

Request for Legislative Action

Res. #21173

Sponsor: Manuel Abarca IV

Date: February 28, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21173
Sponsor(s):	Manuel Abarca IV	Legislature Meeting Date:	2/28/2023

Introduction

Action Items: ['Award']

Project/Title:

A resolution awarding a twenty-four-month term and supply contract with two twelve-month options to extend for the furnishing of forensic toxicology services for used only by the Medical Examiner's Office to Axis Forensic Toxicology of Indianapolis, IN, under the terms and conditions of Request for Proposal No. 114-22.

Request Summary

The Medical Examiner's Office requires a Term & Supply contract for Forensic Toxicology Services. With bid requirements outlined by the Medical Examiner's Office, the Purchasing Department issued Request for Proposal No. 114-22. Services provided under this contract are utilized by the Medical Examiner's Office exclusively.

A total of 17 notifications were distributed, and 3 proposals were received and evaluated. A summary of the scoring, the winning bidder's pricing quotation, and a Recommendation Letter including term justification from the Medical Examiner's Office is attached. The winning bidder has submitted their information through the Compliance Portal.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department recommends the award of a twenty-four-month Term and Supply Contract with 2 one-year options to extend for forensic toxicology services utilized by the Medical Examiner's Office to Axis Forensic Toxicology of Indianapolis, Indiana as the lowest and best bid under the terms and conditions of Request for Proposal No. 144-22.

The estimated annual usage for this contract is \$350,000. This award is made on an "as needed" basis and does not obligate the County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

Contact Information

Department:	Medical Examiner	Submitted Date:	2/3/2023
Name:	Kandi L. Brooke	Email:	KBrooke@jacksongov.org
Title:	Office Administrator	Phone:	816-881-6595

Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
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Request for Legislative Action

Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$
Is it transferring fund?	No
Single Source Funding:	
Fund:	Department:
Line Item Account:	Amount:
	!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19952	August 20, 2018
21031	August 29, 2022

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific 	

Request for Legislative Action

amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

Request for Legislative Action

Submitted by Medical Examiner requestor: Kandi L. Brooke on 2/3/2023. Comments:

Approved by Department Approver Lindsey Haldiman on 2/3/2023 12:16:49 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 2/3/2023 1:34:16 PM. Comments: This does not have nearly enough information on it. Look at Resolution No. 21154 in Legislation and use that as a template. You will also need to explain why you need longer terms than the standard 12 month Term and Supply Contract with one 12 month option to extend. The Recommendation Memo needs to be more detailed. You will also need to make sure your recommended vendor is in compliance.

Submitted by Requestor Kandi L. Brooke on 2/10/2023 12:06:05 PM. Comments: Replaced "Signed Recommendation Letter Bid 114-22" with updated letter.

Approved by Department Approver Lindsey Haldiman on 2/10/2023 12:14:09 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 2/10/2023 2:06:20 PM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 2/10/2023 2:29:55 PM. Comments: Axis Forensic Toxicology is not in compliance:

To renew your certificate, go to <https://jacomocompliance.com/login.php>. Once there:

- Enter your existing Username and Password. Click "Login"
- From the landing page, click "Start a New Certificate of Compliance Application". Complete all the fields. Click, "Save & Submit"

Submitted by Requestor Kandi L. Brooke on 2/10/2023 3:59:11 PM. Comments: Compliance complete.

Approved by Department Approver Lindsey Haldiman on 2/12/2023 10:38:08 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 2/13/2023 9:55:04 AM. Comments:

Returned for more information by Compliance Office Approver Jaime Guillen on 2/13/2023 1:20:54 PM. Comments: Certificate of Compliance application still under review.

Submitted by Requestor Kandi L. Brooke on 2/13/2023 3:56:25 PM. Comments: Resubmission, contacted Axis regarding compliance.

February 23, 2023

eRLA #791

Page 4 of 4

Approved by Department Approver Lindsey Haldiman on 2/15/2023 7:54:43 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 2/16/2023 10:36:31 AM. Comments:



OFFICE OF THE JACKSON COUNTY MEDICAL EXAMINER
950 East 21st Street
Kansas City, Missouri 64108
(816) 881-6600
(816) 881-6641 fax

MEMO

To: Barb Casamento, Purchasing Administrator
From: Lindsey J. Haldiman D.O., Interim Chief Medical Examiner
Date: February 8, 2023
Re: Department 2001, Recommendation regarding Bid No 114-22

Dear Barb,

The Jackson County Medical Examiner's Office (JCMEO) is recommending Axis Forensic Toxicology be awarded the Term and Supply Contract regarding Bid No 114-22 for the services of toxicology services required by our department.

As part of the Medical Examiner's statutory obligation, forensic toxicology service is of the utmost importance. The service must be accurate, prompt, and reliable. As the only National Association of Medical Examiners (NAME) accredited medical examiner's office in the state of Missouri, we strive to maintain our current accreditation status with no deficiencies. In addition, our office is accredited by the Accredited Council Graduate Medical Education (ACGME) to offer a one-year Forensic Pathology Fellowship program to train future medical examiners. Any lapse in turnaround time, reliability, or quality of service, can make all the difference in our accreditation.

During our selection process, Axis Toxicology ranked extremely high with outstanding scores in all categories evaluated including toxicology services, proper accreditation and staffing, laboratory space, storage, evidence chain of custody, and quality control. For those reasons and in addition to pricing of some of our most frequently ordered tests, we recommended Axis be granted the JCMEO's toxicology services contract.

Our department's request for a twenty-four-month term, with two twelve-month options, will provide the long-term stability and maintain the consistent relationship required to provide this critical service. Gathered from previous experience, Axis Forensic Toxicology has proven experience and professionalism. In addition, customer service and accounting help round out Axis as an above standard laboratory for all our forensic toxicology needs.

The Medical Examiner's Office has estimated an annual spending amount of \$350,000 for this contract. This award is made on an "as needed" basis and does not obligate the County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

I hope this letter conveys to you my fine recommendation to award Axis Forensic Toxicology to provide services outlined in Request for Proposal No. 114-22. If you have any specific questions regarding their services or our request, feel free to reach out to me at (816) 881-6600.

Regards,

A handwritten signature in black ink, appearing to read "Lindsey Haldiman D.O.", with a stylized flourish at the end.

Lindsey J. Haldiman D.O.

Interim Chief Medical Examiner

FORENSIC TOXICOLOGY SERVICES / EVALUATION

Bid No: 114-22 Commodity: Forensic Toxicology Services Vendor: Axis Forensic Toxicology						
Required		Submittal				
Included	Yes/No	Item #	Description	Points	Score	Score
Signed Contract	Yes		Responsiveness	Pass	KB	LH
Affidavit	Yes	B1	Qualifications/Experience	40	40	40
Compliance Review Form or Certificate	Yes	B2	References	20	20	20
Contractor's Qualifications	Yes	C1	Pricing	40	40	40
Acknowledgement of Addenda	Yes					
Quotation	Yes					
Exceptions	Yes		Total:	100	100	100
CUP (0%, 0%, 0%)	Yes					
Greater KC area details	Yes					
COMMENTS: 1. Clear, easy to understand pricing. Each test is assigned an order code which lessens the chance of incorrect testing or invoicing. 2. Best pricing with comprehensive list of testable drugs						

Bid No: 114-22 Commodity: Forensic Toxicology Services Vendor: Children's Mercy Hospital						
Required		Submittal				
Included	Yes/No	Item #	Description	Points	Score	Score
Signed Contract	Yes		Responsiveness	Pass	KB	LH
Affidavit	Yes	B1	Qualifications/Experience	40	40	30
Compliance Review Form or Certificate	Yes	B2	References	20	10	15
Contractor's Qualifications	Yes	C1	Pricing	40	25	30
Acknowledgement of Addenda	Yes					
Quotation	Yes					
Exceptions	Yes		Total:	100	75	75
CUP (0%, 0%, 0%)	Yes					
Greater KC area details	Yes					
COMMENTS: 1. No test codes, or pricing for send-out testing, can leave open ended pricing. Return to JCMEO as a storage solution will require an abundance of cooler space that JCMEO currently does not have. Additional storage price per case will require add on invoicing after the case is closed. Lingering add on costs have created a huge problem in the past.						

Bid No: 114-22 Commodity: Forensic Toxicology Services Vendor: SSM SLUCare Physician Group Tox Lab						
Required		Submittal				
Included	Yes/No	Item #	Description	Points	Score	Score
Signed Contract	Yes		Responsiveness	Pass	KB	LH
Affidavit	Yes	B1	Qualifications/Experience	40	40	30
Compliance Review Form or Certificate	Yes	B2	References	20	20	15
Contractor's Qualifications	Yes	C1	Pricing	40	15	30
Acknowledgement of Addenda	Yes					
Quotation	Yes					
Exceptions	Yes		Total:	100	75	75
CUP (0%, 0%, 0%)	Yes					
Greater KC area details	Yes					
COMMENTS: 1. Confusing prices without specific testing codes. Customer service add on, and long term storage options are all billed individually without noting required approval from JCMEO.						