

Request for Legislative Action

Ord. #5684

Sponsor: Theresa Cass Galvin

Date: October 17, 2022

Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5684
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	10/17/2022

Introduction

Action Items: ['Appropriate']

Project/Title:

Appropriating \$373,933 from the Undesignated Fund Balance of the County Improvement Fund (No. 013) for the purpose of installing needed technology and for making minor repairs to the HVAC systems at the new County Administration Building; Appropriating \$228,000 from the Undesignated Fund Balance of the General Fund (No.001) to pay routine operating costs of the new administration building from June 29, 2022 through the end of 2022.

Request Summary

This ordinance requests a total of \$373,933 from the Undesignated Fund Balance of the County Improvement Fund to fund needed technology improvements to accommodate County networks (internet connectivity) and other hardware needs and to make modest improvements to the existing heating, ventilation, and air conditioning system in the building located at 1300 Washington In Kansas City, Missouri. The technology improvements total \$180,062 with equipment and installation provided through County term and supply contractor Converge One and will connect the building into the County fiber network as well as allowing for internet and communications accessibility for staff that will be working in the building. The HVAC improvements total \$193,871 and will be provided by County term and supply contractor, Trane Heating and Air Conditioning. All of this work is needed to occur before occupancy of the building occurs which is anticipated for the end of this year by the Assessment, Finance, IT, HR and Communications departments.

In addition, a total of \$228,000 is requested from the Undesignated Fund Balance of the General Fund to cover routine operating and maintenance costs associated with the building. Jackson County took possession of the building on June 29, 2022 and a budget is needed to pay utility costs, internet connection costs, and landscaping maintenance. All operating costs are estimates only until we can complete a full year of normal operations.

Contact Information

Department:	County Executive Office	Submitted Date:	9/16/2022
Name:	Troy Schulte	Email:	TSchulte@jacksongov.org
Title:	County Administrator	Phone:	816-881-1079

Budget Information

Request for Legislative Action

Amount authorized by this legislation this fiscal year:			\$601,933
Amount previously authorized this fiscal year:			\$9,842,935
Total amount authorized after this legislative action:			\$10,444,868
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
013 (County Improvement Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$373,933
013 (County Improvement Fund)	1216 (Fac. Mgmt Administration Building)	58173 (Computer Equipment/Terminal)	\$180,062
013 (County Improvement Fund)	1216 (Fac. Mgmt Administration Building)	56510 (Maint. & Repair - Buildings)	\$193,871
001 (General Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$228,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	56410 (Gas)	\$50,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	56420 (Electricity)	\$85,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	56440 (Water)	\$5,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	56450 (Sewer Service)	\$6,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	56510 (Maint. & Repair - Buildings)	\$50,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	56732 (Landscaping/Mowing Services)	\$2,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	56431 (Internet Services)	\$5,000
001 (General Fund)	1216 (Fac. Mgmt Administration Building)	57370 (Building Operating Supplies)	\$25,000

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
5607	March 14, 2022
Prior Resolution	
Resolution:	Resolution date:
21032	August 22, 2022
20746	August 30, 2021
19286	October 17, 2016

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Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
Not Applicable	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Contract is with another government agency	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	
Not Applicable	

Fiscal Information	
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab. 	

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History

Submitted by County Executive Office requestor: Troy Schulte on 9/16/2022. Comments: Needs fiscal note attached.

Approved by Department Approver Sylvya Stevenson on 9/16/2022 3:01:35 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 9/19/2022 4:32:24 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 9/20/2022 11:31:42 AM. Comments:

Approved by Budget Office Approver Mark Lang on 9/21/2022 12:22:42 PM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylvya Stevenson on 9/22/2022 12:39:04 AM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 9/28/2022 10:46:13 PM. Comments: Please list prior legislation authorizing the T&S vendors.

Submitted by Requestor Troy Schulte on 10/6/2022 12:53:59 PM. Comments:

Approved by Department Approver Sylvya Stevenson on 10/7/2022 9:26:55 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 10/7/2022 10:44:49 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 10/7/2022 11:09:38 AM. Comments:

Approved by Budget Office Approver Mark Lang on 10/11/2022 10:01:23 AM. Comments:

Approved by Executive Office Approver Sylvya Stevenson on 10/11/2022 10:34:24 AM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 10/13/2022 11:13:18 AM. Comments:

Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: September 21, 2022

Ord # 5684
eRLA ID #: 657

Org Code/Description	Object Code/Description	From	To
<u>013 County Improvement Fund</u>			
9999 -	32810 Undesignated Fund Balance	\$ 373,933	\$ -
1216 Fac. Mgmt Administration Building	58173 Computer Equipment/Terminal	-	180,062
1216 Fac. Mgmt Administration Building	56510 Maint. & Repair - Buildings	-	193,871
		<u>\$ 373,933</u>	<u>\$ 373,933</u>
<u>001 General Fund</u>			
9999 -	32810 Undesignated Fund Balance	\$ 228,000	\$ -
1216 Fac. Mgmt Administration Building	56410 Gas	-	50,000
1216 Fac. Mgmt Administration Building	56420 Electricity	-	85,000
1216 Fac. Mgmt Administration Building	56440 Water	-	5,000
1216 Fac. Mgmt Administration Building	56450 Sewer Service	-	6,000
1216 Fac. Mgmt Administration Building	56510 Maint. & Repair - Buildings	-	50,000
1216 Fac. Mgmt Administration Building	56732 Landscaping/Mowing Services	-	2,000
1216 Fac. Mgmt Administration Building	56431 Network Services	-	5,000
1216 Fac. Mgmt Administration Building	57370 Building Operating Supplies	-	25,000
		<u>\$ 228,000</u>	<u>\$ 228,000</u>
		<u>\$ 601,933</u>	<u>\$ 601,933</u>

APPROVED
By Mark Lang at 12:21 pm, Sep 21, 2022

Budget Office



COMPLIANCE REVIEW OFFICE

cro@jacksongov.org
415 E 12th Street, 2nd Floor
Kansas City, Missouri 64106

MEMORANDUM

DATE: September 20, 2022

SUBJECT: eRLA 657 Appropriation for Administration Building

**HVAC Systems Repairs
IT Hardware and Installation
Routine Operations and Maintenance**

Prime Contractor:

HVAC Systems Repairs:	Trane
IT Hardware:	ConvergeOne
Operations:	Unknown – repairs will be miscellaneous and as needed

Goal Status:

N/A

Summary:

Term and Supply contracts to be used:

ConvergeOne:

CO62518 Miscellaneous Computer Hardware, Software and Professional Services

- No goals assigned – Other Government (Fixed Price) Contract
- Section 2.3 of the ConvergeOne contract states, “Any service work that might require prevailing wage determinations from the Missouri Department of Labor Standards shall not be performed under this contract.” It is the understanding of the CRO that the installation work referenced in this RLA refers to professional services of calibrating the hardware. The IT department will perform the actual installation of the hardware.

Trane:

15-JLP-023 HVAC Products, Installation, and Service

- No goals assigned – Other Government (Fixed Price) Contract