved by Department Approver Bob Crutsinger on 7/25/2023 8:39:52 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 7/25/2023 8:45:22 AM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 7/25/2023 9:43:07 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 7/25/2023 10:38:40 AM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 7/25/2023 3:50:52 PM. Comments:

Approved by Counselor's Office Approver Anton Brehe on 8/3/2023 11:30:40 AM. Comments:



Jackson County Detention Center

Office of the Jackson County Sheriff
Sheriff Darryl Forté



TO: Keith Allen-Sr. Buyer
FROM: Deloris Wells, Deputy Director of Administration
SUBJECT: Recommendation Memo 23-034 Auto, Truck, Motorcycle Maintenance & Repair
DATE: July 21, 2023

Mr. Allen,

It is estimated that the Jackson County Sheriff's Office, Detention Center will spend approximately \$16,000.00, annually on routine vehicle maintenance, body work and tire repair. We recommend the award be split between Metro Ford Inc, AAMCO Blue Springs, Outlaw Harley Davidson and Midway Ford Truck Center.

It is imperative that we have multiple options for repairs due to the need to have vehicles repaired timely. These shops have provided a listing of services at a very competitive rate. We believe these companies will repair our vehicles as a top priority. We also have a unique need for motorcycle repair at JCSO. It is important to have a vendor included that can repair motorcycles as well.

Deloris Wells 7/21/23

Deloris Wells, Deputy Director of Administration

Jackson County Sheriff's Office, Detention Center

1300 Cherry, Kansas City, Missouri, 64106

Email: dwells@jacksongov.org

Office: (816) 881-4210



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Keith Allen, Senior Buyer, Purchasing Department

Date: 7/21/2023

Subject: Bid 23-034 – Auto, Truck and Motorcycle Parts & Service, Term and Supply Contract Recommendation

Keith,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Auto, Truck and Motorcycle Parts & Service on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with Metro Ford Inc. and Greg's Tire Center, vendors who applied for this contract. Their competitive pricing and experience with both municipal and private customers around Jackson County led me to recommend both vendors. Annual spend will be around \$5,000 for the FMD division.

Thank you,

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)

Frank White, Jr., County Executive



The Jackson County Medical Examiner's Office

950 East 21st Street
Kansas City, MO 64108
816-881-6600
816-881-6641 fax

MEMO

To: Keith Allen, Senior Buyer, Purchasing

From: Kandi Brooke, Office Administrator

Date: July 17, 2023

RE: Recommendation Memo ITB No. 23-034

Please consider ITB No. 23-034 Auto, Truck and Motorcycle Parts & Repair Services be a split award between multiple vendors for this category. One single vendor does not accommodate all of the needs of our department. After review of the competitive prices, combined with the age of our vehicle fleet which contributes to frequent downtime that may occur during the Medical Examiner's 24/7 coverage for Jackson County, our department will need multiple options to have vehicles repaired in a timely manner.

Specifically, we recommend award to:

- Metro Ford
- Midway Ford
- KC Wholesale
- Greg's Tire Center
- AAMCO
- Bird Automotive

The Medical Examiner's Office anticipates spending approximately \$15,000 over the next 12 months. If you have any questions, please feel free to call me at (816) 881-6595.

Regards,

Kandi Brooke
Office Administrator



JACKSON COUNTY

Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
www.jacksongov.org

*Administration
Historic Sites
Ranger Station
Leisure Services
(816) 503-4800
Fax (816) 795-1234*

*Kemper Outdoor
Education Center
(816) 229-8980*

*Fred Arbanas
Golf Course at
Longview Lake
(816) 761-9445*

*Blue Springs Marina
(816) 795-1112*

*Jacomo Marina
(816) 795-8888*

*Longview Marina
(816) 966-0131*

*Special Population
Services
(816) 763-5130*

MEMORANDUM

TO: Keith Allen, Senior Buyer, Purchasing

FROM: John Johnson, Superintendent Park Operations

DATE: July 20, 2023

SUBJECT: T/S Contract: ITB No. 23-034 Auto & Truck Maintenance & Repair

The Parks + Rec department recommends the split award to multiple vendors for this category, as one single vendor does not accommodate all of the needs of the department. Having multiple vendor options helps in decreasing downtime for equipment during peak park season or during inclement winter weather.

Specifically, we recommend award to:

- Metro Ford
- KC Wholesale
- Midway Ford
- Greg's Tire & Automotive

These four vendors have provided quality service and parts as previous term and supply vendors. Parks anticipates spending \$120,000 over the next twelve months.

Thank you.

Frank White Jr., County Executive



Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: July 19, 2023

SUBJECT: Recommendation for Vendors: AAMCO Blue Springs, Bird Automotive of Blue Springs, Glenn's Tire & Automotive Inc, KC Wholesale, Metro Ford Inc, Midway Ford Truck Center Inc, & Outlaw Harley-Davidson

Please consider bid No. 23-034 Auto, Truck and Motorcycle Parts & Repair Services be split and awarded to AAMCO Blue Springs, Bird Automotive of Blue Springs, Glenn's Tire & Automotive Inc, KC Wholesale, Metro Ford Inc, Midway Ford Truck Center Inc, & Outlaw Harley-Davidson.

One single vendor does not accommodate every service needed for County equipment. Also, one vendor may have a cheaper price than the other for certain parts and/or services.

It is estimated that Road & Bridge Public Works could spend approximately \$75,000.00 annually between these 7 vendors.

For the reasons above, it has been requested that bid No. 23-034 Auto, Truck and Motorcycle Parts & Repair Services be split and awarded to AAMCO Blue Springs, Bird Automotive of Blue Springs, Glenn's Tire & Automotive Inc, KC Wholesale, Metro Ford Inc, Midway Ford Truck Center Inc, & Outlaw Harley-Davidson.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road and Bridge Administrator



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

TO: Keith Allen, Purchasing
FROM: Beth Money, Office Administrator
CC: Sgt. John Payne
RE: Recommendation Memo 23-034 – Auto, Truck and Motorcycle Parts & Repair Services
Date: June 29, 2023

The Sheriff's Office has an ongoing need for vendors to provide auto, truck and motorcycle parts and repair services. We have reviewed the bids submitted by AAMCO Blue Springs, Bird Automotive of Blue Springs, Glenn's Tire & Automotive Inc., KC Wholesale, Metro Ford Inc., Midway Ford Truck Center Inc., and Outlaw Harley Davidson. We recommend awarding a split contract to the following entities as their pricing and services will meet our array of needs:

- Bird Automotive of Blue Springs
- Metro Ford Inc.
- Midway Ford Truck Center Inc.
- Outlaw Harley Davidson

The Sheriff's Office will spend approximately \$328,900 annually using this contract.



JACKSON COUNTY DRUG TASK FORCE

MEMORANDUM

From: Cari Beeman, Operations Administrator

To: Keith Allen, Buyer, Purchasing Department

Date: July 21, 2023

Subject: Bid 23-034- Auto, Truck and Motorcycle Parts & Repair Services

Keith,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Metro Ford Inc. on a Term and Supply basis.

The Drug Task Force would like to recommend moving forward with Metro Ford Inc., a vendor who applied for this contract. Metro Ford Inc. has been in service for many years covering a wide variety of vehicles that meet our needs. Their competitive pricing and vehicle maintenance led me to recommend them. Annual spend would be around \$10,000.00 for vehicle maintenance.

Thank you,

A handwritten signature in blue ink that reads 'Cari Beeman'. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Cari Beeman

Operations Administrator



23-034 - Auto, Truck and Motorcycle Parts & Repair Services

Project Overview

Project Details	
Reference ID	23-034
Project Name	Auto, Truck and Motorcycle Parts & Repair Services
Project Owner	Keith Allen
Project Type	ITB
Department	Various Departments
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve Month Options to Extend for the furnishing of Auto, Truck and Motorcycle Parts & Repair Services for use by Various County Departments.
Open Date	May 15, 2023 12:00 PM CDT
Intent to Bid Due	Jun 13, 2023 1:30 PM CDT
Close Date	Jun 20, 2023 2:00 PM CDT

Highest Scoring Supplier	Score
Metro Ford Inc.	93.14 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Term & Supply Contract Page	Jun 20, 2023 2:53 PM CDT	Keith Allen
Affidavit	Jun 20, 2023 2:53 PM CDT	Keith Allen
Acknowledgement of Receipt of Addenda	Jun 20, 2023 2:53 PM CDT	Keith Allen
Certificate of Compliance	Jun 20, 2023 2:53 PM CDT	Keith Allen
Exhibit F - Bidder's Exceptions	Jun 20, 2023 2:53 PM CDT	Keith Allen
Statement of Contractor's Qualifications	Jun 20, 2023 2:53 PM CDT	Keith Allen
Attachment 1 - Bidder's Quotation Sheet	Jun 20, 2023 2:53 PM CDT	Keith Allen



23-034 - Auto, Truck and Motorcycle Parts & Repair Services Scoring Summary

Active Submissions

	Total	A - Purchasing Evaluation	A-1 - Affidavit	A-2 - Addenda	A-3 - Certificate of Compliance
Supplier	/ 100 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Metro Ford Inc.	93.14	0	Pass	Pass	Pass
Glenn's Tire & Automotive Inc	82	0	Pass	Pass	Pass
Midway Ford Truck Center Inc.	78.21	0	Pass	Pass	Pass
AAMCO BLUE SPRINGS	75	0	Pass	Pass	Pass
Bird Automotive of Blue Springs	70.14	0	Pass	Pass	Pass
KC WHOLESALE	70	0	Pass	Pass	Pass
OUTLAW HARLEY- DAVIDSON	64.14	0	Pass	Pass	Pass



A-4 - Term and Supply Contract	A-5 - Exhibit F - Bidder's Exceptions	A-6 - Attachment 1 - Bidder's Quotation Sheet	A-7 - Term & Supply Contract Page	B - Department Evaluation	B-1 - Exhibit F - Bidder's Exceptions
Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	/ 40 pts	/ 10 pts
Pass	Pass	Pass	Pass	36	9.714
Pass	Pass	Pass	Pass	32.71	9
Pass	Pass	Pass	Pass	35.5	9.071
Pass	Pass	Pass	Pass	30.86	8.714
Pass	Pass	Pass	Pass	30.29	8
Pass	Pass	Pass	Pass	31	8.571
Pass	Pass	Pass	Pass	30.57	8.143



B-2 - Statement of Contractor's Qualifications	C - Pricing	C-1 - Attachment 1 - Bidder's Quotation Sheet
/ 30 pts	/ 60 pts	/ 60 pts
26.29	57.14	57.14
23.71	49.29	49.29
26.43	42.71	42.71
22.14	44.14	44.14
22.29	39.86	39.86
22.43	39	39
22.43	33.57	33.57