

Request for Legislative Action

Res. #21055
Sponsor: Tony Miller
Date: September 26, 2022

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21055
Sponsor(s):	Tony Miller	Legislature Meeting Date:	9/26/2022

Introduction

Action Items: ['Transfer']

Project/Title:

Transferring an additional \$65,000 in ARPA- Public Health Funds (Fund No. 050) to the Department of Corrections to purchase additional supplies to mitigate the potential spread of COVID-19.

Request Summary

This resolution requests the transfer of an additional \$65,000 in ARPA-Public Health Funds to the Department of Corrections to purchase additional supplies (kitchen supplies and PPE) for use for the remainder of 2022. All items purchased will be procured through County term and supply vendors.

Contact Information

Department:	Corrections	Submitted Date:	9/16/2022
Name:	Troy Schulte	Email:	TSchulte@jacksongov.org
Title:	County Administrator	Phone:	816-881-1079

Budget Information

Amount authorized by this legislation this fiscal year:			\$65,000
Amount previously authorized this fiscal year:			\$326,563
Total amount authorized after this legislative action:			\$391,563
Is it transferring fund?			Yes
Transferring Fund From:			
Fund:	Department:	Line Item Account:	Amount:
050 (American Rescue Plan Fund)	7802 (ARPA Public Health)	56790 (Other Contractual Services)	\$65,000
Transferring Fund To:			
Fund:	Department:	Line Item Account:	Amount:
050 (American Rescue Plan Fund)	2701 (Corrections)	57130 (Building Cleaning Supplies)	\$25,000
050 (American Rescue Plan Fund)	2701 (Corrections)	57150 (Kitchen & Dining Supplies)	\$40,000

Request for Legislative Action

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20946	May 10, 2022
20866	February 14, 2022
20973	June 6, 2022

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	No
Chapter 10 Justification:	
Core 4 Tax Clearance Completed:	
Certificate of Foreign Corporation Received:	
Have all required attachments been included in this RLA?	

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Reviewed for Goals:	
MBE: 9.50%	Controlled Environmental Products
WBE: .00%	No goal assigned
VBE: .00%	No goal assigned
Prevailing Wage	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"> Funds sufficient for this appropriation and/or transfer are available from the source indicated on the budget information tab.

Request for Legislative Action

History

Submitted by Corrections requestor: Troy Schulte on 9/16/2022. Comments:

Approved by Department Approver Diana L. Knapp on 9/16/2022 12:24:27 PM. Comments:

Approved by Purchasing Office Approver Craig A. Reich on 9/16/2022 12:31:59 PM. Comments:

Approved by Compliance Office Approver Jaime Guillen on 9/20/2022 10:02:20 AM. Comments:

Approved by Budget Office Approver Mark Lang on 9/20/2022 10:18:49 AM. Comments: The fiscal note is attached.

Approved by Executive Office Approver Sylvya Stevenson on 9/20/2022 1:05:05 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 9/22/2022 8:59:15 AM. Comments:

Fiscal Note:

Funds sufficient for this transfer are available from the sources indicated below.

PC#

Date: September 20, 2022

RES #	21055
eRLA ID #:	655

<u>Org Code</u>	<u>Description</u>	<u>Object Code</u>	<u>Description</u>	<u>From</u>	<u>To</u>
050	American Rescue Plan Fund				
7802	ARPA Public Health	56790	Other Contractual Services	\$ 65,000	\$ -
2701	Corrections	57130	Building Cleaning Supplies	-	25,000
2701	Corrections	57150	Kitchen & Dining Supplies	-	40,000
				\$ 65,000	\$ 65,000

APPROVED

APPROVED

By Mark Lang at 10:18 am, Sep 20, 2022

Budget Office



**OFFICE OF THE COUNTY AUDITOR
JACKSON COUNTY, MISSOURI**

(816) 881-3302
Fax (816) 881-3340
www.jacksongov.org

COMPLIANCE REVIEW OFFICE

cro@jacksongov.org
415 E 12th Street, 2nd Floor
Kansas City, Missouri 64106

MEMORANDUM

DATE : September 20, 2022

SUBJECT: eRLA 655 Transferring an additional \$65,000 in ARPA- Public Health Funds (Fund No. 050) to the Department of Corrections to purchase additional supplies to mitigate the potential spread of COVID-19.

19-18 Medical Care for Inmates
41-20 Janitorial Supplies

Prime Contractors:

Covid Test Provider: Advanced Correctional Health, Inc.—No goals assigned
Supplies: Controlled Environmental Products—9.5% MBE goal only

Goal Status: Controlled Environmental Products

Goal Type	Assigned Percentage	Accepted Percentage	Percentage Paid to Date
MBE	9.5%	9.5%	100%-Self performing MBE
WBE	0%	0%	0%
VBE	0%	0%	0%

Summary:

9.5% MBE goals were assigned to 41-20 Janitorial Supplies, no WBE or VBE goals were assigned. Goals pertain to product distribution and delivery. Contractor Utilization Plan attached.

The Compliance Review Office reviewed 19-18 Medical Care for Inmates for goals however no goals were assigned.

JACKSON COUNTY, MISSOURI
CONTRACTOR UTILIZATION PLAN

Invitation to Bid Number: 41-20

Invitation to Bid Title: Janitorial Supplies

Contracting Department: Various County Departments

Bidder: Controlled Environment Products, Inc.

I, Marilyn D. Townsend, of lawful age and upon my oath state as follows:

1. This Affidavit is made for the purpose of complying with the provisions of the MBE/WBE submittal requirements on the above Invitation to Bid and the MBE/WBE/VBE Program and is given on behalf of the Bidder listed above. It sets out the Bidder's plan to utilize MBE, WBE and/or VBE prime and subcontractors on the Bid.

2. The bid goals set by Jackson County, Missouri are: **9.5% MBE 0% WBE and 9.5% VBE**. Bidder stipulates that it will utilize a minimum of the following percentages of MBE/WBE/VBE participation in the above bid:

Bidder Participation: 9.5 % MBE 0 % WBE 0 % VBE

Total MBE Contract Value: \$ 41,374.40

Total WBE Contract Value: \$ 0

Total VBE Contract Value: \$ 0

Total DBE Contract Value: \$ 0
(if applicable)

Total Contract Value: \$ 41,374.40

3. The following are the MBE/WBE/VBE Contractors to be utilized on the above named bid. Bidder maintains that it either has a formal contract or a conditional contract contingent upon approval of Jackson County's acceptance of bid with the named firms below. If there are no DBE goals on the bid, all intended utilization must come from MBE, WBE or VBE firms. If Bidder is a certified MBE, WBE or VBE, please list itself in the appropriate area.

Reviewed By:

10-8-2020 JS

Date

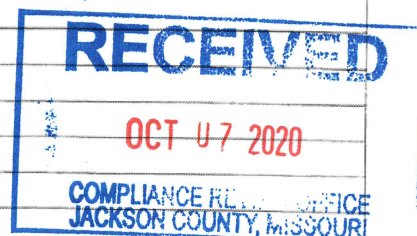
Initials



Reviewed By:

10-8-2020 *JS*

No.	Description	Bidder Response: Date	Initials
a.	MBE Firm/DBA (if applicable):	CEP, Inc	
	Certifying Agency and Expiration Date:	MPMSDC 2/25/2021	
	Address (include County):	11320 W. 79th Street	
		Lenexa, KS 66214 Johnson County	
	Telephone Number:	816-221-4200	
	President/Owner:	Marilyn D. Townsend	
	Email Address:	marilyn@netcep.com	
	Scopes of Work Utilized	100 % of product distribution & delivery for length	
	Contract Value: \$435,520.00	of contract award	
b.	MBE Firm/DBA (if applicable):	CEP, Inc	
	Certifying Agency and Expiration Date:	City of Kansas City, Missouri Human Relations Dept	
	Address (include County):	414 E. 12th Street, 4th Floor	
		Kansas City, Missouri 64106 Jackson County	
	Telephone Number:	816-513-1810	
	President/Owner:	Marilyn D. Townsend	
	Email Address:	marilyn@netcep.com	
	Scopes of Work Utilized:	100 % of product distribution & delivery for length	
	Contract Value: \$435,520.00	of contract award	
c.	MBE Firm/DBA (if applicable):		
	Certifying Agency and Expiration Date:		
	Address (include County):		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Scopes of Work Utilized:		
	Contract Value:		
d.	MBE Firm/DBA (if applicable):		
	Certifying Agency and Expiration Date:		
	Address (include County):		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Scopes of Work Utilized:		
	Contract Value:		
e.	MBE Firm/DBA (if applicable):		
	Certifying Agency and Expiration Date:		
	Address (include County):		
	Telephone Number:		
	President/Owner:		
	Email Address:		
	Scopes of Work Utilized:		
	Contract Value:		



f.	WBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
g.	WBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
h.	WBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
i.	WBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
j.	WBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date	
	Address (include County)	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value	

k.	VBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
l.	VBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
m.	VBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
n.	VBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner:	
	Email Address:	
	Scopes of Work Utilized:	
	Contract Value:	
o.	VBE Firm/DBA (if applicable):	
	Certifying Agency and Expiration Date:	
	Address (include County):	
	Telephone Number:	
	President/Owner	
	Email Address	
	Scopes of Work Utilized:	
	Contract Value:	

Bidder acknowledges that it is responsible for considering the effect that any change order and/or amendments changing the total contract amount may have on its ability to meet or exceed the Bidder participation. Bidder further acknowledges that it is responsible for submitting a Request for Modification or Substitution if it will be unable to meet or exceed the approved participation.

If Bidder has not achieved the MBE/WBE/VBE goal(s) set forth for this Bid, Bidder hereby requests a waiver or modification of the MBE, WBE and/or VBE goal(s) that the Bidder has failed to achieve. Bidder has attached to this Contractor Utilization Plan documentation of its Good Faith Efforts to achieve the MBE/WBE/VBE Contract Goals, including a narrative summary detailing these efforts and the reasons these efforts were unsuccessful. Examples of Good Faith Efforts may be found in section 645. of the Jackson County Code, available at the following link: <http://www.jacksongov.org/DocumentCenter/Home/view/304>."

I hereby certify that I am authorized to make this Affidavit on behalf of the Bidder named below and who shall abide by the terms set forth herein:

Bidder Primary Contact: Marilyn Townsend

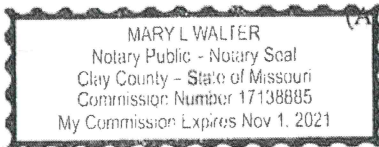
Title: Chairman & CEO

Date: 9/19/2020

Subscribed and sworn to before me this 18th day of September, 20 20

My Commission Expires: 11/11/2021

Mary L Walter
Notary Public



(Attach corporate seal if applicable)

For questions on this form please contact:

Tom Wyrsh
Director of Compliance Review Office
816-881-3302
twyrsh@jacksongov.org

Reviewed By:

10/8/2020

Date

JS
Initials

