

Request for Legislative Action

Ordinance No.: 5686
Sponsor: Theresa Cass Galvin
Date: October 24, 2022

Completed by County Counselor's Office			
Action Requested:	Ordinance	Res.Ord No.:	5686
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	10/24/2022

Introduction
Action Items: ['Authorize', 'Appropriate', 'Transfer']
Project/Title:
We currently have \$22,000.00 available in the Account 58170 (Other Equipment) we are needing to Appropriate \$10,670.00, from the Undesignated Fund Balance in Fund 036 in addition to Transferring \$3,000.00 within the Jackson County Sheriff's Office, Detention Center budget to make the annual reoccurring payment in the amount of \$35,670.00, for the Inmate Movement Tracking System under the terms and conditions of Request for Proposal No. 60-20 to the contracted vendor, TimeKeeping Systems Inc of Solon, OH.
There is an annual support and hosting fee to utilize this equipment. Please consider TimeKeeping Systems Inc, the Sole Source vendor for the Guard1 equipment and services Per Chapter 10 Section 1030.1.

Request Summary
The Jackson County Sheriff's Office, Detention Center requires and electronic, Inmate Movement Tracking System. A contract was awarded under Resolution 20583 which included an annual expense to maintain the system and equipment. This transfer will allow the funds to be moved to the appropriate account in order to make this annual payment. There is an annual support and hosting fee to utilize this equipment. Please consider TimeKeeping Systems Inc, the Sole Source vendor for the Guard1 equipment and services Per Chapter 10 Section 1030.1.

Contact Information			
Department:	Corrections	Submitted Date:	8/10/2022
Name:	Deloris M. Wells	Email:	DWells@jacksongov.org
Title:	Deputy Director of Administration	Phone:	816-881-4210

Budget Information	
Amount authorized by this legislation this fiscal year:	\$35,670
Amount previously authorized this fiscal year:	\$ 0
Total amount authorized after this legislative action:	\$35,670
Is it transferring fund?	Yes
Transferring Fund From:	

Request for Legislative Action

Fund:	Department:	Line Item Account:	Amount:
036 (Inmate Security Fund)	2701 (Corrections)	58180 (Audio/Video Recording Equipment)	\$3,000
036 (Inmate Security Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$10,670
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
036 (Inmate Security Fund)	2701 (Corrections)	58170 (Other Equipment)	\$13,670

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20583	December 14, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information

Request for Legislative Action

- Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.
- There is a balance otherwise unencumbered to the credit of the appropriation to which the expenditure is chargeable and there is a cash balance otherwise unencumbered.

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Submitted by Corrections requestor: Deloris M. Wells on 8/10/2022. Comments:

Approved by Department Approver Diana L. Knapp on 8/11/2022 1:49:57 PM. Comments:

Returned for more information by Purchasing Office Approver Barbara J. Casamento on 8/11/2022 2:09:29 PM. Comments: Please reference Chapter 10 Section 1030.1 in the request as you are making this purchase as a Sole Source

Submitted by Requestor Deloris M. Wells on 8/16/2022 11:46:16 AM. Comments: I have added the requested information.

Approved by Department Approver Diana L. Knapp on 8/16/2022 12:01:42 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/16/2022 3:50:42 PM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 8/16/2022 4:00:20 PM. Comments: TimeKeeping System's Certificate of Compliance has expired. To renew, they can go to <https://jacomocompliance.com/login.php> and log into their existing account.

Submitted by Requestor Deloris M. Wells on 8/18/2022 7:49:23 AM. Comments: Per Katie Bartle, Certificate has been renewed.

Approved by Department Approver Diana L. Knapp on 8/18/2022 8:29:47 AM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 8/18/2022 10:33:07 AM. Comments:

Returned for more information by Compliance Office Approver Katie M. Bartle on 8/18/2022 4:27:09 PM. Comments: TimeKeeping Systems has applied for a Certificate of Compliance, but does not have an approved tax check yet. I emailed a more detailed explanation. Please hold the RLA until they renew - the Compliance Office will contact you when it is done.

Submitted by Requestor Deloris M. Wells on 8/19/2022 2:30:03 PM. Comments: Sent copy of Certificate and Ms. Bartle has confirmed receipt.

Approved by Department Approver Diana L. Knapp on 8/19/2022 2:37:36 PM. Comments:

Approved by Purchasing Office Approver Craig ARR #612 on 8/22/2022 3:01:35 PM. Comments: Page 4 of 4

Approved by Compliance Office Approver Katie M. Bartle on 8/23/2022 12:30:15 PM. Comments:

Fiscal Note:

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 11, 2022

ORD # 5686
eRLA ID #: 612

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>From</u>	<u>To</u>
<u>036 Inmate Security Fund</u>			
9999 -	32810 Undesignated Fund Balance	\$ 10,670	\$ -
2701 Corrections	58180 Audio/Video Recording Equipme	3,000	-
2701 Corrections	58170 Other Equipment	-	13,670
		<u>\$ 13,670</u>	<u>\$ 13,670</u>

Fiscal Note:

This expenditure was included in the Annual Budget

PC# 270122005 000

<u>Org Code/Description</u>	<u>Object Code/Description</u>	<u>Not to Exceed</u>
<u>036 Inmate Security Fund</u>		
2701 Corrections	58170 Other Equipment	\$ 35,670
		<u>\$ 35,670</u>

APPROVED
By Mark Lang at 9:57 am, Oct 11, 2022
Budget Office



Jackson County Detention Center

Office of the Jackson County Sheriff

Sheriff Darryl Forté



To: Barbara Casamento

From: Deloris Wells-Deputy Director of Administration

DATE: 8/10/22

SUBJECT: **Sole Source- TimeKeeping Systems Inc-Guard1**

TimeKeeping Systems Inc. provided Guard 1, which is an Inmate Movement Tracking System (IMTS) with RFID wristbands that increase operational efficiencies through a robust workflow allowing collection, recording, and analysis of inmate movement and staff activity information all housed in one system. This technology has increased the ability to manage staff, and most importantly maintain accurate activity logs.

This system and the handheld computing and scanning devices require on-going support and maintenance. All supportive equipment, hardware, and software are setup for use with TimeKeeping Systems Inc. There is an annual support and hosting fee to utilize this equipment. Please consider TimeKeeping Systems Inc, the Sole Source vendor for the Guard1 equipment and services.

Deloris Wells

INVOICE

TimeKeeping Systems, Inc.
 30700 Bainbridge Road
 Suite H
 Solon, Ohio 44139
 Ph: 216-595-0890
 Fax: 216-595-0991
 Tax ID: 34-1530120

INVOICE NO	PAGE
378029	1

INVOICE DATE
2/8/2022

BILL TO: Jackson County Detention Center
 1300 Cherry St
 Attn: Accounts Payable
 Kansas City, MO 64106
 United States

SHIP TO: Jackson County Detention Center
 1300 Cherry St
 Attn: Matthew Lewis
 Kansas City, MO 64106
 United States

ORDER NO	ORDER DATE	CUSTOMER NO	LOC	SALES REP	TERMS
1145562	2/8/2022	JAC002	TKS	WES	Net 30 Days

CUSTOMER PO NUMBER	JOB NUMBER	SHIP VIA	FOB
ANNUAL CLOUD BILLING		Not Applicable	

ITEM NUMBER DESCRIPTION	QTY ORDERED	QTY SHIPPED/RETURNED QTY BACKORDERED	UNIT PRICE	UOM DISC%	EXTENDED PRICE
G1RT-CLOUD-STD GUARD1 - Annual Support & Hosting, SQL Standard system	1.0000	1.0000 0.0000	9,995.000	EA 0.00	9,995.00
G1RT-AL-U GUARD1 Real Time Android Lic. Unlimited Users per device/yr	65.0000	65.0000 0.0000	395.000	EA 0.00	25,675.00

TOTAL AMOUNT	35,670.00	
MISC CHARGES	0.00	
SHIPPING	0.00	
SALES TAX	0.00	
TOTAL INVOICE	35,670.00	USD

Support Code: 26175-3052
 Technical Support through 2/24/2023

THIS IS THE ONLY INVOICE YOU WILL RECEIVE. PLEASE ADVISE US IMMEDIATELY IF YOU RECEIVED THIS IN ERROR.

All sales are subject to TimeKeeping Systems' Terms and Conditions of Sale, available at
www.guard1.com/about/privacy-policy/#terms-and-conditions-of-sale