

Request for Legislative Action

Res. #21054

Sponsor: Theresa Cass Galvin

Date: September 26, 2022

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	21054
Sponsor(s):	Theresa Galvin	Legislature Meeting Date:	9/26/2022

Introduction**Action Items:** ['Award']**Project/Title:**

Awarding a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Pest Control Services for use by various County Departments to Smithereen Pest Management of Kansas City, Missouri under the terms and conditions of Invitation to Bid No.27-22.

Request Summary

Various County Departments require a Term and Supply Contract for the furnishing of Pest Control Services. The Purchasing Department issued Invitation to Bid No. 27-22 in response to those requirements. A total of 74 notifications were distributed, ten (10) viewed and two (2) responses was received and evaluated. During the evaluation process, one bid was eliminated from recommendation. An Executive Summary of the Invitation to Bid, including the Contractor's Quotation Sheet and the using County Departments Recommendation Memos are attached.

Pursuant to Section 1054.6 of the Jackson County Code, the Purchasing Department and the using Departments recommend the award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve (12) Month Option to Extend for the furnishing of Pest Control Services for use by various County Departments to Smithereen Pest Management of Kansas City, Missouri as the lowest and best bid under the terms and conditions of Invitation to Bid No. 27-22. Attached

The following are estimated annual usage figures for the using County Departments:

- Facilities Management Division of Public Works: \$8,000
- Parks + Rec: \$10,000
- Sheriff's Office: \$1,000
- Prosecutor's Office: \$1,500
- Department of Corrections: \$10,000
- Total Estimated Annual Usage: \$30,500

This award is made on a "As Needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchase(s) is subject to annual appropriations.

Contact Information

Department:	Finance	Submitted Date:	9/14/2022
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

Request for Legislative Action

Budget Information			
Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
15294	November 29, 2004

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Not Applicable
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Goals Not Applicable for following reason: Less than \$50000	
MBE:	.00%
WBE:	.00%
VBE:	.00%
Prevailing Wage	

Request for Legislative Action

Not Applicable	
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Fiscal Information

- This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.

Request for Legislative Action

History

Submitted by Finance requestor: Keith E. Allen on 9/14/2022. Comments:

Approved by Department Approver Bob Crutsinger on 9/14/2022 1:10:33 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 9/14/2022 1:49:22 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 9/14/2022 2:18:40 PM. Comments:

Approved by Budget Office Approver Mark Lang on 9/14/2022 4:50:14 PM. Comments: No fiscal note required for T&S contracts.

Approved by Executive Office Approver Sylva Stevenson on 9/16/2022 1:00:30 PM. Comments:

Returned for more information by Counselor's Office Approver Elizabeth Freeland on 9/19/2022 10:19:55 AM. Comments: Please list prior pest control legislation. Thanks!

Submitted by Requestor Keith E. Allen on 9/19/2022 11:24:47 AM. Comments:

Approved by Department Approver Bob Crutsinger on 9/19/2022 2:47:55 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 9/19/2022 4:36:12 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 9/20/2022 9:14:05 AM. Comments:

Approved by Budget Office Approver Mark Lang on 9/20/2022 10:02:37 AM. Comments:

Approved by Executive Office Approver Sylva Stevenson on 9/20/2022 1:07:33 PM. Comments:

Approved by Counselor's Office Approver Elizabeth Freeland on 9/22/2022 8:57:14 AM. Comments:



JACKSON COUNTY

Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Keith Allen, Buyer, Purchasing Department

Date: 7/25/2022

Subject: Bid 27-22 Pest Control Services, Term and Supply Contract Recommendation

Keith,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Pest Control Services on a Term and Supply basis.

The Facilities Management Division would like to recommend moving forward with Smithereen Pest Management, a vendor who applied for this contract. Smithereen Pest Management has been in service for a number of years covering a wide variety of pest and animal control. Their competitive pricing and experience with both municipal and private customers around Jackson County lead me to recommended them. Annual spend will be around \$8,000.00 for services.

Thank you,

A handwritten signature in blue ink that reads "R Gerla".

Rick Gerla
Facilities Management Administrator

Frank White, Jr., County Executive



PURCHASING DEPARTMENT

415 East 12th Street
Kansas City, Missouri 64106

816-881-3267
Fax 816-881-3268

Recommendation Memo

TO: Keith Allen, Buyer, Purchasing

FROM: Deloris Wells- Deputy Director of Administration

DATE: July 29, 2022

RE: Term & Supply Contract No. 27-22Pest Control Services

We recommend Smithereen Pest Management. They were the only vendor that submitted a bid. Pest control services are critical the Jackson County Sheriff's Office, Detention Center. We anticipate \$10,000 in annual spend for pest control.

If you have any questions, please feel free to email or call me at 881-4210.

Thank you!

D. Wells

Deloris Wells



JACKSON COUNTY
Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
MakeYourDayHere.com

Michele Newman, Director
(816) 503-4800
Fax: (816) 795-1234

TO: Katelyn Edgar, Purchasing Buyer

FROM: John Johnson, Superintendent, Park Operations

SUBJECT: #27-22, Pest Control Services (rebid)

DATE: June 22, 2022

The Parks + Rec Department recommends award of this contract to Smithereen Pest Management.

Parks uses this contract to provide pest control service to various Park facilities, such as Park Administration, Ranger/Recreation building, marina stores, Arbanas Golf Course and Historic Sites. Smithereen served as the T&S contractor in this category previously and provided good service.

Parks estimates using \$10,000 in a 12-month period.

Thank you for your assistance.



Frank White, Jr., County Executive



Office of the JACKSON COUNTY SHERIFF

Sheriff Darryl Forté

INTER-OFFICE MEMO

TO: Purchasing
FROM: Beth Money, Office Administrator
CC: Sgt. Eli Postlethwait
RE: Recommendation Memo 27-22 – Pest Control Services
Date: July 28, 2022

The Sheriff's Office has an ongoing need for vendors to provide pest control services at their facility. Sgt. Eli Postlethwait has reviewed the bid documents submitted by Smithereen Pest Management and it was decided that their services will meet our needs; therefore, we recommend awarding the Pest Control Services contract to Smithereen Pest Management.

The Sheriff's Office will spend approximately \$1,000 annually using this contract.

JACKSON COUNTY PROSECUTOR'S INTEROFFICE MEMORANDUM

TO: MR. KEITH ALLEN
FROM: MS. GINA ROBINSON, CHIEF OF OPERATIONS
SUBJECT: INVITATION TO BID NO 27-22 - PEST CONTROL
DATE: SEPTEMBER 13, 2022
CC:

Mr. Allen:

After a careful review of all submissions our office has determined that it is in the best interest of our office and the County to engage in a contract with bidder Smithereen Pest Management. Smithereen Pest Management direct experience and references implementing pest control services, dictate that they are the most qualified and provides the greatest service for the price proposed.

The Prosecutor's Office estimates to spend \$1,500 annually for this service.

If you need any further information, please let me know.

Sincerely,

/s/ Gina Robinson

Chief of Operations
Jackson County Prosecutor's Office

ATTACHMENT 1
RESPONDENT'S QUOTATION for
JACKSON COUNTY, MISSOURI INVITATION TO BID NO. 27-22

In preparing your quotation, you are responsible with familiarizing yourself with each building and include all costs in your quotation, including chemicals, labor, travel, etc. A lack of such information will not be grounds for adjustment of pricing during the term of the contract and/or any of its extensions.

SECTION I – TERMITES: Quote the cost for an annual inspection for Termites per building. If a building is infected, quote your cost per linear foot for treatment.

NO	LOCATION	ANNUAL INSPECTION COST	COST PER LINEAR FT FOR TREATMENT	
1.	Kansas City Courthouse	\$75.00	Liquid \$7.00	Bait Station \$5.00
2.	Community Corrections/Community Justice Center	\$80.00		
3.	Albert Reiderr Community Justice	\$40.00		
4.	Jackson County Detention Center	\$80.00		
5.	Eastern Jackson County Courthouse	\$40.00		
6.	Eastern Jackson County Prosecutors	\$40.00		
7.	Election Board	\$40.00		
8.	Historic Truman Courthouse	\$40.00		
9.	Public Works Tech Center	\$40.00		
10.	Jackson County Health Department	\$45.00		
11.	Sheriff's Office	\$30.00		
12.	Longview Horse Park Building	\$20.00		
13.	Longview Park Operations Building	\$20.00		
14.	Longview Park Operations Metal Building	\$25.00		
15.	Fred Arbanas Clubhouse	\$40.00		
16.	Fred Arbanas Championship Course Starter Shack	\$20.00		
17.	Fred Arbanas Par-3 Starter Shack	\$20.00		
18.	Fred Arbanas On-Course Bathrooms	\$20.00		
19.	Fred Arbanas Maintenance Building	\$45.00		
20.	Fred Arbanas Pumphouses	\$20.00		
21.	Longview Lake Marina Store	\$25.00		
22.	Longview Lake Marina Bathrooms	\$20.00		
23.	Frank White Jr. Softball Complex	\$40.00		↓

24.	Longview Campground (Showers)	\$ 35.00	Liquid \$7.00	Bait Stations \$5.00
25.	Administration Building	\$ 40.00		
26.	White House	\$ 35.00		
27.	Parks + Rec Annex Building	\$ 40.00		
28.	Parks + Rec Building (Old Ranger Station)	\$ 35.00		
29.	Fleming Park Meeting Hall	\$ 35.00		
30.	Audubon House	\$ 35.00		
31.	Lake Jacomo Marina Store	\$ 35.00		
32.	Lake Jacomo Marina Bathrooms	\$ 35.00		
33.	Kemper Outdoor Education Center	\$ 40.00		
34.	Missouri Town 1855 – Gift Shop	\$ 40.00		
35.	Lake Jacomo Campgrounds (Showers)	\$ 40.00		
36.	Blue Springs Campgrounds (Showers)	\$ 40.00		
37.	Blue Springs Lake Marina Store	\$ 40.00		
38.	Blue Springs Lake Marina Bathrooms	\$ 20.00		
39.	Adair Park – North Concession	\$ 30.00		
40.	Adair Park – South Concession	\$ 30.00		
41.	Landahl Park Maintenance & Storage Building	\$ 30.00		
42.	Fort Osage Education Center	\$ 45.00		✓

SECTION II – UNACCEPTABLE VERMIN: (Ants, Roaches, Silverfish, Spider, Rats, Mice, etc.) Quote the cost of **INSIDE** treatment per building on an “As Needed” basis for each location listed.

NO	LOCATION	COST FOR INTERIOR TREATMENT “AS NEEDED”
43.	Community Corrections/Community Justice Center	\$ 85.00
44.	Albert Reiderr Community Justice	\$ 45.00
45.	Jackson County Detention Center	\$ 125.00
46.	Eastern Jackson County Courthouse	\$ 85.00
47.	Eastern Jackson County Prosecutors	\$ 40.00
48.	Election Board	\$ 40.00
49.	Historic Truman Courthouse	\$ 225.00 45.00
50.	Public Works Tech Center	\$ 40.00

51.	Jackson County Health Department	\$45.00
52.	Sheriff's Office	\$40.00
53.	Longview Horse Park Building	\$35.00
54.	Longview Park Operations Building	\$35.00
55.	Longview Park Operations Metal Building	\$35.00
56.	Fred Arbanas Clubhouse	\$30.00
57.	Fred Arbanas Championship Course Starter Shack	\$20.00
58.	Fred Arbanas Par-3 Starter Shack	\$20.00
59.	Fred Arbanas On-Course Bathrooms	\$25.00
60.	Fred Arbanas Maintenance Building	\$40.00
61.	Fred Arbanas Pumphouses	\$25.00
62.	Longview Lake Marina Store	\$30.00
63.	Longview Lake Marina Bathrooms	\$20.00
64.	Frank White Jr. Softball Complex	\$25.00
65.	Longview Campground (Showers)	\$25.00
66.	Administration Building	\$35.00
67.	White House	\$40.00
68.	Parks + Rec Annex Building	\$40.00
69.	Parks + Rec Building (Old Ranger Station)	\$35.00
70.	Fleming Park Meeting Hall	\$35.00
71.	Audubon House	\$35.00
72.	Lake Jacomo Marina Store	\$40.00
73.	Lake Jacomo Marina Bathrooms	\$25.00
74.	Kemper Outdoor Education Center	\$40.00
75.	Missouri Town 1855 - Gift Shop	\$40.00
76.	Lake Jacomo Campgrounds (Showers)	\$35.00
77.	Blue Springs Campgrounds (Showers)	\$35.00
78.	Blue Springs Lake Marina Store	\$40.00
79.	Blue Springs Lake Marina Bathrooms	\$25.00

80.	Adair Park – North Concession	\$ 40.00
81.	Adair Park – South Concession	\$ 40.00
82.	Landahl Park Maintenance & Storage Building	\$ 40.00
83.	Fort Osage Education Center	\$ 45.00
NO	LOCATION	COST FOR 2 TREATMENTS PER MONTH
84.	Detention Center Kitchen	\$ 60.00

SECTION III – UNACCEPTABLE VERMIN: (Ants, Roaches, Silverfish, Spiders, Rats, Mice, etc.) Quote the cost for **EXTERIOR PERIMETER TREATMENT** on an “As Needed” basis for each location listed.

NO	LOCATION	COST FOR EXTERIOR PERIMETER TREATMENT “AS NEEDED”
85.	Kansas City Courthouse	\$ 125.00
86.	Community Corrections/Community Justice Center	\$ 85.00
87.	Courts/Detention Facility	\$ 80.00

SECTION IV – UNACCEPTABLE VERMIN: (Ants, Roaches, Silverfish, Spiders, Rats, Mice, etc.) Quote the cost for **EXTERIOR PERIMETER TREATMENT 3 times per year** (Spring, Summer, and Fall) for each location listed.

NO	LOCATION	COST FOR EXTERIOR PERIMETER TREATMENT 3 TIMES A YEAR
88.	Independence Courthouse Annex	\$ 65.00
89.	Examiner Building	\$ 55.00
90.	Old City Hall Building	\$ 55.00
91.	Historic Independence Square Courthouse	\$ 55.00

ALTERNATE NO. 1 – UNACCEPTABLE VERMIN: (Ants, Roaches, Silverfish, Spiders, Rats, Mice, etc.) Quote the cost for **EXTERIOR PERIMETER TREATMENT** on an “As Needed” basis for each location listed.

NO	LOCATION	COST FOR EXTERIOR PERIMETER TREATMENT “AS NEEDED”
92.	Independence Courthouse Annex	\$ 65.00
93.	Examiner Building	\$ 55.00
94.	Old City Hall Building	\$ 55.00
95.	Historic Independence Square Courthouse	\$ 55.00

Purchase Order Email Address(es): _____



27-22 - Pest Control Services (Rebid)

Project Overview

Project Details	
Reference ID	27-22
Project Name	Pest Control Services (Rebid)
Project Owner	Barbara Casamento
Project Type	ITB
Department	Purchasing
Budget	\$0.00 - \$0.00
Project Description	Jackson County, Missouri is seeking bids for the furnishing of Pest Control Services for the use by Various County Departments.
Open Date	May 18, 2022 9:00 AM CDT
Close Date	Jun 14, 2022 2:00 PM CDT

Highest Scoring Supplier	Score
Smithereen Pest Management	0 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Standard Contract	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar
Affidavit	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar
Certificate of Compliance	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar
Statement of Contractor's Qualifications	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar
Acknowledgement of Receipt of Addenda	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar
Exhibit F, Bidder's Exceptions	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar
Greater Kansas City Metropolitan Area Memo, Item 4.1.8	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar
Respondent's Quotation, Attachment 1	Jun 14, 2022 2:02 PM CDT	Katelyn Edgar



Scoring Summary

Active Submissions

	Total	A - Forms	A-1 - Standard Contract	A-2 - Affidavit	A-3 - Certificate of Compliance
Supplier	/ 0 pts	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail
Smithereen Pest Management	0 pts	0 pts	-	-	-

	A-4 - Statement of Contractor's Qualifications	A-5 - Receipt of Addenda	A-6 - Exhibit F, Bidder's Exceptions	A-7 - Quotation, Attachment 1	A-8 - Greater Kansas City Memo
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Smithereen Pest Management	-	-	-	Mixed	-



Eliminated Submissions

	A - Forms	A-1 - Standard Contract	A-2 - Affidavit	A-3 - Certificate of Compliance	A-4 - Statement of Contractor's Qualifications
Supplier	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Lawrence Pest Control Company, Inc	-	-	-	-	-

	A-5 - Receipt of Addenda	A-6 - Exhibit F, Bidder's Exceptions	A-7 - Quotation, Attachment 1	A-8 - Greater Kansas City Memo
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Lawrence Pest Control Company, Inc	-	-	-	-



Reason

Supplier	Disqualified by	Reason
Lawrence Pest Control Company, Inc	Katelyn Edgar	Lawrence Pest did not submit a signed/notarized contract, affidavit or completed acknowledgement of addenda or attach their certificate of compliance.



Proposal Scores

Smithereen Pest Management - Scoring Summary

Evaluation Group 2 - Department Evaluation

	A - Forms	A-7 - Quotation, Attachment 1
Reviewer	/ 0 pts	Pass/Fail
Eli Postlethwait	0 pts	Pass
Greg Addison	0 pts	Pass
John Johnson	0 pts	Pass
Kraig Briggs	0 pts	Pass
Rick Gerla	0 pts	Pass
Craig mosher	0 pts	Pass
Deloris Wells	0 pts	Pass

Generated on Sep 14, 2022 11:35 AM CDT - Keith Allen



	A - Forms	A-7 - Quotation, Attachment 1
Reviewer	/ 0 pts	Pass/Fail
James Evans	0 pts	Fail
Matthew Lewis	0 pts	Pass
	Average:	Mixed
		↓
Calculated:	0 pts	Mixed



Lawrence Pest Control Company, Inc - Scoring Summary (Eliminated)

Evaluation Group 2 - Department Evaluation

	A - Forms	A-7 - Quotation, Attachment 1
Reviewer	/ 0 pts	Pass/Fail
Eli Postlethwait	-	-
Greg Addison	-	-
John Johnson	-	-
Kraig Briggs	-	-
Rick Gerla	-	-
Craig mosher	-	-
Deloris Wells	-	-
James Evans	-	-



	A - Forms	A-7 - Quotation, Attachment 1
Reviewer	/ 0 pts	Pass/Fail
Matthew Lewis	-	-
	Average:	-
		↓
Calculated:	-	-