

Request for Legislative Action

Resolution No.: 21130
Sponsor: Tony Miller
Date: December 12, 2022

Completed by County Counselor's Office

| | | | |
|-------------------|-------------|---------------------------|------------|
| Action Requested: | Resolution | Res.Ord No.: | 21130 |
| Sponsor(s): | Tony Miller | Legislature Meeting Date: | 12/12/2022 |

Introduction

Action Items: ['Authorize', 'Transfer']

Project/Title:

Transferring \$25,055 to accommodate 2022 increased costs for printing tax bills.

Request Summary

The Collection department is seeking a \$25,055 transfer of funds to accommodate the increased costs for printing 2022 tax bills with Lineage Mailing Services, of Kansas City, MO; and authorize increasing total 2022 amount of 7/7/22 Emergency Purchase Order, in accordance with Section 1030.3 of the Jackson County Code, from \$72,000 to \$108,160. At the time of 7/7/22 request, market rates and quantities for materials was not known. This additional amount will cover invoices for bills already completed now that we know the rate and quantities completed, as well as quantity estimates and known rate for bills that will be printed during the remainder of this year. It was necessary to start the purchase order back in July prior to having all the rates and quantities to get supplies ordered and received in order to meet our time table for mailing.

Contact Information

| | | | |
|--------------------|------------------|------------------------|-------------------------|
| Department: | Collections | Submitted Date: | 12/6/2022 |
| Name: | Karey A. Schulze | Email: | KSchulze@jacksongov.org |
| Title: | Office Admin | Phone: | 816-881-3038 |

Request for Legislative Action

| Budget Information | | | |
|---|--------------------|------------------------------|-----------|
| Amount authorized by this legislation this fiscal year: | | | \$36,160 |
| Amount previously authorized this fiscal year: | | | \$72,000 |
| Total amount authorized after this legislative action: | | | \$108,160 |
| Is it transferring fund? | | | Yes |
| Transferring Fund From: | | | |
| Fund: | Department: | Line Item Account: | Amount: |
| 001 (General Fund) | 1403 (Collections) | 56088 (Armored Car Services) | \$25,055 |
| Transferring Fund To: | | | |
| Fund: | Department: | Line Item Account: | Amount: |
| 001 (General Fund) | 1403 (Collections) | 56230 (Printing) | \$25,055 |

| Prior Legislation | |
|-------------------|------------------|
| Prior Ordinances | |
| Ordinance: | Ordinance date: |
| | |
| Prior Resolution | |
| Resolution: | Resolution date: |
| | |

| Purchasing | |
|--|----|
| Does this RLA include the purchase or lease of supplies, materials, equipment or services? | No |
| Chapter 10 Justification: | |
| Core 4 Tax Clearance Completed: | |
| Certificate of Foreign Corporation Received: | |
| Have all required attachments been included in this RLA? | |

| Compliance | |
|---|------|
| Certificate of Compliance | |
| In Compliance | |
| Minority, Women and Veteran Owned Business Program | |
| Goals Not Applicable for following reason: Emergency contract | |
| MBE: | .00% |
| WBE: | .00% |
| VBE: | .00% |
| Prevailing Wage | |

Request for Legislative Action

| | |
|----------------|--|
| Not Applicable | |
|----------------|--|

Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

History

Submitted by Collections requestor: Karey A. Schulze on 12/6/2022. Comments:

Approved by Department Approver Whitney S. Miller on 12/6/2022 11:38:35 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 12/6/2022 11:53:26 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 12/6/2022 1:21:19 PM. Comments:

Approved by Budget Office Approver Mark Lang on 12/7/2022 9:25:38 AM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 12/7/2022 9:32:53 AM. Comments:

Approved by Counselor's Office Approver Katherine Henry on 12/7/2022 12:09:46 PM. Comments:

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 140322003 000

Date: December 6, 2022

RES # 21130
eRLA ID #: 757

| Org Code/Description | Object Code/Description | From | To |
|----------------------|----------------------------|-----------|-----------|
| 001 | General Fund | | |
| 1403 Collections | 56088 Armored Car Services | \$ 25,055 | \$ - |
| 1403 Collections | 56230 Printing | - | 25,055 |
| | | | |
| | | | |
| | | \$ 25,055 | \$ 25,055 |

Fiscal Note:

This expenditure was included in the Annual Budget

PC#

| Org Code/Description | Object Code/Description | Not to Exceed |
|----------------------|-------------------------|---------------|
| 001 | General Fund | |
| 1403 Collections | 56230 Printing | \$ 36,160 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | \$ 36,160 |

APPROVED

By Mark Lang at 1:25 pm, Dec 06, 2022

Budget Office