

# Request for Legislative Action

Ord. #5675

Sponsor: Tony Miller

Date: October 10, 2022

## Completed by County Counselor's Office

Action Requested:	Ordinance	Res.Ord No.:	5675
Sponsor(s):	Tony Miller	Legislature Meeting Date:	10/10/2022

## Introduction

**Action Items:** ['Appropriate']

**Project/Title:**

Appropriating \$66,589 from the undesignated fund balance of the 2022 General Fund in acceptance of the Missouri Western Interdiction and Narcotics (MoWIN) Task Force Grant awarded by the Missouri Department of Public Safety.

## Request Summary

The Sheriff's Office has been awarded the Missouri Western Interdiction and Narcotics (MoWIN) Task Force Grant in the amount of \$66,589 by the Missouri Department of Public Safety. This grant funds the salary and vehicle allowance for one deputy assigned to the MoWIN Task Force. An appropriation is necessary to place the grant funds in the proper spending accounts.

001-4227-55010 General Fund – MOWIN – Regular Salaries

001-4227-55030 General Fund – MOWIN – Overtime Salaries

001-4227-56630 General Fund – MOWIN – Rent Auto

## Contact Information

<b>Department:</b>	Sheriff	<b>Submitted Date:</b>	9/26/2022
<b>Name:</b>	Elizabeth A. Money	<b>Email:</b>	EMoney@jacksongov.org
<b>Title:</b>	Office Administrator	<b>Phone:</b>	816-541-8017

## Budget Information

Amount authorized by this legislation this fiscal year:	\$66,589		
Amount previously authorized this fiscal year:	\$ 0		
Total amount authorized after this legislative action:	\$66,589		
Is it transferring fund?	Yes		
<b>Transferring Fund From:</b>			
<b>Fund:</b>	<b>Department:</b>	<b>Line Item Account:</b>	<b>Amount:</b>
001 (General Fund)	9999 (*)	32810 (Undesignated Fund Balance)	\$66,589

## Request for Legislative Action

<b>Transferring Fund To:</b>			
Fund:	Department:	Line Item Account:	Amount:
001 (General Fund)	9999 (*)	55010 (Regular Salaries)	\$55,432
001 (General Fund)	4227 (MOWIN)	55030 (Overtime Salaries)	\$5,529
001 (General Fund)	4227 (MOWIN)	56630 (Rent - Auto)	\$5,628

<b>Prior Legislation</b>	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
5557	October 18, 2021
5482	January 25, 2021
<b>Prior Resolution</b>	
Resolution:	Resolution date:

<b>Purchasing</b>	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

<b>Compliance</b>	
<b>Certificate of Compliance</b>	
Not Applicable	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Not spending money	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

<b>Fiscal Information</b>
<ul style="list-style-type: none"> <li>Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.</li> </ul>

## Request for Legislative Action

Submitted by Sheriff requestor: Elizabeth A. Money on 9/26/2022. Comments:

Approved by Department Approver Michael L. Montgomery on 9/26/2022 9:10:10 AM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 9/26/2022 11:06:28 AM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 9/26/2022 2:47:14 PM. Comments:

Returned for more information by Budget Office Approver Sarah L. Matthes on 9/28/2022 8:07:57 AM. Comments: This grant was budgeted in Fund 001. Please change the "to" and "from" funds to 001.

Submitted by Requestor Elizabeth A. Money on 9/28/2022 8:33:21 AM. Comments: Updated from 010 Grant Fund to 001 General Fund in all sections.

Returned for more information by Department Approver Michael L. Montgomery on 9/28/2022 8:55:17 AM. Comments: As discussed.

Submitted by Requestor Elizabeth A. Money on 9/28/2022 9:11:30 AM. Comments: Updated from 010 Grant Fund to 001 General Fund in all sections.

Approved by Department Approver Ronald A. Fletcher on 9/28/2022 12:33:31 PM. Comments:

Not applicable by Purchasing Office Approver Barbara J. Casamento on 9/28/2022 12:44:09 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 9/28/2022 2:12:11 PM. Comments:

Approved by Budget Office Approver Sarah L. Matthes on 10/3/2022 7:53:57 AM. Comments: Fiscal Note Attached

Approved by Executive Office Approver Sylvania Stevenson on 10/4/2022 7:37:45 AM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 10/5/2022 9:39:20 AM. Comments:

## Supplemental Appropriation Request Jackson County, Missouri

Funds sufficient for this appropriation are available from the source indicated below.

Date: October 3, 2022

ORD # 5675  
eRLA # 673

Department / Division	Character/Description	From	To
<b>General Fund - 001</b>			
9999 - Non Specific	32810 - Undesignated Fund Balance	66,589	
4227 - MOWIN	55010 - Regular Salaries		55,432
4227 - MOWIN	55030 - Overtime Salaries		5,529
4227 - MOWIN	56630 - Rent - Auto		5,628
<b>APPROVED</b> <small>By Sarah Matthes at 7:52 am, Oct 03, 2022</small>		\$ 66,589	\$ 66,589

Budgeting

**SUBAWARD AGREEMENT**

Sub Recipient Agency Name <i>(as associated with Tax Identification Number)</i> Jackson County Sheriff's Office			Date		
Address 4001 NE Lakewood Ct			Sub Recipient Tax Identification Number 44-6000524		
City Lee's Summit	State Missouri	Zip Code 64064	Sub Recipient DUNS Number 117044176		
Federal Awarding Agency Department of Justice, Office of Justice Programs, Bureau of Justice Assistance			Federal Award Number 15-PBJA-21-GG-00249-MUMU		
Federal Award Name (CFDA Name) Edward Byrne Memorial Justice Assistance Grant Program		Federal Award Start Date 7/1/2022	Federal Award End Date 6/30/2023		
Project Title Missouri Western Interdiction and Narcotics (MoWIN) Task Force			CFDA Number 16.738		
Name of Pass-Through Entity Platte County Sheriff's Office			Tax ID: 446000582 DUNS: 143374119 415 Third Street, Suite 10 / Platte City, MO 64079		
Total Amount of the Federal Award Total Award - \$515,112.00 (61.8702% Federal and 38.1298% State) Federal - \$318,701.00, State - \$196,411.00		Amount of Federal Funds Obligated to the Sub recipient listed above \$66,589.50 (61.8702% Federal and 38.1298% State) Federal - \$41,199.08, State - \$25,390.42			
Subaward Period of Performance Start Date 7/1/2022			Subaward Period of Performance End Date 6/30/2023		
Total Approved Cost Sharing or Match <input type="checkbox"/> NA			Method of Payment <input checked="" type="checkbox"/> Reimbursement <input type="checkbox"/> Advance		
Federal Award Indirect Cost Rate <input type="checkbox"/> NA			Does this Subaward Allow for Indirect Cost Rate <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Is This Subaward for Research & Development <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			Subaward Indirect Cost Rate <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A		
<b>Project Description</b> Missouri Western Interdiction and Narcotics (MoWIN) Task force is entering its 8th year of service. It provides a variety of services to its geographical area. MoWIN interdicts illegal narcotics, currency, contraband, and fugitives. MoWIN participants conduct Hotel/Motel, Transit, Parcel, and Commercial Motor Vehicle Interdiction. MoWIN dismantles, disposes, and prosecutes meth labs and marijuana farms. MoWIN assists agencies with processing and filing drug possession cases for prosecution, investigation of drug complaints, and undercover activities & enforcement. MoWIN participates in Veterans and Drug Courts, drug take-backs, and hosts a variety of drug and drug trend education programs. MoWIN provides drug sweeps with their K-9s for schools who request those types of services. MoWIN works with pharmacies to gather information about suspicious purchases which may be used as precursors for manufacturing or distributing illegal narcotics.					
<b>Pass-Through Entity Grant Coordinator</b>			<b>Sub recipient Grant Coordinator</b>		
Name Rebecca Tharp			Name Elizabeth Money		
Email Address rebeccatharp@plattesherriff.org			Address (if different from above) 4001 NE Lakewood Court		
Telephone 816-858-3452			City, State and Zip Code Lee's Summit, Missouri 64064		
Fax 816-858-3053			Telephone 816-541-8017 Ext. 72259	E-mail Address emoney@jacksongov.org	
Budget: Personnel: \$55,432.00, Overtime: \$5,529.50, Vehicle Lease: \$5,628.00					

## SUBAWARD AGREEMENT

### Articles of Agreement

Please carefully review all attachments listed below. Please sign and return this document to the Pass-Through Entity at the address listed on page 1. By signing this Subaward Agreement, the Sub Recipient Agency acknowledges receipt and compliance of all attachments listed below and agrees to all terms listed in this document. The undersigned Sub Recipient Authorized Official hereby acknowledges he/she is authorized to legally bind the Sub Recipient Agency and certifies acceptance of the Federal Award Number listed on page 1 and the terms and conditions specified or incorporated by reference.

#### Sub Recipient Terms:

1. This Subaward is subject to all administrative and financial requirements of the attached Federal Award, Special Conditions, and/or Certified Assurances. The Sub Recipient Agency must be compliant with 2 CFR 200 - Uniform Administrative Requirements, cost principles, and audit requirements for Federal Awards. This includes the timely submission of all financial and programmatic reports and the timely resolution of all interim audit findings. Noncompliance of these requirements is a violation of the terms of this Subaward and the Federal Award. Noncompliance will result in the Subaward being terminated for cause or other administrative action as appropriate.
2. Agree to not engage in any programmatic or financial activities outside of the dates of this Subaward Agreement.
3. The Sub Recipient Agency must permit the Pass-Through Entity and auditors to have access to the Sub Recipient Agency's records and financial statements as necessary for the Pass-Through Entity to meet the requirements of 2 CFR 200.300 - 200.309, and Subpart F Audit Requirements.
4. The Sub Recipient Agency is expected to expend 100% of the funds in this agreement on the approved program. Failure to use 100% of funds may directly affect future awards.
5. Provide Sub Recipient Agency's most recent annual audit to the Pass-Through Entity upon completion. This audit must be complete within 9 months of the end of the Sub Recipient Agency's fiscal year.
6. Provide a letter in writing the extent to which the Sub Recipient Agency had Audit findings (if applicable) and a timeline and details of how these findings will be resolved.
7. Sub Recipient Agency must establish and maintain accurate financial records and an adequate accounting system proving that grant funds are not being commingled with any other funds.
8. Agree to desk monitoring and/or on-site review of the Sub Recipient Agency's program operations and allow Pass-Through Entity access to Sub Recipient Agency's financial records to the extent needed to verify compliance with grant assurances. If Pass-Through Entity finds instances of noncompliance with use of grant monies or other grant assurances, Sub Recipient Agency will resolve findings within 30 days.
9. Take reasonable measures to safeguard sensitive information consistent with applicable Federal, State, and Local laws.
10. Inform the Pass-Through Entity if federal debarment status changes at any time during the project period listed on the sub award.
11. Inform the Pass-Through Entity in writing of new personnel or new or substantially changed systems.
12. Complete all required programmatic reporting on time as required by the Federal Award.
13. Participate in programmatic reporting training, when available.
14. Provide accurate monthly reimbursement packets by the 15th of each month. Packets must include the attached Reimbursement Request Form, Detail of Expenditures, and all supporting documentation.
15. Sub Recipient Agency must comply with the attached FY 2022 Drug Task Force (DTF) Compliance Training as presented by DPS on July 6, 2022.
16. Provide a copy of the completed Certification Form regarding compliance with the Equal Employment Opportunity Plan (EEO) requirements.
17. Closeout Conditions. A final invoice and supporting documentation must be submitted to the Pass-Through Entity within **20 days of the end of the project period**. Any invoices received after this date will **NOT** be reimbursed.

## SUBAWARD AGREEMENT

18. If the originating agency suspends or terminates the award granted to the MoWIN Board of Directors (BOD), or if the MoWIN BOD determines that the Sub Recipient Agency has failed to comply with the grant assurances, the MoWIN BOD reserves the right, at its sole discretion and without penalty or recourse, to suspend or terminate any subaward entered into as a result of this award by giving written notice to the Sub Recipient of the effective date of the suspension or termination. In the event of termination pursuant to this paragraph, all documents, data and reports prepared by the Sub Recipient under the subaward shall, at the option of the MoWIN BOD, become property of the MoWIN BOD. In the event a subaward is suspended or permanently terminated, the MoWIN BOD may take action as deemed appropriate to recover any portion of the subaward funds remaining or an amount equal to the portion of the subaward funds wrongfully used in noncompliance with the grant assurances.

**Attachments:**

1. 2022-JAG-DTFs Missouri Western Interdiction and Narcotics (MoWIN) Task Force Subaward and Articles of Agreement, State Award
2. 2022-JAG-DTFs Missouri Western Interdiction and Narcotics (MoWIN) Task Force Subaward and Articles of Agreement, Federal Award
3. Reimbursement Request Form
4. Edward Byrne Memorial JAG FY22 Program Compliance Training Presentation - July 6, 2022

<b>Sub Recipient Agency Authorized Official (AO) Name</b>		<b>Sub Recipient Agency Project Director (PD) Name</b>	
Sheriff Darryl Forte'		Sergeant Scott Collins	
<b>Sub Recipient Agency AO Signature</b>	<b>Date</b>	<b>Sub Recipient PD Signature</b>	<b>Date</b>
<i>Darryl Forte</i>	<i>9-9-22</i>	<i>SCA Collins</i>	<i>9/12/22</i>

This Subaward Agreement shall be in effect for the duration of the sub award period listed on this agreement and funds shall be made available on the Subaward Agreement date with return of this signed document to the Pass-Through Entity and upon full execution by signature of the Authorized Official of the Platte County Sheriff's Office.

<b>Pass-Through Entity Authorized Official</b>	<b>Date</b>