

Request for Legislative Action

Res. #20979

Sponsor: Jalen Anderson

Date: June 13, 2022

Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20979
Sponsor(s):	Jalen Anderson	Legislature Meeting Date:	6/13/2022

Introduction

Action Items: ['Award']

Project/Title:

Awarding a Twelve (12) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Glazing Services for use by Parks + Recreation, Facilities Management Division of Public Works and the Public Works Department to Binswanger Glass of Independence, MO under the terms and conditions of Invitation to Bid No. 5-22

Request Summary

The Parks + Recreation Department, the Facilities Management Division of Public Works and the Public Works Department require a Term and Supply Contract for the furnishing of Glazing Services. The Purchasing Department issued Invitation to Bid No. 5-22 in response to those requirements. A total of 290 notifications were emailed with one (1) response received and evaluated. An Executive Summary of the Invitation to Bid, including the Contractor's Quotation and the using departments Recommendation Memo is attached.

All work shall be ordered on a as needed basis throughout the term of this Contract. Pursuant to Section 1054.6 of the Jackson County Code, the Director of Finance and Purchasing recommends award of a Twelve (12) Month Term and Supply Contract with One (1) Twelve Month Option to Extend for the furnishing of Glazing Services to the following vendor under the terms and conditions of Invitation to Bid No. 5-22 as the best qualified bid received: Binswanger Glass of Independence, Missouri.

The annual estimated usage is \$55,000 between the three (3) departments. The award is made on an "as needed" basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases is subject to annual appropriations.

Contact Information

Department:	Finance	Submitted Date:	5/20/2022
Name:	Keith E. Allen	Email:	keallen@jacksongov.org
Title:	Senior Buyer	Phone:	816-881-3465

Budget Information

Amount authorized by this legislation this fiscal year:	\$ 0
Amount previously authorized this fiscal year:	\$ 0

Request for Legislative Action

Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
Single Source Funding:			
Fund:	Department:	Line Item Account:	Amount:
			!Unexpected End of Formula

Prior Legislation	
Prior Ordinances	
Ordinance:	Ordinance date:
Prior Resolution	
Resolution:	Resolution date:
20344	January 13, 2020

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Formal Bid
Core 4 Tax Clearance Completed:	Yes
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
Certificate of Compliance	
In Compliance	
Minority, Women and Veteran Owned Business Program	
Reviewed for Goals:	
MBE: .00%	No goals assigned - 3 vendors not found
WBE: .00%	Good Faith Effort approved by CRO
VBE: .00%	No goals assigned
Prevailing Wage	
Approval of a Term and Supply contract which may include construction project(s) over \$75000	

Fiscal Information	
<ul style="list-style-type: none"> This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each 	

Request for Legislative Action

using agency places its order.

History

Submitted by Finance requestor: Keith E. Allen on 5/20/2022. Comments:

Returned for more information by Department Approver Bob Crutsinger on 5/24/2022 9:13:58 AM.
Comments: Returned per request for adding additional info.

Submitted by Requestor Keith E. Allen on 6/1/2022 12:39:25 PM. Comments:

Returned for more information by Department Approver Bob Crutsinger on 6/1/2022 12:57:39 PM.
Comments: Returned for additional info.

Submitted by Requestor Keith E. Allen on 6/1/2022 1:25:13 PM. Comments:

Approved by Department Approver Bob Crutsinger on 6/1/2022 2:00:46 PM. Comments:

Approved by Purchasing Office Approver Barbara J. Casamento on 6/1/2022 2:26:14 PM. Comments:

Approved by Compliance Office Approver Katie M. Bartle on 6/2/2022 9:30:36 AM. Comments: WBE goals were assigned at 11.7%. Binswanger submitted an acceptable Good Faith Effort and goals were waived.

Approved by Budget Office Approver Mark Lang on 6/2/2022 10:16:20 AM. Comments: No fiscal note required for T&S contracts.

Approved by Executive Office Approver Sylvya Stevenson on 6/2/2022 11:08:06 AM. Comments:

Approved by Counselor's Office Approver Katherine Henry on 6/8/2022 10:15:47 AM. Comments:



JACKSON COUNTY

Facilities Management Division

Jackson County Courthouse
415 East 12th Street, Third Floor Mezzanine
Kansas City, Missouri 64106
jacksongov.org

(816) 881-3258
Fax: (816) 881-3583

MEMORANDUM

From: Rick Gerla, Facilities Management Administrator

To: Keith Allen, Senior Buyer, Purchasing Department

Date: April 27, 2022

Subject: Bid 5-22 – Glazing Services

Keith,

This memorandum is being prepared and submitted in response to your request for feedback regarding the above contract being awarded by Jackson County for Glazing Services on a Term and Supply basis.

The Facilities Division would like to recommend moving forward with Binswanger Glass, a vendor who applied for this contract. Binswanger has been a great vendor for Jackson County since 2019. They have worked on many projects for the Facilities Management Division, always having a great resolution to our needs. Estimated Annual spend will be around \$45,000.00.

Thank you,

A handwritten signature in blue ink that reads "R Gerla".

Rick Gerla
Facilities Management Administrator
816.881.3748 (desk)
816.217.9310 (mobile)

Frank White, Jr., County Executive



JACKSON COUNTY

Parks + Rec

22807 Woods Chapel Road
Blue Springs, Missouri 64015
www.jacksongov.org

*Administration
Historic Sites
Ranger Station
Leisure Services
(816) 503-4800
Fax (816) 795-1234*

*Kemper Outdoor
Education Center
(816) 229-8980*

*Fred Arbanas
Golf Course at
Longview Lake
(816) 761-9445*

*Blue Springs Marina
(816) 795-1112*

*Jacomo Marina
(816) 795-8888*

*Longview Marina
(816) 966-0131*

*Special Population
Services
(816) 763-5130*

MEMORANDUM

TO: Keith Allen, Senior Buyer, Purchasing

FROM: John Johnson, Superintendent of Park Operations

DATE: May 20, 2022

SUBJECT: 5-22, Glazing

After review of the submitted bid and quotation prices, The Parks + Rec Department recommend the award to Binswanger Glass as the best and most cost-effective option. Binswanger has satisfactorily performed repair/replacement work for Parks in the past and feel comfortable with awarding this contract to this vendor.

Parks + Rec projects **an estimated annual usage** of \$5,000.

Thank you.

Frank White Jr., County Executive



Jackson County Public Works Department

ROAD MAINTENANCE 34900 E. Old US 40 Hwy, P.O. Box 160
Grain Valley, Missouri 64029
(816) 847-7050 *phone*
(816) 847-7051 *fax*

MEMORANDUM

TO: Keith Allen, Finance and Purchasing Department

FROM: Matt Willier, Assistant Road and Bridge Administrator, Public Works Department

DATE: June 1, 2022

SUBJECT: Recommendation for Vendor: Binswanger Glass

After review of the submitted bid, the Road and Bridge Division of Public Works would like to recommend Binswanger Glass be awarded the term and supply contract for bid No. 5-22 Glazing Services. Binswanger Glass was the incumbent on the prior contract and showed great work and reliability and was the only vendor that submitted a bid for bid No. 5-22, Glazing Services.

It is estimated that the County Road and Bridge division could spend approximately \$5,000.00 annually with Binswanger Glass.

For the reasons above, it has been requested that Binswanger Glass be awarded the term and supply contract for bid No. 5-22, Glazing Services.

Thank you for your consideration,

Thank you,

Matt Willier, Assistant Road & Bridge Administrator

**ATTACHMENT 1
BIDDER'S QUOTATION SHEET**

Provide pricing for projects bid valued at **\$75,000 OR LESS** (No Prevailing Wage Required)

Group I – Buildings located in Downtown Kansas City, Missouri

Jackson County Courthouse; 415 E. 12th Street, Kansas City, MO 64106	
Community Justice Building; 1305 Locust Street, Kansas City, MO 64106	
Jackson County Detention Center; 1300 Cherry Street, Kansas City, MO 64106	
Jackson County Courts; 1315 Locust Street, Kansas City, MO 64106	
\$ 85.00	Hourly Rate for Regular Time Hours
\$ 120.00	Hourly Rate for Overtime Hours

Group II – Buildings located in Independence, Missouri

Eastern Jackson County Courthouse; 308 W. Kansas, Independence, MO 64050	
Truman Courthouse; 112 W. Lexington Avenue, Independence, MO 64050	
Examiner Building; 321 W. Lexington Avenue, Independence, MO 64050	
\$ 85.00	Hourly Rate for Regular Time Hours
\$ 120.00	Hourly Rate for Overtime Hours

Group III – Miscellaneous County Buildings located within Jackson County, Missouri

\$ 85.00	Hourly Rate for Regular Time Hours
\$ 120.00	Hourly Rate for Overtime Hours

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Provide pricing for projects bid valued at **MORE THAN \$75,000** (Annual Wage Order 28 Applies)

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Jackson County Courthouse; 415 E. 12 th Street, Kansas City, MO 64106	
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Group III – Miscellaneous County Buildings located within Jackson County, Missouri

\$ 85.00	Hourly Rate for Regular Time Hours
\$ 120.00	Hourly Rate for Overtime Hours

Catalog Ordering of Miscellaneous Items:

Discount offered off Manufacturer's Suggested Retail Price for items not listed above, as a percentage:

25 %

SIGNATURE: Trish Morris	DATE: 3-25-2022
NAME (PRINT): TRISH MORRIS	PHONE: 816-853-0603
TITLE (PRINT): AREA SALES MANAGER	CELL: 816-853-0603
COMPANY NAME (PRINT): BINSWANGER GLASS	FAX: 816-252-8487
E-MAIL ADDRESS (PRINT): pmorris@binswangerglass.com	
URL (PRINT): www.binswangerglass.com	



5-22 - Glazing Services

Project Overview

Project Details	
Reference ID	5-22
Project Name	Glazing Services
Project Owner	Keith Allen
Project Type	ITB
Department	Fac. Mgmt Kansas City
Budget	\$0.00 - \$0.00
Project Description	Glazing Services for the Facilities Management Division of Public Works
Open Date	Feb 28, 2022 3:30 PM CST
Close Date	Mar 29, 2022 2:00 PM CDT

Highest Scoring Supplier	Score
Binswanger Glass	0 pts



Seal status

Requested Information	Unsealed on	Unsealed by
Addenda	Mar 29, 2022 3:56 PM CDT	Keith Allen
Affidavit	Mar 29, 2022 3:56 PM CDT	Keith Allen
Certificate of Compliance	Mar 29, 2022 3:56 PM CDT	Keith Allen
Exceptions	Mar 29, 2022 3:56 PM CDT	Keith Allen
Greater KC Metro Area Memo	Mar 29, 2022 3:56 PM CDT	Keith Allen
Statement of Contractor's Qualifications	Mar 29, 2022 3:56 PM CDT	Keith Allen
Quotation Sheet Attachment 1	Mar 29, 2022 3:56 PM CDT	Keith Allen
Contractor's Signature Portion	Mar 29, 2022 3:56 PM CDT	Keith Allen
Contractor's Utilization Plan	Mar 29, 2022 3:56 PM CDT	Keith Allen



Submissions

Supplier	Date Submitted	Name	Email	Confirmation Code
Binswanger Glass	Mar 25, 2022 7:59 AM CDT	Trish Morris	pmorris@binswangerglass.com	MTk5NDk5



Project Criteria

Criteria	Points	Description
Addenda	Pass/Fail	
Affidavit	Pass/Fail	
Certificate of Compliance	Pass/Fail	
Exceptions	Pass/Fail	
Greater KC Metro Area Memo	Pass/Fail	
Statement of Contractor's Qualifications	Pass/Fail	
Quotation Sheet Attachment 1	Pass/Fail	
Contractor's Signature Portion	Pass/Fail	
Contractor's Utilization Plan	Pass/Fail	
Total	0 pts	



Scoring Summary

Active Submissions

	Total	Addenda	Affidavit	Certificate of Compliance	Exceptions
Supplier	/ 0 pts	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Binswanger Glass	0 pts	Pass	Pass	Pass	Pass

	Greater KC Metro Area Memo	Statement of Contractor's Qualifications	Quotation Sheet Attachment 1	Contractor's Signature Portion	Contractor's Utilization Plan
Supplier	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Binswanger Glass	Pass	Pass	Pass	Pass	Pass



Proposal Scores

Binswanger Glass - Scoring Summary

Evaluation Group 1 - Main Evaluation

	Addenda	Affidavit	Certificate of Compliance	Exceptions	Greater KC Metro Area Memo
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass	Pass	Pass
Average:	Pass	Pass	Pass	Pass	Pass
	↓	↓	↓	↓	↓
Calculated:	Pass	Pass	Pass	Pass	Pass



	Statement of Contractor's Qualifications	Contractor's Signature Portion	Contractor's Utilization Plan
Reviewer	Pass/Fail	Pass/Fail	Pass/Fail
Keith Allen	Pass	Pass	Pass
Average:	Pass	Pass	Pass
	↓	↓	↓
Calculated:	Pass	Pass	Pass

Evaluation Group 2 - Department Evaluation

	Quotation Sheet Attachment 1
Reviewer	Pass/Fail
Rick Gerla	Pass



	Quotation Sheet Attachment 1
Reviewer	Pass/Fail
John Johnson	Pass
Matt Willier	Pass
Average:	Pass
	↓
Calculated:	Pass



Proposal Score Comments

Binswanger Glass - Scoring Comments

Addenda - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

Affidavit - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass



Certificate of Compliance - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

Exceptions - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	No Exceptions

Greater KC Metro Area Memo - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	In Greater KC Metro Area



Statement of Contractor's Qualifications - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

Quotation Sheet Attachment 1 - Reviewer Scores

Reviewer	Score	Reason	Comments
Rick Gerla	Pass	Meets the requirement(s)	meets requirements
John Johnson	Pass	Meets the requirement(s)	Binswanger is responsive and does quality work.
Matt Willier	Pass	Meets the requirement(s)	Meets requirements

Contractor's Signature Portion - Reviewer Scores



Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	Pass

Contractor's Utilization Plan - Reviewer Scores

Reviewer	Score	Reason	Comments
Keith Allen	Pass	Meets the requirement(s)	CRO Approved CUP 4/22/22