

Request for Legislative Action

Res. #21162

Sponsor: Megan L. Marshall

Date: February 14, 2023

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21162
Sponsor(s):	Megan L. Marshall	Legislature Meeting Date:	2/14/2023

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Trash Removal Services for use by Various County Departments to Waste Management of Missouri of Lombard, IL under the terms and conditions of Invitation to Bid No. 92-22.

Request Summary

Various County Department require a Term and Supply Contract for the furnishing of Trash Removal Services. The Purchasing Department issued Invitation to Bid No. 92-22 in response to those requirements. A total of sixteen (16) notifications were distributed, eleven (11) document takers and one (1) response was received and evaluated. An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Trash Removal Services for use by Various County Departments to Waste Management of Missouri of Lombard, IL as the lowest and best bid under the terms and conditions of Invitation to Bid No. 92-22.

The annual estimated esage for this contract is \$64,000. This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations. A current Certificate of Compliance is on file.

Contact Information

Department:	Finance	Submitted Date:	2/1/2023
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$

Request for Legislative Action

Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
19581	September 18, 2017

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals are waived - insufficient MBE or WBE firms available	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order. 	

Request for Legislative Action

History

Submitted by Finance requestor: Keith E. Allen on 2/1/2023. Comments: Certificate of Compliance current

Returned for more information by Department Approver Bob Crutsinger on 2/3/2023 11:28:22 AM. Comments: Please include statement in the request summary confirming that Waste Management has a current Certificate of Compliance. Thanks!

Submitted by Requestor Keith E. Allen on 2/3/2023 12:43:20 PM. Comments:

Approved by Department Approver Bob Crutsinger on 2/3/2023 3:37:48 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 2/3/2023 3:46:37 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 2/6/2023 9:32:47 AM. Comments:

Approved by Budget Office Approver David B. Moyer on 2/6/2023 9:42:32 AM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 2/6/2023 9:51:42 AM. Comments:

Approved by Counselor's Office Approver Jamesia Manning on 2/9/2023 11:09:06 AM. Comments:



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

TO: Barbara Casamento, Purchasing
FROM: Beth Money, Office Administrator
CC: Sgt. Eli Postlethwait
RE: Recommendation Memo 92-22 – Trash Removal Services
Date: November 3, 2022

The Sheriff's Office has an ongoing need for a vendor to provide trash removal services. Sgt. Eli Postlethwait and I have reviewed the bid submitted by Waste Management. We recommend awarding the contract to Waste Management as they offer acceptable pricing, and their services will meet our needs.

The Sheriff's Office will spend approximately \$1,700 annually using this contract.



Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: November 30, 2022

SUBJECT: Recommendation for Vendor: Waste Management

Please consider Waste Management be awarded term and supply vendor for bid No. 92-22 Trash Removal Services to County Road and Bridge division. Waste Management was the only vendor that submitted a bid for bid No. 92-22, Trash Removal Services. In addition, besides meeting all the bid requirements, Waste management has been around for a number of years, and they have competitive pricing and experience.

It is estimated that the County Road and Bridge division could spend approximately \$25,000.00 annually with Waste Management.

For the reasons above, it has been requested that Waste Management be awarded the term and supply contract for bid No. 92-22, Trash Removal Services.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator



JACKSON COUNTY Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Barbara Casamento, Purchasing Administrator, Purchasing Department

Date: 11/17/2022

Subject: Bid 66-22 Trash Removal Services, Term and Supply Contract Recommendation

Barbara,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Trash Removal Services on a Term and Supply basis.

The Facilities Management Division would like to recommend moving forward with Waste Management, a vendor who applied for this contract. Waste Management has been in service for a number of years covering a wide variety of trash removal applications for the Facilities Management Buildings. Their competitive pricing and experience with both municipal and private customers around Jackson County led me to recommended them, along with having the lowest pricing. Annual spend for Facilities will be around \$37,000.00 for trash removal services.

Thank you,

Rick Gerla
Facilities Management Administrator

Frank White, Jr., County Executive

Invitation to Bid No. 92-22
Attachment A

[illegible]

Invitation to Bid No. 92-22
Attachment A

[illegible]



92-22 - Trash Removal Services

Project Overview

Project Details	
Reference ID	92-22
Project Name	Trash Removal Services
Project Owner	Barbara Casamento
Project Type	ITB
Department	Various Departments
Budget	\$0.00 - \$0.00
Project Description	Trash Removal Services from Various County Departments and Locations
Open Date	Sep 23, 2022 10:00 AM CDT
Close Date	Oct 18, 2022 2:00 PM CDT

Highest Scoring Supplier	Score
Waste Management	0 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Forms and Required Submittals	Oct 31, 2022 11:40 AM CDT	Barbara Casamento
Pricing	Oct 31, 2022 11:40 AM CDT	Barbara Casamento



Proposal Scores

Waste Management - Scoring Summary

Evaluation Group 1 - Responsiveness

	Forms and Required Submittals
Reviewer	Pass/Fail
Barbara Casamento	Pass
Average:	Pass
	↓
Calculated:	Pass

Evaluation Group 2 - Proposal and Pricing



	Pricing
Reviewer	Pass/Fail
Beth Money	Pass
Brian Gaddie	Pass
John Johnson	Pass
Rick Gerla	Pass
Average:	Pass
	↓
Calculated:	Pass



Proposal Score Comments

Waste Management - Scoring Comments

Forms and Required Submittals - Reviewer Scores

Reviewer	Score	Reason	Comments
Barbara Casamento	Pass	Meets the requirement(s)	documents complete

Pricing - Reviewer Scores

Reviewer	Score	Reason	Comments
Beth Money	Pass	Meets the requirement(s)	This results in a 24% increase over our department's current rate, but Waste Management provides satisfactory service.



Reviewer	Score	Reason	Comments
Brian Gaddie	Pass	Meets the requirement(s)	Only Submission
John Johnson	Pass	Meets the requirement(s)	WM provided pricing for each area.
Rick Gerla	Pass	Meets the requirement(s)	Meets Requirements



92-22 - Trash Removal Services Scoring Summary

Active Submissions

	Total	Forms and Required Submittals	Pricing
Supplier	/ 0 pts	Pass/Fail	Pass/Fail
Waste Management	0	Pass	Pass