

Request for Legislative Action

Resolution No.: 21349
Sponsor: Megan L. Marshall
Date: July 31, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21349
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	7/31/2023

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Petroleum Products for use by various County Departments to Heathwood Oil Company of Kansas City, Kansas under the terms and conditions of Invitation to Bid No. 23-035.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Petroleum Products. The Purchasing Department issued Invitation to Bid No. 035 in response to those requirements. A total of 100 notifications were distributed, twenty-one (21) document takers and One (1) response were received and evaluated. In order to attract better pricing and promote increased competition, the Purchasing Department is increasing its contract term length to a Twenty-Four (24) Month contract with a Twelve (12) Month Option to Extend.

An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Petroleum Products for use by Various County Departments to Heathwood Oil Company of Kansas City, Kansas as the lowest and best bid under the terms and conditions of Invitation to Bid No. 035.

Annual Estimated Usage: \$32,000

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

Current Certificate of Compliance on file.

Contact Information

Department:	Finance	Submitted Date:	7/20/2023
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20723	July 19, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	

Request for Legislative Action

Not Applicable	
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Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

History

Submitted by Finance requestor: Keith E. Allen on 7/20/2023. Comments:

Approved by Department Approver Bob Crutsinger on 7/20/2023 12:14:41 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 7/20/2023 3:43:11 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 7/20/2023 4:15:43 PM. Comments:

Approved by Budget Office Approver Mark Lang on 7/20/2023 4:45:55 PM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 7/21/2023 10:18:15 AM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 7/26/2023 10:47:46 AM. Comments:



Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: July 19, 2023

SUBJECT: Recommendation for Vendor: Heathwood Oil Co.

Please consider Heathwood Oil Co. be awarded term and supply vendor for bid No. 23-035 Petroleum Products to County Road and Bridge division. Heathwood Oil Co. was the only vendor that submitted a bid for bid No. 23-035 Petroleum Products. In addition, besides meeting all the bid requirements, Heathwood Oil Co. has been around for a number of years, and they have competitive pricing and experience including being a previous vendor for Jackson County.

It is estimated that the County Road and Bridge division could spend approximately \$25,000.00 annually with Heathwood Oil Co.

For the reasons above, it has been requested that Heathwood Oil Co. be awarded the term and supply contract for bid No. 23-035 Petroleum Products.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Keith Allen, Senior Buyer

FROM: John Johnson, Superintendent of Park Operations

DATE: June 29, 2023

SUBJECT: Term & Supply Contract No. 23-035, Petroleum Products

The Parks + Rec Department recommends the contract award to Heathwood Oil as the lowest and best bidder. Heathwood has done a good job providing the department with vehicle/equipment fluids and oils in the past. The current pricing in the bid is fair and reasonable for the types we use.

Parks + Rec projected usage during the next twelve months is \$7,000, subject budget approval/availability.



Frank White, Jr., County Executive

Item No	Description	UOM	Qty Required	As Specified (indicate yes or no)	UOP	Alternative or N/A Product
Parks + Rec (16)						
#1-1	Wiper wash, premix, four season protects to -20 degrees F	55-Gal Drum	6	4 Seasons Wiper Wash	89.1	N/A
#1-2	Tube grease, Lithium complex #2	Case/10	40	Purus Heavy Duty High Temp #2	36.7	N/A
#1-3	10W 30 SAE, GF-3 ILSAC API service SJ, SH, recycled oil, Everywhere SJ, SH, ILSAC GF-2	55-Gal Drum	13	Service Pro Synthetic Blend 10w/	548.35	N/A
#1-4	Antifreeze, concentrated green, standard, universal AF gas/diesel	55-Gal Drum	4	4 Seasons Green Antifreeze	379.5	N/A
#1-5	HY32 Hydraulic fluid, for use on John Deer, Case, New Holland, Caterpillar latest equipment	55-Gal Drum	7	Purus AW Hydraulic 32w	445.5	N/A
#1-6	HWAW46 Hydraulic fluid, meets requirements of: Cincinnati Milacron P-68, p-69, P70 Denison HF-0, Vickers M	55-Gal Drum	4	Purus AW Hydraulic 46w	445.5	N/A
#1-7	HWAW68 Hydraulic fluid, meets requirements of: Cincinnati Milacron P-68, p-69, P70 Denison HF-0, Vickers M	55-Gal Drum	8	Purus AW Hydraulic 68w	570.4	N/A
#1-8	15W 40 recycled oil, Api CI-4 Plus, CI-4, CH-4, CF/SL Mack EO-M Plus, Valvo VDS, VDC-2, Cummins 20071, 72, 7	55-Gal Drum	12	Purus Synthetic Blend CK-4 15/40	585.2	N/A
#1-9	Mercon V, must also meet Dexron III specifications and have licensing approvals from Ford	55-Gal Drum	4	Service Pro Multi-Vehicle ATF	747.45	N/A
#1-10	80/90 Gear oil, EP Gear Lube Api: GLT, MT-I; Also meets: Mack GO-J, MIL-PRF-2105E	55-Gal Pail	2	Purus 80/90	870.95	N/A
#1-11	80/90 Gear oil, EP Gear Lube Api: GLT, MT-I; Also meets: Mack GO-J, MIL-PRF- 2105E	16-Gal Pail	1	Purus 80/90	273.98	N/A
#1-12	Wheel bearing and chassis grease NLGI Rating GC-LB	5-Gal Pail	2	Service Pro High Temp EP #2 Gre	120.6	N/A
#1-13	Lithium grease Complex #2 grease	5-Gal Pail	4	Service Pro High Temp EP #2 Gre	120.6	N/A
#1-14	Dextron III/Mercon, must have licensing approvals from GM, Ford, Chrysler, Allison, and Caterpillar	55-Gal Drum	1	Service Pro Dexron ATF	574.2	N/A
#1-15	Petroleum oil grease, Premium Total Use, NLGI-GC-LB Standard Grease	16-Gal Pail	1	Purus HD High Temp #2 Grease	412.51	N/A
#1-16	Oil Dry	40 lb. Bag	40	Service Pro Oil Dry Bags	8.4	N/A
Road & Bridge Division of Public Works (21)						
#2-1	10W Oil, T 04 specs	5-Gal Pail	200	Purus HD TO-4 10w Fluid	71.5	N/A
#2-2	30W Oil T 04 specs	5-Gal Pail	200	Purus HD TO-4 30w Fluid	76.4	N/A
#2-3	10W 30 motor oil API CI-4 & SL	5-Gal Pail	25	Purus Diesel Synblend 10w30	64.95	N/A
#2-4	10W 30 motor oil API CI-4 & SL	1 Quart	20	Motorcraft Diesel Synblend 10w/	4.65	N/A
#2-5	15W 40 motor oil API CI4, SL	Gallon/Bulk	1500	Purus Diesel Synblend CK-4 15/40	10.64	N/A
#2-6	15W 40 motor oil API CI4, SL	5-Gal Pail	20	Purus Diesel Synblend CK-4 15/40	63.2	N/A
#2-7	15W 40 motor oil API CI4, SL	1 Quart	20	Motorcraft Diesel Synblend 10w/	4.73	N/A
#2-8	Hydraulic Oil, ISO 32	5-Gal Pail	30	Purus AW Hydraulic 32w	50.5	N/A
#2-9	Hydraulic Oil, ISO 32	1 Quart	20	Mobil Hydraulic AW 32	8.16	N/A
#2-10	High temperature Lithium Complex NLGI grade #2 grease	55-Gal Drum	5	Purus HD High Temp #2 Grease	1263.8	N/A
#2-11	High temperature Lithium Complex NLGI grade #2 grease	10 tube carton poly	10	Purus HD High Temp #2 Grease	36.2	N/A
#2-12	Petroleum oil grease, premium Total Use, NLGI-GC-LB standard	55-Gal Drum	6	Purus HD High Temp #2 Grease	1263.8	N/A
#2-13	Tractor Hydraulic Fluid- John Deere, Case, New Holland, Caterpillar latest specs	5-Gal Pail	300	Purus Tractor Hydraulic Fluid	54.2	N/A
#2-14	Wiper wash fluid, freeze point -20 degrees F	6-gal case	100	4 Seasons Wiper Wash	13.9	N/A
#2-15	Diesel Flow	1/2 gal	50	Penray Winter Power R	88.6	N/A
#2-16	75W-140 synthetic oil	1 Quart	10	Motorcraft Synthetic 75w/140	21.81	N/A
#2-17	80/90W GL-5	55-Gal Drum	4	Purus 80/90 GL-5 Gear Oil	870.95	N/A
#2-18	Antifreeze, green standard, universal AF gas/diesel	Gallon/Bulk	500	4 Seasons Green Antifreeze	6.9	N/A
#2-19	Antifreeze, Dex-cool, longlife AF auto engines	Gallon	50	Service Pro All Makes All Models	7.19	N/A
#2-20	Transmission Oil - Synthetic automatic, must meet OEM performance standards of Allison C-4, TES-295, TES-31	5-Gal Pail	200	Service Pro Full Synthetic ATF	77.95	N/A
#2-21	Transmission Oil - Synthetic automatic, must meet OEM performance standards of Allison C-4, TES-295, TES-31	55-Gal Drum	6	Service Pro Full Synthetic ATF	747.45	N/A
Misc Items Not Listed (3)						
#3-1	Drum deposit, if required, indicate each price	Each	0	Drum Depsoit	20	N/A
#3-2	Discount offered off manufacturer's list price for items not listed above*	%	0	Discount	10	N/A
#3-3	Delivery Time after receipt of order	Days	0	Within 5 Business days	5	N/A