

Request for Legislative Action

Res. #21096

Sponsor: Tony Miller

Date: November 14, 2022

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21096
Sponsor(s):	Tony Miller	Legislature Meeting Date:	11/14/2022

Introduction

Action Items: ['Appropriate']

Project/Title:

Awarding a twelve month contract with one twelve month option to extend for NADA (National Automobile Dealers' Association) price guide from J.D. Power of Troy, Michigan for the Assessment Department as a Sole Source purchase.

Request Summary

The Assessment Department has an ongoing need for regular daily access to NADA (National Automobile Dealers' Association) price guide information for valuing vehicles for all personal property accounts. The Jackson County Assessment Department has been actively engaged in the use of this product for many years, as required by state statute, RSMo Section 137.115. This product has helped the Assessment Department increase efficiency and productivity for staff; enable supervisors to generate a variety of specific reports; and increase the accuracy of personal property assessments. Because of the statute requirement, there is no other company that can provide the specific services needed. For these reasons we believe J.D. Power - NADA to be a sole source vendor for the specific products and services we need.

We expect that the total cost to Jackson County Assessment for 2022 will not exceed \$124,600.

Pursuant to Section 1030.1 of the Jackson County Code, the Assessment Department recommends the purchase of NADA price guide from J.D. Power a Delaware corporation, having an office and place of business in Troy, Michigan as a Sole Source.

Contact Information

Department:	Assessment	Submitted Date:	10/31/2022
Name:	Jeph BurroughsScanlon	Email:	jbs@jacksongov.org
Title:	Deputy Director of Assessment	Phone:	816-881-3256

Budget Information

Amount authorized by this legislation this fiscal year:	\$124,600
Amount previously authorized this fiscal year:	\$ 0

Request for Legislative Action

Total amount authorized after this legislative action:			\$124,600
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
045 (Assessment Fund)	1902 (Assessment)	56830 (Contingency Fund)	\$4,600
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
045 (Assessment Fund)	1902 (Assessment)	56040 (Appraisal Services)	\$4,600

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Request for Legislative Action

Fiscal Information

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

Request for Legislative Action

Submitted by Assessment requestor: Jeph BurroughsScanlon on 10/31/2022. Comments:

Approved by Department Approver Jeph BurroughsScanlon on 10/31/2022 7:52:26 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/1/2022 9:08:42 AM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 11/1/2022 9:46:15 AM. Comments: 1. J.D. Power is not in compliance. They can go to <https://jacomocompliance.com/login.php> to create an account and apply for a Certificate of Compliance. Questions may be emailed to compliance@jacksongov.org 2. Please include the amount you will spend in the Request Summary

Submitted by Requestor Jeph BurroughsScanlon on 11/2/2022 11:26:55 AM. Comments: I am working with the vendor to complete the appropriate Compliance paperwork. I have included the amount to be spent in the Request Summary. I have attached a copy of the contract to the RLA.

Approved by Department Approver Jeph BurroughsScanlon on 11/2/2022 11:33:11 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/2/2022 11:49:49 AM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 11/2/2022 3:21:30 PM. Comments: J.D. Power is not in compliance.

Submitted by Requestor Jeph BurroughsScanlon on 11/3/2022 2:31:21 PM. Comments: JDPower has completed the Compliance application. Additional Compliance work has been updated and completed by Asmt and Collection. i am resubmitting.

Approved by Department Approver Jeph BurroughsScanlon on 11/3/2022 2:34:27 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 11/3/2022 2:39:14 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 11/3/2022 2:43:57 PM. Comments:

Approved by Budget Office Approver Mark Lang on 11/9/2022 3:39:15 PM. Comments:

November 10, 2022

eRLA #719

Page 4 of 4

Approved by Executive Office Approver Troy Schulte on 11/9/2022 3:48:20 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 11/10/2022 4:08:55 PM. Comments: