

Request for Legislative Action

Resolution No.: 21081
Sponsor: Theresa Cass Galvin
Date: October 31, 2022

Completed by County Counselor's Office			
Action Requested:	Resolution	Res.Ord No.:	21081
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	10/31/2022

Introduction
Action Items: ['Authorize', 'Transfer']
Project/Title:
Transferring \$40,000 to accommodate estimated 2022 costs for the purpose of paying fees associated with online property tax payment system for taxpayers in 2022 tax year.

Request Summary
<p>The Collection department is seeking a \$40,000 transfer of funds to accommodate the estimated costs to pay \$2.00 convenience fees for all online payments with County vendor Pay-It, of Kansas City, MO, as well as the \$1.25 transaction fees for ACH (e-check) payments with Pay-It. Percentage transaction fees for credit/debit card online payments will still be paid by taxpayers choosing this online payment method. Covering these fees again in 2022 will continue to encourage taxpayers to pay their property taxes online, which will reduce long lines & crowds for in person payments, & reduce payment processing time.</p> <p>The \$325,000 2022 funds for this expense were originally budgeted prior to knowing the actual 2021 cost. That estimate was short & will require this \$40,000 transfer to cover projected fees for 2022 online payments.</p>

Contact Information			
Department:	Collections	Submitted Date:	10/11/2022
Name:	Karey A. Schulze	Email:	KSschulze@jacksongov.org
Title:	Office Administrator	Phone:	816-881-3038

Budget Information			
Amount authorized by this legislation this fiscal year:			\$40,000
Amount previously authorized this fiscal year:			\$325,000
Total amount authorized after this legislative action:			\$365,000
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1403 (Collections)	56088 (Armored Car Services)	\$40,000

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Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	1403 (Collections)	56770 (Administrative Services Fee)	\$40,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5577	November 29, 2021
Prior Resolution	
Resolution:	Resolution date:
20850	January 18, 2022

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

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History

Submitted by Collections requestor: Karey A. Schulze on 10/11/2022. Comments:

Approved by Department Approver Whitney S. Miller on 10/11/2022 4:47:43 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 10/12/2022 9:18:35 AM.
Comments:

Approved by Compliance Office Approver Katie M. Bartle on 10/12/2022 11:10:35 AM. Comments:

Approved by Budget Office Approver Mark Lang on 10/19/2022 12:08:56 PM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 10/20/2022 8:49:55 AM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 10/27/2022 10:29:37 AM. Comments:

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC# 140322002 000

Date: October 19, 2022

RES # 21081
 eRLA ID #: 701

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>From</u>	<u>To</u>
<u>001 General Fund</u>			
1403 Collections	56088 Armored Car Services	\$ 40,000	\$ -
1403 Collections	56770 Administrative Services Fee	-	40,000
		<u>\$ 40,000</u>	<u>\$ 40,000</u>

APPROVED
By Mark Lang at 12:07 pm, Oct 19, 2022

Budget Office