

## Request for Legislative Action

Res. #20904

Sponsor: Tony Miller

Date: March 21, 2022

### Completed by County Counselor's Office

Action Requested:	Resolution	Res.Ord No.:	20904
Sponsor(s):	Tony Miller	Legislature Meeting Date:	3/21/2022

### Introduction

**Action Items:** ['Authorize', 'Award']

**Project/Title:**

Resolution authorizing the Information Technology Department to execute a one-year (1) agreement with Environmental Systems Research Institute (ESRI) as a sole source to become a Term and Supply vendor to include two (2) twelve-month options to extend for maintenance and purchase of ARC/GIS software and licensing.

### Request Summary

This resolution authorizes the Information Technology Department to use ESRI as a sole source vendor for annual software maintenance as well as the purchase of additional licenses and software as necessary. ARC/GIS software is developed and distributed solely by ESRI. Pursuant to Section 1030.1 of Chapter 10 of the Jackson County Code, we are requesting this purchase as a Sole Source as only ESRI can provide maintenance on their software. The County uses ESRI ArcGIS software for the creation and management of parcel land records through an enterprise desktop application. The software displays various authoritative map features (such as tax code areas, addresses, parcels, property features, zoning, special assessment districts, etc.) in a web-based mapping platform. ESRI offers many exclusive tools for Parcel Fabric editing and for land records management which help automate many of those processes. The software also facilitates transparency between Jackson County and citizens by displaying tax records as well as parcel boundaries in the Jackson County Parcel Viewer. Within the ArcGIS platform, the County leverages workflow automation for the submission of digital forms to simplify communication as well as enhance data management over paper processes. The ESRI suite of applications also provides operational dashboards to help display data in projects such as DLT, BOE Appeals, COVID Funding, etc. There are many uses for GIS and ESRI is the global leader in GIS software. Annual cost of software and maintenance not to exceed \$90,000 per year.

### Contact Information

<b>Department:</b>	Information Technology	<b>Submitted Date:</b>	2/2/2022
<b>Name:</b>	Michael Ohlson-Dicus	<b>Email:</b>	mgohlson-dicus@jacksongov.org
<b>Title:</b>	Office Administrator	<b>Phone:</b>	816-881-3151

### Budget Information

## Request for Legislative Action

Amount authorized by this legislation this fiscal year:			\$ 0
Amount previously authorized this fiscal year:			\$ 0
Total amount authorized after this legislative action:			\$
Is it transferring fund?			No
<b>Single Source Funding:</b>			
Fund:	Department:	Line Item Account:	Amount:
			<b>!Unexpected End of Formula</b>

## Request for Legislative Action

Prior Legislation	
<b>Prior Ordinances</b>	
Ordinance:	Ordinance date:
<b>Prior Resolution</b>	
Resolution:	Resolution date:
20407	April 20, 2020
14938	March 8, 2004

Purchasing	
Does this RLA include the purchase or lease of supplies, materials, equipment or services?	Yes
Chapter 10 Justification:	Sole Source
Core 4 Tax Clearance Completed:	Not Applicable
Certificate of Foreign Corporation Received:	Yes
Have all required attachments been included in this RLA?	Yes

Compliance	
<b>Certificate of Compliance</b>	
In Compliance	
<b>Minority, Women and Veteran Owned Business Program</b>	
Goals Not Applicable for following reason: Sole Source	
MBE:	.00%
WBE:	.00%
VBE:	.00%
<b>Prevailing Wage</b>	
Not Applicable	

Fiscal Information
<ul style="list-style-type: none"><li>This award is made on a need basis and does not obligate Jackson County to pay any specific amount. The availability of funds for specific purchases will, of necessity, be determined as each using agency places its order.</li></ul>

## Request for Legislative Action

### History

Michael Ohlson-Dicus at 2/2/2022 4:29:54 PM - [Submitted | ]  
Department Director: Michael S. Erickson at 2/3/2022 12:00:37 PM - [ Approved | Minor edits needed. ]  
Finance (Purchasing): Barbara J. Casamento at 2/3/2022 12:14:48 PM - [ Approved | ]  
Compliance: Katie M. Bartle at 2/3/2022 12:44:00 PM - [ Returned for more information | Returned per department request. ]  
Submitter: Michael G. Ohlson-Dicus at 2/3/2022 1:32:52 PM - [ Submitted | ]  
Department Director: Michael S. Erickson at 2/11/2022 11:06:30 AM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 2/11/2022 11:20:04 AM - [ Returned for more information | Per discussion ]  
Submitter: Michael G. Ohlson-Dicus at 2/11/2022 11:36:39 AM - [ Submitted | Term and Supply added. ]  
Department Director: Michael S. Erickson at 2/11/2022 12:59:36 PM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 2/11/2022 1:33:38 PM - [ Approved | ]  
Compliance: Katie M. Bartle at 2/14/2022 9:46:39 AM - [ Returned for more information | ESRI is not in compliance. KMB 2/14/22 ]  
Submitter: Michael G. Ohlson-Dicus at 2/16/2022 1:17:06 PM - [ Submitted | ESRI finished compliance application today 2/16/2022. ]  
Department Director: Michael S. Erickson at 2/16/2022 1:24:57 PM - [ Approved | ]  
Compliance: Katie M. Bartle at 3/7/2022 9:28:12 AM - [ Approved | ]  
Finance (Budget): Mark Lang at 3/7/2022 9:57:29 AM - [ Approved | T&S contracts do not require a fiscal note. ]  
Executive: Sylvya Stevenson at 3/7/2022 10:38:02 AM - [ Approved | ]  
Legal: Elizabeth Freeland at 3/8/2022 1:30:18 PM - [ Returned for more information | Please include chapter 10 section in the request summary. Thanks! ]  
Submitter: Michael G. Ohlson-Dicus at 3/8/2022 1:55:20 PM - [ Submitted | The chapter 10, 1030.01 comment has been added to the request summary. ]  
Department Director: Michael S. Erickson at 3/8/2022 2:04:16 PM - [ Approved | ]  
Finance (Purchasing): Barbara J. Casamento at 3/8/2022 3:16:47 PM - [ Approved | ]  
Compliance: Katie M. Bartle at 3/8/2022 3:31:25 PM - [ Approved | ]  
Finance (Budget): Mark Lang at 3/10/2022 11:06:22 AM - [ Approved | ]  
Executive: Sylvya Stevenson at 3/10/2022 11:31:15 AM - [ Approved | ]  
Legal: Elizabeth Freeland at 3/17/2022 10:15:33 AM - [ Approved | ]