

Request for Legislative Action

Resolution No.: 21317
Sponsor: Megan L. Marshall
Date: June 26, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21317
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	6/26/2023

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Roofing Services for use by various County Departments to Delta Innovative Services, Inc of Kansas City, Kansas under the terms and conditions of Invitation to Bid No. 23-016.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Roofing Services. The Purchasing Department issued Invitation to Bid No. 23-016 in response to those requirements. A total of 184 notifications were distributed, 24 document takers and two (2) response were received and evaluated. The other responses received from the following:

- The Quality Roofing Company

In order to attract better pricing and promote increased competition, the Purchasing Department is increasing its contract term length to a Twenty-Four (24) Month contract with a Twelve (12) Month Option to Extend.

An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Roofing Services for use by various County Departments to Delta Innovative Services of Kansas City, Kansas as the lowest and best bid under the terms and conditions of Invitation to Bid No. 23-016.

Annual Estimated Usage: \$525,000

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

Current Certificate of Compliance on file.

Request for Legislative Action

Contact Information			
Department:	Finance	Submitted Date:	6/12/2023
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20654	April 19, 2021

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance
Certificate of Compliance
In Compliance
Minority, Women and Veteran Owned Business Program
Reviewed for Goals:

Request for Legislative Action

MBE: 9.50%	
WBE: .00%	reviewed by cro
VBE: .00%	reviewed by cro
Prevailing Wage	
Approval of a Term and Supply contract which may include construction project(s) over \$75000	

Fiscal Information	
<ul style="list-style-type: none">This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.	

Request for Legislative Action

History

Submitted by Finance requestor: Keith E. Allen on 6/12/2023. Comments:

Returned for more information by Department Approver Bob Crutsinger on 6/12/2023 1:53:40 PM.
Comments: Per our conversation

Submitted by Requestor Keith E. Allen on 6/12/2023 2:43:31 PM. Comments: Letter "V" added per conversation

Returned for more information by Department Approver Bob Crutsinger on 6/12/2023 3:56:18 PM.
Comments: Return per request from Keith Allen.

Submitted by Requestor Keith E. Allen on 6/13/2023 8:05:38 AM. Comments: New attachments added

Approved by Department Approver Bob Crutsinger on 6/13/2023 8:51:05 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 6/13/2023 4:13:03 PM. Comments:

Approved by Compliance Office Approver Ikeela Alford on 6/14/2023 9:37:26 AM. Comments:

Approved by Budget Office Approver Mark Lang on 6/15/2023 12:31:02 PM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 6/16/2023 8:45:20 AM. Comments:

Approved by Counselor's Office Approver Theresa E. Bullington on 6/22/2023 1:20:17 PM. Comments:



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Keith Allen, Buyer, Purchasing Department

Date: June 7, 2023

Subject: Bid 23-016 - Roofing Services, Term and Supply Contract Recommendation

Keith,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for the 23-016 Roofing Services on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with Delta Innovative Services. Delta has been a vendor with Jackson County for many years and their Roofing Services have been used in several buildings that the Facilities Management Division maintains. They have worked on many projects for the Facilities Management Division, always having a great resolution to our needs. I currently have multiple proposals needing to be completed to maintain the integrity of the building roofs and to keep the environmental conditions out.

Annual spend for current and future needs will be around \$500,000.00 annually.

Thank you,

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)

Frank White, Jr., County Executive



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
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Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)

Frank White, Jr., County Executive



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

MEMORANDUM

TO: Keith Allen, Senior Buyer

FROM: John Johnson, Superintendent of Park Operations

DATE: June 2, 2023

SUBJECT: Term & Supply Contract No. 23-016, Roofing Services

The Parks + Rec Department's recommendation is to award the Roofing Service contract to Delta. Delta was low bid and is the current term and supply contractor.

They have been responsive to County departments that have needed their services and the quality of their work has been good.

Parks + Rec projected usage during the next twelve months is \$25,000, subject budget approval/availability.



Frank White, Jr., County Executive



JACKSON COUNTY
Parks + Rec

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Frank White, Jr., County Executive



23-016 - Roofing Services

Project Overview

Project Details	
Reference ID	23-016
Project Name	Roofing Services
Project Owner	Keith Allen
Project Type	ITB
Department	Various Departments
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking a Twenty-Four (24) Month Term and Supply Contract with One (1) Twelve Month Options to Extend for the furnishing of Roofing Services for use by Various County Departments.
Open Date	Apr 17, 2023 12:00 PM CDT
Intent to Bid Due	May 23, 2023 1:30 PM CDT
Close Date	May 23, 2023 2:00 PM CDT

Highest Scoring Supplier	Score
Delta Innovative Services, Inc	91 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Acknowledgement of Addenda	May 23, 2023 2:08 PM CDT	Keith Allen
Affidavit	May 23, 2023 2:08 PM CDT	Keith Allen
Attachment 1 - Bidder's Quotation Sheet	May 23, 2023 2:08 PM CDT	Keith Allen
Certificate of Compliance Instructions	May 23, 2023 2:08 PM CDT	Keith Allen
Exhibit F- Exceptions	May 23, 2023 2:08 PM CDT	Keith Allen
Greater Kansas City Metro Area Memo	May 23, 2023 2:08 PM CDT	Keith Allen
List of 3 Professional References	May 23, 2023 2:08 PM CDT	Keith Allen
Statement of Contractor's Qualifications	May 23, 2023 2:08 PM CDT	Keith Allen
Term and Supply Contract Page	May 23, 2023 2:08 PM CDT	Keith Allen
Attachment 1 - Bidder's Quotation Sheet	Jun 02, 2023 12:50 PM CDT	Keith Allen
CUP Participation Affidavit	May 23, 2023 2:08 PM CDT	Keith Allen



Scoring Summary

Active Submissions

	Total	A - Purchasing Evaluation	A-1 - Addenda	A-2 - Affidavit	A-3 - Certificate of Compliance
Supplier	/ 100 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Delta Innovative Services, Inc	91 pts	0 pts	Pass	Pass	Pass
The Quality Roofing Company	62.5 pts	0 pts	Pass	Pass	Pass



	A-4 - CUP Participation Affidavit	A-5 - Exhibit F - Bidder's Exceptions	A-6 - Statement of Contractor's Qualifications	A-7 - Greater Kansas City Memo	A-8 - List of Three (3) Professional References
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Delta Innovative Services, Inc	Pass	Pass	Pass	Pass	Pass
The Quality Roofing Company	Pass	Pass	Pass	Pass	Pass

	A-9 - Term and Supply Contract	A-10 - Attachment 1 - Bidder's Quotation Sheet	B - Department Evaluation	B-1 - Exhibit F - Bidder's Exceptions	B-2 - Statement of Contractor's Qualifications
Supplier	Pass/Fail	Pass/Fail	/ 40 pts	/ 5 pts	/ 25 pts
Delta Innovative Services, Inc	Pass	Pass	33.5 pts	5 pts	20.5 pts
The Quality Roofing Company	Pass	Pass	32.5 pts	5 pts	20 pts



	B-3 - References	C - Pricing	C-1 - Attachment 1 - Quotation Sheet
Supplier	/ 10 pts	/ 60 pts	/ 60 pts
Delta Innovative Services, Inc	8 pts	57.5 pts	57.5 pts
The Quality Roofing Company	7.5 pts	30 pts	30 pts



23-016 - Roofing Services

Project Overview

Project Details	
Reference ID	23-016
Project Name	Roofing Services
Project Owner	Keith Allen
Project Type	ITB
Department	Various Departments
Budget	\$0.00 - \$0.00
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Supplier	/ 100 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Delta Innovative Services, Inc	91 pts	0 pts	Pass	Pass	Pass
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Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Delta Innovative Services, Inc	Pass	Pass	Pass	Pass	Pass
The Quality Roofing Company	Pass	Pass	Pass	Pass	Pass

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Supplier	Pass/Fail	Pass/Fail	/ 40 pts	/ 5 pts	/ 25 pts
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ATTACHMENT 1

BIDDER'S QUOTATION SHEET

- Provide pricing for projects bid which are **valued at \$75,000 OR LESS**

(No Prevailing Wage Required)

No.	Occupational Title	Hourly Rate (Regular Time)	Hourly Rate (Overtime)	Hourly Rate (Weekends/Holidays)
1.	Roofer/Water Proofer	\$72.71	\$99.75	\$128.10
2.	Truck Driver – Teamster	\$65.10	\$82.95	\$100.80
3.	Laborer	\$65.10	\$82.95	\$100.80
4.	Sheet Metal Worker	\$100.80	\$124.95	\$152.25
5.	Cement Mason/Bricklayer	\$100.80	\$124.95	\$152.25
6.	Carpenter	\$79.80	\$101.85	\$124.95
Total of Lines 1-6		\$484.31	\$617.40	\$759.15

- Provide pricing for projects bid which are **valued at \$75,000 OR MORE**

(Annual Wage Order 29 applies)

No.	Occupational Title	Hourly Rate (Regular Time)	Hourly Rate (Overtime)	Hourly Rate (Weekends/Holidays)
7.	Roofer/Water Proofer	\$72.71	\$99.75	\$128.10
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Total of Lines 7-12		\$484.31	\$617.40	\$759.15

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- **Percentage Mark-Up for Materials:** 10 %

NOTE: Percentage mark-up for parts, equipment, materials, and supplies furnished by the subcontractors of the successful contractor shall be paid by the county only once and directly to the successful contractor and shall not exceed the percentage quoted above. The County will not pay for rental to the successful contractor for equipment, parts and supplies that are customarily used in the operation of the Successful Contractor's business.

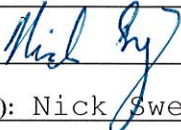
Hours of Service:

Indicate Normal Service Hours and Days available: 6am-6pm M-F

Indicate Overtime Service Hours and Days available: 24/7 365 during non normal hours

Indicate name and phone number of the contact person who should receive service calls:

- **Name:** Nick Sweeney
- **Phone:** 816.896.1193

Signature: 	Date: 5/23/2023
Name (Print): Nick Sweeney	Phone: 913.371.7100
Title (Print): Maintenance Director	Fax: 913.371.7107
Company Name (Print): Delta Innovative Services Inc.	
Email Address (Print): nsweeney@deltaservices.com	
Email Address to receive Purchase Orders (Print): nsweeney@deltaservices.com	

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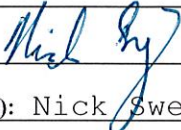
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Name (Print): Nick Sweeney	Phone: 913.371.7100
Title (Print): Maintenance Director	Fax: 913.371.7107
Company Name (Print): Delta Innovative Services Inc.	
Email Address (Print): nsweeney@deltaservices.com	
Email Address to receive Purchase Orders (Print): nsweeney@deltaservices.com	